



## CDA Agenda Item

Meeting Date: July 18, 2024

Agenda Item: CDA Rules of Procedure Handbook – Conflict of Interest Policy

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### BACKGROUND

(Enter the who, what, when, where, why)

Under the leadership of Economic Development Director Anderson, a Rules of Procedure Handbook was created and subsequently approved by the CDA on April 28, 2022. Reference to conflicts of interest can be found in Section 19 on pages 15-16.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

At the June 20, 2024 meeting this topic was asked to be brought back to the CDA for review.

### FINANCIAL IMPACT

(If none, state N/A)

N/A

### STAFF RECOMMENDATION

Review current language regarding conflict of interest and discuss potential updates. If edits are required, CDA Staff will bring an edited version back to the body for review and approval.

### ATTACHMENT(S) INCLUDED

(If none, state N/A)

Rules of Procedure Handbook (Redlined Version 07-12-2024)