



## Council Agenda Item

Meeting Date: May 6, 2025

Agenda Item: Federal Award Administration Policy

Staff Contact (name, email, phone): Rachelle Blitch, [rblitch@whitewater-wi.gov](mailto:rblitch@whitewater-wi.gov), 262-473-1380

### BACKGROUND

(Enter the who, what when, where, why)

The City of Whitewater undergoes a federal compliance audit for its Shared-Ride Taxi grant approximately every four to five years. The auditor recommends these federal award policies to ensure compliance. While many of the covered items, such as salary allocations and fringe benefits, may not be directly applicable to the program, it is considered best practice to establish a comprehensive policy encompassing all federal requirements. This approach ensures preparedness should the City pursue and secure a federal grant in the future.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

4/22/2025 – Finance Committee recommended approval to Common Council

### FINANCIAL IMPACT

(If none, state N/A)

N/A

### STAFF RECOMMENDATION

Staff recommends the approval of the policy.

### ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Federal Award Administration Policy