



To: City Council Members and Management Team

From: Rachelle Blitch, Finance Director

Re: 2025 Budget Review Timeline

The Finance Committee will conduct a detailed review of the 2025 Budget Proposal as follows:

- a. Departments present to the Finance Committee at scheduled meetings with a published agenda that will enable interested parties to attend.
- b. Meeting agenda provides for questions and requests while the Departments are present and available for further detail/discussion. Any necessary analysis/follow-up would be performed for action in the next scheduled meeting.

Tuesday, October 15th 6:30pm **Regular Council meeting.** City Manager Presents Requested Budget to Council

Thursday, October 17th Deliver Public Notice to Whitewater Register (Class 1 public notice, >15 days prior to Public Hearing)

Thursday, October 17th 5pm **Special Finance Committee Meeting** to review the following budgets:
Rachelle, Brad M, Kevin B

1. Public Works
a. Administration (53100)
b. Shop/Fleet Operations (53230)
c. Street Maintenance (53300)
d. Street Ice, Snow (53320)
e. Street Lights (53420)
2. Fund 215 – Equipment Replacement
3. Fund 230 – Solid Waste/Recycling
4. Fund 250 – Forestry
5. Fund 280 – Street Repair
6. Fund 610 – Water Utility
7. Fund 620 – Wastewater Utility
8. Fund 630 – Storm Water Utility

9. Fund 820 – Rock River Stormwater Group
10. Parks & Recreation Overview
a. Parks Administration (55200)
b. Park Maintenance (53270)
c. Facilities (51600, 55111)
11. Fund 217 – Building Repair
12. Fund 225 – Skate Park
13. Fund 240 – Parkland Acquisition
14. Fund 245 – Parkland Development
15. Fund 246 – Field of Dreams
16. Fund 247 – Aquatic Center
17. Fund 248 – Park & Recreation Special Revenue
18. Fund 272 – Lakes Improvement
19. Fund 452 – Birge Fountain
20. Fund 459 – Depot Restoration

Wednesday, October 23rd 4pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Diane J, Kelly F

1. Library (220, 55111)
2. Fund 249 – Fire and EMS
3. Fund 210 – Fire/Rescue Equipment Fund
4. Fund 810 – Rescue Squad Equip/Educ Fund
5. General Fund Overview
a. Revenue
b. Expenditures
6. Neighborhood Services (52400)
7. Administration
8. General Administration (51400)
a. Legislative Support (51100)
b. Contingencies (51110)
c. Legal (51300)
d. Municipal Court (51200)
e. IT (51450)
f. Finance (51500)
g. Insurance/Risk Management (51540)
h. Emergency Preparedness (52500)
9. Fund 214 – Elections
10. Fund 200 – Media Services
11. Fund 208 – Parking Permits
12. Fund 235 – Rideshare Grant Program
13. Fund 260 – Sick Leave Severance
14. Fund 271 – Insurance – SIR

Wednesday, October 30th 4pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Dan M, Taylor Z

1. Police
a. Administration (52100)
b. Patrol (52110)
c. Investigation (52120)
d. Community Services (52140)
e. Communications/Dispatch (52600)
f. Fund 216 – Vehicle Replacement
2. Fund 295 – Police Department – Trust Fund
3. Fund 900 – Economic Development
4. TIDs 10-14
5. Fund 920 – Innovation Center
6. Capital Improvement Program (CIP pdf document)
7. Debt Service – Revenue and Expense, Projections
8. Fund 450 – Capital Project Fund
9. Downtown Whitewater Grant
10. Transfers – General Fund
11. Proposed Revisions based on review feedback
12. Recommendation to full council for approval

Thursday, October 31th Public Notice Publication Date

Thursday, November 7th 6:30p **Regular Council Meeting.** Present Recommended Budget containing cumulative revisions/final adjustments to full council

Tuesday, November 19th 6:30p **Regular Council Meeting.** Public Hearing and Formal Adoption of the 2025 Budget and Tax Levy

Mid-December Publish Approved 2025 Budget document (final revised) to Common Council, Citizens, Department Heads. Post on city’s website.