

Date: August 25, 2026

To: Finance Committee

From: Rachelle Blitch, Finance & Administrative Services Director

Re: 2027 Municipal Budget Calendar

As we begin the 2027 budget season, it is essential to update the budget calendar timeline for this year. Traditionally, the Finance Committee holds three special meetings in late September/early October to review departmental budgets. These meetings provide the committee with the opportunity to engage with staff and ask more in-depth questions regarding any budgetary changes or requests. Ideally, these meeting dates should be finalized at the August meeting, allowing sufficient time to coordinate with individual directors and ensure their availability for discussion. This also presents a good opportunity to review the individual tasks within the budget process and determine if any adjustments are necessary, whether that involves adding new tasks or removing existing ones. Staff recommends an additional meeting to discuss capital projects.

Finalizing these details early will help ensure a smooth and efficient budget review process. Your timely input and collaboration are crucial to making this year’s budget cycle successful. Please be prepared to discuss and confirm the proposed dates and any potential adjustments at our upcoming meeting. Below is a list of available dates in late September and October. Please review your schedules in advance and be prepared to list the times that work for you. Thank you for your attention to this important matter.

<u>Dates</u>	<u>Potential Conflicts</u>
Tuesday, September 29, 2026	
Monday, October 5, 2026	
Wednesday, October 7, 2026	Landmarks
Thursday, October 8, 2026	
Monday, October 12, 2026 @ 4:30 p.m.	PARC Meeting
Wednesday, October 14, 2026	
Thursday, October 15, 2026	CDA Meeting & WAFC
Monday, October 19, 2026	
Wednesday, October 21, 2026	Parks & Rec
Thursday, October 22, 2026	
Monday, October 26, 2026	
Wednesday, October 28, 2026	
Thursday, October 29, 2026	