



Public Works Committee Meeting

Cravath Lakefront Room, 2nd Floor
312 W. Whitewater St.
Whitewater, WI, 53190
*In Person and Virtual

Tuesday, November 12, 2024 - 5:00 PM

MINUTES

CALL TO ORDER

The Public Works Committee meeting was called to order by Board President Hicks at 5:01 p.m.

ROLL CALL

PRESENT: Board Member Orin Smith, Board Member Neil Hicks, Board Member Greg Majkrzak

ABSENT: None

OTHERS: Marquardt

APPROVAL OF AGENDA

Motion made by Board Member Majkrzak to approve the agenda for Tuesday, November 12, 2024,
Seconded by Board Member Smith.

Voting Yea: Board Member Smith, Board Member Hicks, Board Member Majkrzak

Voting Nay: None

APPROVAL OF MINUTES

1. Approval of minutes from October 8, 2024

Motion made by Board Member Majkrzak, Seconded by Board Member Smith to approve the minutes from October 8, 2024.

Voting Yea: all via voice (3)

Voting Nay: None

HEARING OF CITIZEN COMMENTS

None

NEW BUSINESS

2. **Discussion and Possible Action regarding removing parking stalls from Parking Lot C.**

Marquardt stated Kim Adams, Gallery Director for the Whitewater Arts Alliance, and Kristen Burton, Business Outreach at UW-Whitewater and board member for the Whitewater Arts Alliance were present. The Whitewater Arts Alliance asked if the City would be open to removing some or all of the parking stalls from Parking Lot 3 to bring more attention to the mural located at 119 W. Center Street. Adams presented a proposal (Appendix 1) to the committee.

The Public Works Committee would like the Whitewater Arts Alliance to bring back a revised layout with dimension parking, ADA requirements, and the possibility of keeping four to six parking stalls. This information will be brought back to the Public Works Committee to discuss. Adams stated she is hoping to have this information at the January meeting.

3. Discussion and Possible Action regarding leasing space to AT&T on Lot 10B located off of E. Main Court.

Marquardt stated the City was approached by a firm representing AT&T about the possibility of leasing land to AT&T for a stand-alone cell tower. The 100' x 100' lease area they are looking at is on Parcel 10B located off of E. Main Court. They have also supplied a sample ground lease.

The committee would like the tower put back to to the north, as much as possible, while avoiding the wetlands. This would keep it away from the residential area. In addition, locating the access road on the west side to keep as much developed land as possible. Marquardt stated this would have to go through PARC for a CUP.

Motion made by Board Member Smith to direct staff to continue negotiations with AT&T regarding Lot B located off of E. Main Court, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Smith, Board Member Hicks, Board Member Majkrzak

Voting Nay: None

4. Discussion and Possible Action regarding the Starin Road crosswalks near the University.

Board Member Smith had requested this item be added to the agenda after receiving concerns about the painting of the crosswalks.

Staff paint the white lines of the crosswalks every summer before the University is in session. There are seven crosswalk areas that were initially textured as brick and painted red when Starin Road was reconstructed in 2001. Street Department staff's recollection is that the paint wore off in the travel areas within a year and the decision was made to not waste paint and time every year to repaint these larger areas. Each crossing area has a pedestrian crossing sign associated with the crossing.

After discussion, the committee's recommendation is to continue to only paint the white crosswalk lines.

5. Discussion and Possible Action regarding Strand Task Order 24-08, Jefferson Street Reconstruction.

Marquardt stated Jefferson Street from Main Street to north of Starin Road is scheduled for reconstruction in 2026. Therefore, design work must be completed in 2025. Task Order 24-08 outlines the work Strand will provide for the design and bidding of Jefferson Street. Design work entails the design of all new sanitary sewer, water main, storm sewer, sidewalk, curb & gutter and asphalt pavement. Sanitary sewer work will also include the possibility of rerouting the sanitary sewer that runs cross country between Main Street and North Street.

The estimated cost, based on an hourly rate basis plus expenses, is not to exceed \$196,000. Money was approved in the 2024-2025 CIP budget for this design.

Motion made by Board Member Majkrzak to approve Strand Task Order 24-08, Jefferson Street Reconstruction project, Seconded by Board Member Smith.

Voting Yea: Board Member Smith, Board Member Hicks, Board Member Majkrzak
Voting Nay: None

6. Discussion and Possible Action regarding Strand Task Order 24-09, 2025 Stormwater Detention Basin Maintenance.

Marquardt stated the City has 31 public stormwater management facilities throughout the City. These facilities do require maintenance to keep them in proper working order. Street Department staff is able to do some of the maintenance, like removing brush or trees from the slopes of a detention pond. But when it comes to dredging wet or dry detention basins, the City lacks the necessary equipment to have these cleaned. Task Order 24-09 is for Strand to put together design plans and bidding documents for three basins: East Clay Street Wet Detention Basin, Parkcrest Subdivision Dry Detention Basin, and Walton's Pine Bluff Southwest Dry Detention Basin.

The estimated cost, based on an hourly rate basis plus expenses, is not to exceed \$43,000. Money was approved in the 2024-2025 CIP Budget.

Motion made by Board Member Majkrzak to approve Strand Task Order 24-09, 2025 Stormwater Detention Basin Maintenance project, Seconded by Board Member Smith.

Voting Yea: Board Member Smith, Board Member Hicks, Board Member Majkrzak
Voting Nay: None

7. Discussion and Possible Action regarding Strand Task Order 24-10, Starin Road Underground Wet Detention Basin.

Marquardt stated the City has submitted an Intent to Apply for Clean Water Funds for this project. We will not find out our ranking until sometime in January 2025. If the project ranks high enough to receive funding, final plans need to be sent in by September 30, 2025. In anticipation of receiving funding, staff would like to get the survey work done yet this year so design could commence as soon as possible after the rankings are released. This Task Order is for services to survey and produce a topographical survey of the area. This Task Order would be amended in the future to include design of the wet basin, submittal of a facilities plan (required by March 31, 2025) and submittal of the Clean Water Fund financial assistance application (due by September 30, 2025), if the project ranks high enough.

Staff received approval from Council in March 2024 to apply for a DNR Construction Grant for this project. The Park & Recreation Board approved the location of the underground basin at their November 2023 meeting.

The estimated cost, based on an hourly rate basis plus expenses, is not to exceed \$17,400. This project was added to the 2025 CIP budget.

Motion made by Board Member Smith to approve Strand Task Order 24-10, Starin Road Underground Wet Detention Basin project, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Smith, Board Member Hicks, Board Member Majkrzak
Voting Nay: None

8. Discussion and Possible Action regarding the turning movement at the southeast corner of Franklin Street and W. Main Street.

Marquardt stated at the September 2024 PWC meeting, the Committee asked Strand to come up with a concept and cost estimate eliminating the right turn lane, so there would only be one lane heading north. Attached for discussion is the Intersection Exhibit and Cost Estimate.

The Opinion of Probable Construction Cost is \$126,554. This does not include cost to design, purchase the property, or reprogramming the traffic signals. Marquardt would like to continue moving forward with the project and hopefully add it to the budget for the 2026 streets projects.

Motion made by Board Member Majkrzak to approve the turning movement at the southeast corner of Franklin Street and W. Main Street, Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

9. Discussion and Possible Action regarding an easement and hold harmless agreement for Bower House, 187 W. Main Street.

Marquardt stated The Bower House, located at 187 W. Main Street, needs to provide ADA access into their remodeled building. They looked at two options, inside the building and outside the building. Their preferred option is to construct an ADA ramp on the outside of their building. The ramp would be 5.5 feet wide with an 18-inch-wide planter along the ramp portion, and a 6-inch raised curb along the landing area. The 6-inch raised curb would be a total of 11 inches above the existing sidewalk.

If the Committee is amenable to this approach, an easement and hold harmless agreement should be signed by the property owner.

All costs should be borne by the property owner.

The City allows outside dining on W. Main Street. The area requested for the ADA ramp is no different than the area for outside dining. With this in mind, staff's recommendation is to recommend approval to the full Council. If approved by the Public Works Committee, staff would work with the City Attorney to draft an easement and hold harmless agreement before bringing it to Council.

Motion made by Board Member Majkrzak to approve an easement and hold harmless agreement for Bower House, 187 W. Main Street, Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

FUTURE AGENDA ITEMS

Starin Road Closure – Marquardt

ADJOURNMENT

Motion made by Board Member Hicks to adjourn the Public Works Meeting at 6:02 p.m., Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

Respectfully submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works

Date: _____ *Minutes Approved*