

# Code Enforcement Annual Report



March 5, 2024

Allison Schwark

Municipal Code Enforcement, LLC

# Overview of Current Services

- Property maintenance upkeep
- Unsightly debris monitoring
- Zoning administration
- Grass/weeds/trees/vegetation compliance monitoring
- Snow removal compliance monitoring
- Junk vehicles/abandoned boats/recreational vehicles compliance monitoring
- Responding to complaints
- Completion of necessary interior/exterior property inspections, with orders to repair and follow up
- Working with municipal officials to resolve any property related legal issues
- Continuous improvement and expansion of Municipal Codes and Ordinances

## Implementation/oversight of the following programs:

- Landlord Licensing Rental Inspection Program
- Vacant Building Program
- Short-Term Rental Inspection Licensing Program
- Tree Removal Permitting Program
- Liquor Licensing Program
- Restaurant Grease Trap Compliance Program

**We currently provide Code Enforcement services to the following Towns, Cities, and Villages:**

- |                       |                             |
|-----------------------|-----------------------------|
| 1. Town of Linn       | 10. City of Whitewater      |
| 2. Town of Delavan    | 11. Village of Sharon       |
| 3. Town of Koshkonong | 12. Village of East Troy    |
| 4. Town of Geneva     | 13. Village of Yorkville    |
| 5. Town of Bloomfield | 14. Village of Fontana      |
| 6. City of Delavan    | 15. Village of Williams Bay |
| 7. City of Elkhorn    | 16. Village of Darien       |
| 8. City of Burlington | 17. Village of Bloomfield   |
| 9. City of Mauston    |                             |

# Benefits

- Increased property values
  - Decreased property owner complaints
  - Improved communication with residents
  - Greater landlord/tenant relations
  - Better sense of community among all residents
  - Increased education surrounding Municipal Codes and Ordinances
  - Dependable and responsive point of contact for property owners, residents, and municipal officials/employees
  - More organized approach to the implementation and oversight of various municipal programs
-

# Understanding the process

## Step One

1. Receive a complaint or observe a violation, and document by taking photos.
2. Issue a Notice a Violation with a fair compliance deadline.
3. Re-check the property for compliance.
4. If the property has addressed all violations, the property will be marked in compliance, and no inspection fees or citations will be issued.

## Step Two

1. If the property is not in compliance, a final notice will be issued, with deadline.
2. The first re-inspection fee will be charged.
3. Re-check the property for compliance.
4. If the property has addressed all violations, the property will be marked in compliance

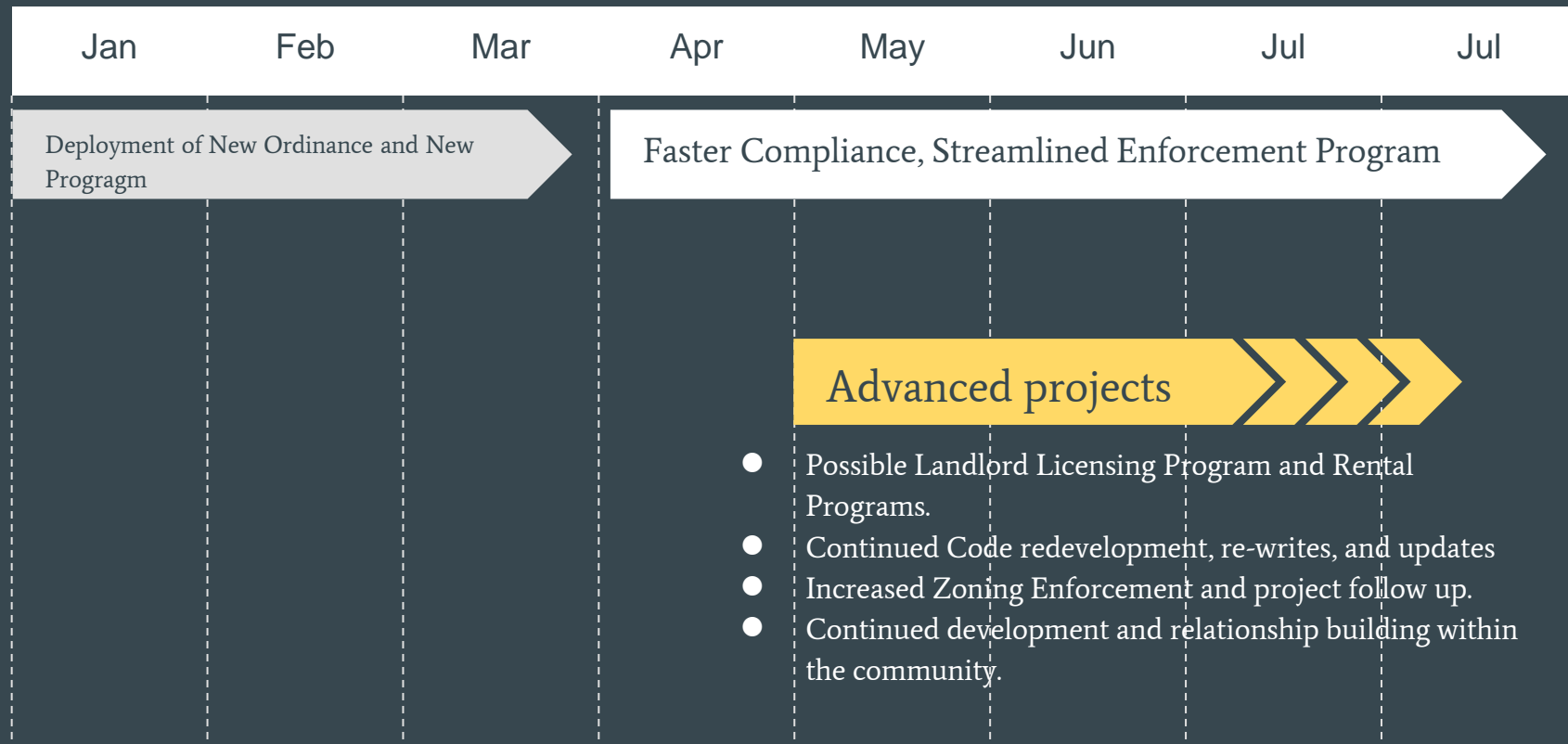
## Step Three

1. If the property is not in compliance, a final notice prior to citation will be issued, with deadline.
2. The second re-inspection fee will be charged.
3. Re-check the property for compliance.
4. If the property has addressed all violations, the property will be marked in compliance
5. If the property owner is not yet in compliance after this final step, a citation will be issued.

# 2024 Progress and Achievements

Orders Issued in 2024 (January-February)	Toter Violations issued in 2024(January-February)	Citations Issued	Re-Inspection Fees	Complied Items between January and February
128	105	0	18	25

# 2024 Timeline



# Progress Photos





# Progress Photos



**Thank you!**