



## Common Council Meeting

Whitewater Municipal Building Community Room,  
312 West Whitewater St., Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, November 19, 2024 - 6:30 PM**

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**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.  
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join:

<https://us06web.zoom.us/j/86490332854?pwd=g9UPZLBOEWx3xBFLgmFxrnyDhvpjYo.1>

**Telephone:** +1 (312) 626-6799 US (Chicago)

**Webinar ID:** 864 9033 2854

**Passcode:** 650398

**Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.**

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## MINUTES

### CALL TO ORDER

Council President called the meeting to order at 6:30 pm.

### ROLL CALL

#### PRESENT

Council President Patrick Singer

Councilmember Neil Hicks

Councilmember Brienne Brown

Councilmember Lisa Dawsey Smith

Councilmember Greg Majkrzak

Councilmember Orin Smith

Councilmember Brian Schanen

City Attorney Jonathan McDonell

City Manager John Weidl

Public Works Director Brad Marquardt

City Clerk Heather Boehm

### PLEDGE OF ALLEGIANCE

**APPROVAL OF AGENDA**

*A councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.*

Motion made to approve the Agenda by Councilmember Majkrzak, Seconded by Councilmember Smith. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

**CONSENT AGENDA**

*Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.*

Motion made to approve the Consent Agenda by Councilmember Majkrzak, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

1. Approval of Common Council Meeting Minutes from October 15, 2024.
2. Plan and Architectural Review Commission October 14, 2024 Minutes
3. Finance Meeting Minutes from October 22, 2024 and October 23, 2024.
4. Public Works Committee Meeting Minutes from October 8, 2024.
5. EnterTextHere

**PUBLIC HEARING**

6. Public Hearing regarding 2025 City of Whitewater Budget-**Finance**

Council President Singer open the Public Hearing at 6:34 pm. There was no one that had any Public Comment. Council President Singer closed the Public Hearing at 6:38 pm.

**CITY MANAGER REPORT**

City Manager Weidl gave his bi-monthly update of City events and accomplishments, including reports from the following departments: Public Works, IT, Neighborhood Services, Library, Parks and Recreation, Police, and Human Resources.

**STAFF REPORTS**

7. Update on Absentee Ballot numbering process-**City Clerk**

City Clerk Boehm gave an explained that WI State Statute 4.52(3)(a) and 6.88(3)(a) do not allow for pre-numbering absentee ballots due do transparency.

## HEARING OF CITIZEN COMMENTS

*No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

No one from the public wanted to comment at this time.

## RESOLUTION

### 8. 2025 Budget Resolution

Motion made Approve 2025 Budget Resolution by Councilmember Dawsey Smith, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Motion made to Amend the Budget to reallocate funds to fund a Detective in the Police Department by Council President Singer, Seconded by Councilmember Dawsey Smith.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

## ORDINANCES

### First Reading

### 9. **Ordinance 2024-O-23** an Ordinance to change to the City of Whitewater Municipal Code Chapter 19, Specifically Section 19.69.050 Hearing-Notice to Property Owners.- **Municipal Code Enforcement.**

Motion made Approve Ordinance 2024-O-23, change Hearing Notice to Property Owners by Councilmember Schanen, Seconded by Councilmember Hicks.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Motion made to Waive Second Reading of Ordinance 2024-O-23 by Councilmember Schanen, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith,

Councilmember Schanen

10. Ordinance 2024-O-24 an Ordinance to the City of Whitewater Municipal Code Chapter 19, specifically Section 19.48.020 Institutional District Uses, adding Libraries, Municipal Buildings, Public and Semi Public Uses.

Motion made Approve the First Reading of Ordinance 2024-O-24 Institutional District Uses, adding Libraries, Municipal Buildings, and Public and Semi Public Uses by Councilmember Schanen, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

11. **Ordinance 2024-O-25** An ordinance amending Section 1.21.010 Schedule of Deposits to Increase Bond Amount for Violations of Chapter 11.56.010(4) General Parking Violations-**Finance**

Motion made to Approve the First Reading of Ordinance 2024-O-25 Increase Bond Amount of Parking Violations by Councilmember Dawsey Smith, Seconded by Councilmember Majkrzak.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

## CONSIDERATIONS

12. Discussion and Possible Action regarding the Starin Park Water Tower Referendum Results-**City Manager**

Motion made to send the discussion of the Starin Park Water Tower to the Landmarks Committee to come up with options, development, and funding strategies and come back to Council in May 2025 by Councilmember Schanen, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Pat Blackmer (445 W Center St) Spoke about the importance of keeping the Starin Park Water Tower.

Carol Cartwright, President of Whitewater Historical Society spoke about the Hamilton House and thinks that the same process to save the Hamilton House could be applied to the Starin Park Water Tower to save it as well.

13. Discussion and Possible Action regarding the Approval of Proposed Scope of Services for Phase Two of the Comprehensive Lake Management Plan for Cravath and Trippe Lakes with Southeastern Wisconsin Regional Planning Commission- **Parks**

Motion made Approve Phase Two of the Comprehensive Lake Management Plan for Cravath and Trippe Lakes with Southeastern Wisconsin Regional Planning Commission by

Councilmember Dawsey Smith, Seconded by Councilmember Brown.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

14. Discussion and Possible Action regarding Annexation of Parcel at N9618 and N9622 Howard Rd, Town of Whitewater, Owned by Michael Mason, Including Zoning Map Designation and Certified Survey Map Approval.- **Neighborhood Services**

Motion made to Approve Annexation of Parcel at N9618 and N9622 Howard Rd, Town of Whitewater, Owned by Michael Mason, Including Zoning Map Designation and Certified Survey Map Approval by Councilmember Hicks, Seconded by Councilmember Smith.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

15. Discussion and Possible Action regarding Selection of Communications Consultant-**PD**

Motion made to Approve Mueller Communications as the Communications Consultant for Police Department by Councilmember Majkrzak, Seconded by Councilmember Smith.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

16. Discussion and Possible Action Regarding Fire Department Bunk Room remodel-**FD**

Motion made to Approve Gilbank Construction to build out the bunk rooms for the Fire Department by Councilmember Dawsey Smith, Seconded by Councilmember Brown.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

17. Discussion and Possible Action regarding Approval of Johnson & Block Engagement Letter for Audit Services-**Finance**

Motion made to Approve Johnson & Block Engagement Letter for Audit Services by Councilmember Majkrzak, Seconded by Councilmember Smith.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

18. Discussion and Possible Action regarding Strand Task Order 24-08, Jefferson Street Reconstruction.- **Public Works**

Motion made to Approve Strand Task Order 24-08, Jefferson Street Reconstruction by Councilmember Dawsey Smith, Seconded by Councilmember Smith.  
Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown,

Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

19. Discussion and Possible Action regarding Strand Task Order 24-09, 2025 Stormwater Detention Basin- **Public Works**

Motion made to Approve Strand Task Order 24-09, 2025 Stormwater Detention Basin by Councilmember Hicks, Seconded by Councilmember Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

20. Discussion and Possible Action regarding Strand Task Order 24-10, Starin Road Underground Wet Detention Basin- **Public Works**

Motion made Approve Strand Task Order 24-10, Starin Road Underground Wet Detention Basin by Councilmember Smith, Seconded by Councilmember Majkrzak.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

21. Councilmember Requests for Future Agenda Items or Committee items. Questions Councilmember Dawsey Smith would like a general informational item on the Public Bidding process.

Councilmember Schanen update in May of 2025 on the Starin Park Water Tower.

Councilmember Hicks would like to see an ordinance or policy for all Committees and Boards to have alternate Councilmembers so when a quorum can not be made an alternate could sit in.

#### **FUTURE AGENDA ITEMS**

22. Financial Outcomes with Walworth Ave Temporary Limited Easement. -**Q4**
23. WAFC year-end financial update.- **Hicks December 3rd 2024**
24. Audio/Visual System Updated in Council Chamber-**Hicks December 3rd 2024.**
25. Resolution to raise Permit Fees - **Economic Development Director Q4**
26. Starin Road Pedestrian Study- **Schanen December 17, 2024.**
27. Ordinance to Allow Common Council Members to fill in on Committees to make quorum- **Hicks Q1 2025**
28. Debriefing of 2024 General Election- **Schanen December**

#### **ADJOURNMENT**

Motion made to Adjourn at 7:35 pm by Councilmember Majkrzak, Seconded by Councilmember Smith. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**

**2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.**