



Council Agenda Item

Meeting Date: March 25, 2024

Agenda Item: RFP for Building Inspector

Staff Contact (name, email, phone): Taylor Zeinert tzeinert@whitewater-wi.gov 262-473-0101

BACKGROUND

(Enter the who, what, when, where, why)

The City posted an RFP for Building Inspection services. The City has received 2 bids- one from McMahon and one from Municipal Code Enforcement. Both of these bids are attached to this memo for your review.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

Compared to our current contract Municipal Code Enforcement requires a \$100 on all outstanding permits. Outstanding permits are identified that anything our current building inspector has signed off that the new company would have to re-inspect. Once all of the outstanding permits have been re-inspected that \$100 fee goes away.

Compared to our current contract McMahon's contract is very different. I did reach out to McMahon to see if travel time was accounted for in their cost, and I never received a response from the firm.

STAFF RECOMMENDATION

Staff recommends that we go with Municipal Code Enforcement. Their contract mirrors our own and staff and the community are already familiar with their staff.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Both bids from Municipal Code Enforcement and McMahon.