Library Board of Trustees

Whitewater Public Library, Meeting Room 2
431 West Center St., Whitewater, WI, 53190
*In Person and Virtual

Monday, September 21, 2026- 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

https://teams.microsoft.com/meet/282112322429093?p=ZjyIo0oXngN2633OXv

Meeting ID: 282 112 322 429 093

Passcode: o83bC26D

Telephone: +1 (929) 229-5663

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum.

MINUTES

CALL TO ORDER at 6:31 pm

ROLL CALL

***Present*:** Kelly Davis, Elizabeth Miller, Steven Sahyun, Kathy Retzke, Doug Anderson, Tara McKenzie-Peotter, Camden Harlan

***Not Present*:**

***Library Staff Present*:** Diane Jaroch (Director) and Sarah French (Assistant Director), Nancy Stanford, Jess Schmid, Jeremiah Thomas (Comptroller for City of Whitewater)

APPROVAL OF AGENDA

Elizabeth Miller motioned to approve, Doug Anderson seconded, and the motion passed unanimously.

A Board member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Board to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Doug Anderson motioned to approve, Tara McKenzie-Peotter seconded, and the motion passed unanimously.

Items on the Consent Agenda will be approved together unless any Board member requests that an item be removed for individual consideration.

1. Approval of the minutes of the August 17, 2026 meeting
2. Approval of Payment of Invoices for August 2026
3. Acknowledgement of Receipt of August 2026 Statistical report
4. Acknowledgement of Receipt of Financial reports
5. Acknowledgement of Receipt of August 2026 Treasurer's reports

HEARING OF CITIZEN COMMENTS

No formal Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Board discusses that particular item.

To make a comment during this period, or any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

Citizens were present, but no public comment.

OLD BUSINESS

6. Library Building general update

Update on the roof. Four days for roof repairs. Breezy Hill came out to look at plants that had died. They said they will replace 15 coneflowers and 9 yews.

NEW BUSINESS

7. 2027-2028 Library Budget presentation
8. Review and Approval of the Draft 2027 budget

Kelly Davis moved to approve the Draft 2027 budget, Doug seconded, and the motion passed unanimously via roll call.

Roll Call Vote: Kelly Davis (Yes), Elizabeth Miller (Yes), Steven Sahyun (Yes), Kathy Retzke (Yes), Doug Anderson (Yes), Tara McKenzie-Peotter (Yes), Camden Harlan (Yes). The motion passed unanimously.

9. Board education trustee training video: The Library Board and Library Personnel
10. Review and approval of the updated Social Media Policy

The Friends of the Library group has some members that will help post on social media to promote library events and programs. This will be a great help to staff as they are pulled in so many different directions and stretched thin.

Elizabeth Miller moved to approve the updated Social Media Policy, Steven Sahyun seconded, and the motion passed unanimously.

CONSIDERATIONS / DISCUSSIONS / REPORTS

11. Library Director report and budget update

The library has recently seen an increase in monetary donations, some in remembrance of people who have passed.

12. Staff reports

The Young Auditorium donated 4 sets of four tickets for upcoming family shows! The library was also given some coupons for 20% off tickets for the upcoming family shows.

13. Board reports
(a) Doug: Review of the Trustee Bylaws

CONFIRMATION OF NEXT MEETING: Monday, October 19th at 6:30 pm in Whitewater Public Library, Meeting Room 2.

ADJOURNMENT at 7:45 pm

Doug Anderson motioned to adjourn, Tara McKenzie-Peotter seconded the motion, and the motion passed unanimously.

Anyone requiring special arrangements is asked to call the library (262-473-0530) at least 72 hours prior.