



# Public Works Committee Meeting

Cravath Lakefront Room, 2nd floor  
312 W. Whitewater St.  
Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, April 09, 2024 - 6:00 PM**

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## MINUTES

### CALL TO ORDER

The Public Works Committee Meeting was called to order by Hicks at 6:00 p.m.

### ROLL CALL

Present: McCormick, Hicks

Absent: Gerber

Other: Marquardt

### APPROVAL OF MINUTES

1. Approval of minutes from March 12, 2024

It was moved by McCormick and seconded by Hicks to approve the Public Works Committee minutes from March 12, 2024.

AYES: All by via voice vote (2). NOES: None. Absent: Gerber.

### HEARING OF CITIZEN COMMENTS

None

### NEW BUSINESS

2. **Discussion and Possible Action Approving Resolution for Updates to the Whitewater Adjusted Urban Area Boundary**

The City received a request from the Wisconsin Department of Transportation regarding updating the City's Urban Area Boundary (UAB). Urban Area Boundaries are updated approximately every 10 years following the release of decennial census data. Due to the new census numbers, local and regional developments, and new traffic count data, it was necessary to review the Whitewater Urban Area Boundary. Changes made to the attached Proposed Adjusted UAB included:

- Adjusting the southern boundary from Willis Ray Road to north of Hwy 12 from Franklin Street to County Highway P.
- A parcel of land on the east side of Howard Road that may annex into the City.
- The airport area of Hang Glide Wisconsin.
- Removing a small triangle piece of property adjacent to E. County Line Road in Jefferson County.
- Adjusting the west boundary from W. Main Street (Business Hwy 12) to Walworth Avenue.

Hicks asked for a brief explanation of what these changes mean for the City. For example: bringing the airport into this resolution. Marquardt stated it really doesn't do anything because the airport isn't in the City. More than anything, it is for funding for the Surface Transportation Planning Grants (STP).

It was moved by McCormick and seconded by Hicks to recommend the Resolution for Updates to the Whitewater Adjusted Urban Area Boundary to the full Council.

AYES: All by via voice vote (2). NOES: None. ABSENT: Gerber.

3. **Discussion and Possible Action Regarding Strand Task Order for Construction Administration covering Contracts 1-2024 thru 5-2024**

Marquardt stated the City has awarded five contracts (Ann-Fremont Street Reconstruction, Forest Street Reconstruction, Fremont Street Reconstruction and Paving, Walworth Avenue Storm Sewer, and Street Maintenance) all of which will require some level of construction administration services. These services include staking, construction inspection, pay requests reviews, and record drawings. Strand is proposing to have one representative onsite full time from May until the end of September, and part time from the middle of April to May and from the end of September to the end of October. A second representative is planned to be onsite full time for a period of eight weeks when it is possible for multiple projects to be ongoing.

All five projects were included in the 2024 budget approved by Council in November 2023. Contracts 1-2024 through 5-2024 were all awarded in February and March of 2024 by Council.

The estimated fee is \$348,000. Monies for construction administration were included within the budgeted amount for each respective project.

Hicks moved to approve Strand Task Order for Construction Administration covering Contracts 1-2024 thru 5-2024 and seconded by McCormick. Marquardt will take this recommendation to the full Council on April 16, 2024.

AYES: All by via voice vote (2). NOES: None. ABSENT: Gerber.

4. **Discussion and Possible Action Regarding Ayres Old Stone Mill Dam Proposal for Engineering Services for Downstream Wall Repairs**

Marquardt stated the City of Whitewater has been using Ayres Associates for dam inspection and design for necessary repairs. The last inspection in 2022 on the Old Stone Mill Dam (Cravath Lake) indicated needed repairs to the downstream masonry sidewalls. Repairs were to be completed by December 31, 2023. The City was granted an extension to complete this work until August 1, 2025. The City is also required to update the Emergency Action Plan (EAP) and the Inspection, Operation & Maintenance (IOM) Plan by June 30, 2024. The attached proposal from Ayres Associates includes preparing design plans and specifications, bidding the project, and providing construction administration services. The proposal also includes updating the EAP and IOM Plan. The estimated fee is not to exceed \$45,000. The 2024 Capital Improvement Plan included \$130,000 for design and construction.

It was moved by McCormick to approve the Ayres Old Stone Mill Dam Proposal for Engineering Services for Downstream Wall Repairs and seconded by Hicks. Marquardt will take this recommendation to the full Council on April 16, 2024.

AYES: All by via voice vote (2). NOES: None. ABSENT: Gerber.

**FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

It was moved by Hicks and seconded by McCormick to adjourn the Public Works Committee meeting at 6:11 p.m.

AYES: All by via voice vote (2). NOES: None. ABSENT: Gerber.

Respectfully submitted,

*Alison Stoll*

Alison Stoll, Administrative Assistant  
Department of Public Works