



Public Works Agenda Item

Meeting Date: September 8, 2026

Agenda Item: Mailbox Replacement

Staff Contact (name, email, phone): Brad Marquardt, bmarguardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The Street Department currently does not have a written policy regarding replacement of mailboxes damaged during snowplowing events. This policy establishes guidelines, based on current practice, on when the city is responsible for repairing/replacing a mailbox related to snowplow damage.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

The maximum amount the City will pay for replacement of a mailbox is \$75.

STAFF RECOMMENDATION

Staff recommends a motion to approve the Mailbox Replacement Policy.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Mailbox Replacement Policy