
WHITEWATER POLICE DEPARTMENT
INTEROFFICE MEMORANDUM

TO: Director of Finance and Administrative Services Rachelle Blitch

FROM: Captain Adam Vander Steeg

SUBJECT: Arrival of 2026 Ford Explorer Utility Vehicles

DATE: October 6, 2025

CC: Chief Daniel Meyer, Captain Ryan Taft, SSM Ojibway

Greetings,

I, Captain Adam Vander Steeg received a phone call on Monday, October 6th, 2025, from Ewald Automotive's Office Manager Stephanie Kirley. Ms. Kirley advised me that the two (2), 2026 Ford Explorer Utility vehicles the City of Whitewater Police Department requested to be purchased arrived earlier than expected. It was previously believed that these two vehicles wouldn't arrive until the beginning of 2026. Unfortunately, with these two vehicles arriving earlier than expected, the purchase of these two vehicles would need to be completed in 2025.

I requested Ms. Kirley to delay the delivery of the vehicles until after the October 21st, 2025 City Council meeting, but that was not able to be completed. Ms. Kirley advised that the vehicles would need to be turned over to the City of Whitewater by Friday, October 10th, 2025. Ms. Kirley stated that actual payment for these two cars wasn't needed until around October 24th, 2025.

If we do not secure these two Ford's Explorer Utility vehicles, our department would risk not receiving these replacement vehicles at all due to the limited number of emergency vehicles available for purchase to departments nationwide. It is requested that we obtain these two (2) Ford Explorer Utility vehicles at a total budget impact of \$97,994.00. The Police Department could place both of these vehicles into storage until funding becomes available in January of 2026 to complete the decaling and equipment outfitting of these two vehicles.

If you should have any questions, please let me know.

Respectfully,

Captain Adam Vander Steeg