



Public Works Committee Meeting

Cravath Lakefront Room, 2nd floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, July 14, 2026 - 5:00 PM

MINUTES

CALL TO ORDER

The Public Works Committee meeting was called to order by Board President Hicks at 5:00 p.m.

ROLL CALL

PRESENT: Board Member Schanen, Board Member Smith, Board President Hicks

ABSENT: None

OTHERS: Marquardt

APPROVAL OF AGENDA

Motion was made by Board Member Schanen to approve the agenda for Tuesday, July 14, 2026,
Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

APPROVAL OF MINUTES

1. Approval of minutes from May 12, 2026

Motion made by Board Member Schanen to approve the minutes from May 12, 2026,
Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

HEARING OF CITIZEN COMMENTS

None

CONSIDERATIONS / DISCUSSIONS

2. **Discussion and Possible Action regarding the extension of Jakes Way to Howard Road.**

Marquardt stated the Town of Whitewater received DOT funding to improve and repave Howard Road from Cox Road to Bluff Road. The Town reached out to Marquardt and asked if Jakes Way should be extended to Howard Road as part of the project. Currently, the pavement on Jakes Way ends approximately 30 feet from the Howard Road right-of-way. The sidewalk on the north side ends approximately 50 feet and the sidewalk on the south side ends approximately 15 feet from the Howard Road right-of-way.

Marquardt researched the files for the subdivision and found the following:

- Preliminary Plat dated April 16, 2004, showed the right-of-way for Jakes Way extending to the right-of-way of Howard Road.

- Notes that the right-of-way of Jakes Way at Howard Road should be angled like the rest of the intersections within the Plat.
- Final Plat for Walton's Pine Bluff signed on February 28, 2005, showing the right-of-way for Jakes Way extending to the right-of-way of Howard Road.
- An email indicating the improvements for Howard Road should be removed from the Developer Agreement due to the owner to the east laying claim to the ownership of the land to the city limits, including the land where Howard Road sits.

Based on this information, Marquardt determined it was the intention of the City to connect Jakes Way to Howard Road at some point, and thus, told the Town to go ahead and include the intersection in their plans.

Some additional details:

- The construction of the intersection is part of the design and overall construction of Howard Road. The City has not been asked to financially participate.
- Construction is currently set for the summer of 2027.
- Maintenance of Jakes Way would be the City's responsibility up to the Howard Road right-of-way.
- Snow removal would be a coordinated effort with the Town of Whitewater much like the other abutting streets between the Town and City.
- The property owners would not need to maintain the pedestrian ramps in the winter, as they lie in the Town of Whitewater jurisdiction, thus the City cannot issue warnings or citations.
- The intersection of Jakes Way and Howard Road will need to meet all the required sight and stopping distances for the design speed on Howard Road per the Wisconsin Department of Transportation's Facilities Design Manual.
- Howard Road is currently paved at 20 feet with 2-foot gravel shoulders. It will be widened to 22 feet with 4-foot shoulders.
- The extension of Jakes Way to Howard Road has nothing to do with the apartment complex at the west end of Jakes Way as the Plat showing Jakes Way and Howard Road intersecting was approved in 2005.

If Jakes Way is extended to Howard Road, one possibility to address the safety of children (due to the assumed increase in traffic) going to and from Walton's East Gate Park on the south side of Jakes Way, could be the installation of an "All Way" stop at the intersection of Jakes Way and Ash Lane. This stop sign would not be recommended per the Manual of Uniform Traffic Control Devices, nor would it be endorsed by City staff. However, the City Council has the final say on the installation of stop signs. This would allow pedestrians and bicycles from the north side of Jakes Way to cross Jakes Way at a controlled intersection. As a side note, the aerial diagram shows crosswalks painted at this intersection. When the final lift of asphalt was installed a couple of years ago, the crosswalks were never repainted. Staff will add these crosswalks to the list to get them painted this year regardless.

This memo was presented to the Common Council on June 2, 2026. The Council asked for more discussion on this topic at a future Public Works Committee meeting.

Since the Common Council meeting, staff have also received an email from Strand Associates with their estimate on traffic projections for the new intersection. Also, additional comments were received in response to a letter sent to all property owners and residents in the subdivision.

Staff recommended proceeding with the extension of Jakes Way to Howard Road.

Board President Hicks opened the floor to Public Comments:

Kristy Legerski, 1365 E. Jakes Way, addressed the Board regarding speeding traffic on Howard Road. She expressed concern about the safety of children, bicyclists, and other pedestrians in the area, with her primary concern being the speed limit on Howard Road. Ms. Legerski also requested clarification regarding the proposed stop sign, asking whether only one additional stop sign would be installed on Howard Road. Marquardt responded that he believed adding a single stop sign was the Town's intent.

Board President Hicks reminded those in attendance that this is a Town project and not a City project.

Donna Kollwelter, W7977 Bluff Road, stated that she and her husband own the right-of-way in question. She explained when they purchased the property years ago, the City had no interest in the right-of-way. She said the City later proposed extending E. Jakes Way, but Mr. Kollwelter objected because the roadway would have crossed their property. According to Ms. Kollwelter, Attorney Mitch Simon advised the City at that time that it could not proceed because the Kollwelter's owned the property.

Ms. Kollwelter stated she had spoken with Mr. Tanis and another Town of Whitewater Board Members, and they were not in favor of the project. She also noted they had previously gone on record expressing opposition to connecting the roadway. She questioned whether there was a conflict and asked Marquardt what compensation the Kollwelter's would receive for the right-of-way, specifically asking whether the property would be acquired through eminent domain. She reiterated that they had paid for the property.

Marquardt responded that the City's right-of-way ends at the Kollwelter property line. As a result, any construction beyond that point would be within the Town of Whitewater rather than the City.

Ms. Kollwelter expressed concern that the proposed roadway could increase the risk of serious traffic accidents, including fatalities, at the location. She questioned why the road could not instead be routed toward Pete's Tire or Highway 12. She also stated that traffic on Howard Road is expected to increase with development in the Industrial Park and noted that there has previously been a fatal accident at the intersection of Bluff Road and Howard Road.

She suggested that the roadway connection be located near Pete's Tire or Highway 12 instead.

Maria Kubicz, 229 S. Maple Lane, expressed concern about the safety of children riding bicycles and pedestrians in the area. She stated that motorists traveling on Howard Road may not see children near the roadway, increasing the risk of accidents.

Board President Hicks closed the floor to Open Comments.

Board Member Smith asked the board members to table this project according to perpetuity. For better clarification Board Member Smith motioned to deny the extension of E. Jakes Way, Seconded by Schanen.

Voting Yea: Board Member Smith, Board President Hicks, Board Member Schanen
Voting Nay: None

3. Discussion and Possible Action regarding parking restrictions on Elizabeth Street between Walworth Avenue and Highland Street.

Marquardt stated this item was last discussed in November 2025 at the Public Works Committee, mainly due to discrepancies in the parking restrictions listed in the Municipal Code versus what is posted in the field. Discussion also revolved around the safety of students getting picked up after school on Elizabeth Street. Refer to the November 2025 meeting memo, attachments, and minutes for additional information.

At the meeting it was stated that it might make sense to wait to discuss this topic until changes are made at the Middle School regarding the bus drop-off/pick-up location and the parent drop-off/pick-up location for students. The new parent drop-off/pick-up location/map was included in the attachments.

At the November 11, 2025, Public Works meeting, the committee decided to leave the signage and the ordinance as is and asked for the item to be back on a future agenda in the summer of 2026.

Any changes to signage would involve a minimal financial impact for purchasing new signs. Installation would be completed by city crews.

Staff is looking for direction from the committee to update the Municipal Code for better enforcement. Staff recommended updating the Municipal Code to reflect the current signage:

- West Side, from 115 ft. north of Melrose Street to Kay Street: No Stopping, Standing or Parking
- West Side, from Kay Street Walworth Avenue: 2 Hr. Parking during School Hours, 8:00 – 4:00
- West Side, from Walworth Avenue to cul-de-sac: No Parking
- East Side, from cul-de-sac to Middle School Property: 2 Hr. Parking during School Hours, 8:00 – 4:00

- East Side, adjacent to Middle School Property: No Stopping, Standing or Parking

Here are crude definitions provided by the Police Department:

Stopping: momentarily halting the vehicle (could include stopping to drop off or picking up passengers while still in control of the vehicle).

Standing: vehicle remains motionless for a brief period while the driver remains in the vehicle with the engine running.

Parking: the vehicle is stopped, whether occupied or not, for an extended duration. Includes turning off the vehicle or leaving it unattended.

It would be the Police Department's recommendation that the two areas by the Middle School be posted "No Stopping, Standing or Parking" for easier enforcement if the intention is not to allow kids to be picked up on Elizabeth Street.

Motion was made by Board Member Smith to move forward with the recommendations to update the Municipal Code, as stated above, Seconded by Board Member Schanen.

Voting Yea: Board President Hicks, Board Member Schanen, Board Member Smith

Voting Nay: None

4. Discussion and Possible Action regarding parking restrictions on Highland Street associated with new Whitewater Middle School driveway.

Marquardt stated the Whitewater Middle School is relocating their bus drop-off/pick-up location to the north side of the Middle School. Buses will turn off Elizabeth Street and exit onto Highland Street. Buses exiting onto Highland Street will be making a left turn to head back to Elizabeth Street. With buses exiting onto Highland Street, a section of angle parking stalls on the south side of Highland Street adjacent to the school property will need to be removed. The attached bus turning movement analysis indicates no parking restrictions are required on the north side of Highland Street.

There will be a minimal financial impact with the purchase of two "No Parking" signs that will be installed by City crews.

Staff recommended approval to create an ordinance prohibiting parking from the west property line of 1057 W. Highland Street, west 75 feet. This would encompass the seven easternmost angle parking stalls.

Currently, there are no parking restrictions on Highland Street between Elizabeth Street and Prince Street.

Motion was made by Board Member Schanen to approve the parking restrictions on Highland Street associated with the new Whitewater Middle School driveway, Seconded by Board Member Smith.

Voting Yea: Board Member Schanen, Board Member Smith, Board President Hicks

Voting Nay: None

5. Discussion and Possible Action regarding the sale of Department of Public Works and Wastewater Utility equipment.

Marquardt stated the Wastewater Utility is looking to dispose of the following items through auction: Truck 220 – Year 2006 with 76,000 miles.

This truck is currently used mainly for snowplowing. It needs a new head gasket with repair quotes of over \$10,000. Kelly Blue Book value is around \$8,200.

The Public Works Department is looking to dispose of the following items through auction:

- 1998 Mack CL713 Quad axle dump truck
- 2024 New Holland L320 skid steer
- 2024 New Holland L328 skid steer

The quad-axle dump truck requires a new dump box and has exceeded its useful service life. A replacement quad-axle dump truck was purchased earlier this year.

The two skid steers were previously replaced through an annual trade-in program. Due to changes in that program, the City has transitioned to a different vendor.

Proceeds from the auction will go to the respective Department's revenue account.

Staff recommended approval of the disposition of the listed items and forward to Council for final approval.

Motion was made by Board Member Smith to recommend the sale of the Wastewater Utility vehicle and the Department of Public Works truck and skid steers, Seconded by Schanen.

Voting Yea: Board Member Smith, Board President Hicks, Board Member Smith

Voting Nay: None

6. Discussion and Possible Action regarding the award of Contract 6-2026, 2026 Street Paving.

Marquardt stated Contract 6-2026, 2026 Street Paving Project, was advertised June 18, and 25, with bids opened on July 8, 2026. The project includes:

- Paving the access road to Well 9
- Repaving Universal Blvd from Industrial Drive to the cul-de-sac
- Repaving Technology Drive from Universal Boulevard to Innovation Drive
- Repaving Lakeview Drive from Wisconsin Street to just south of Amber Drive
- Repaving Amber Drive from Lakeview Drive to Waters Edge Drive
- Repaving Wisconsin Street from Colburn Lane south to the City Limits

Two bids were received:

Payne & Dolan, Inc	\$1,071,422.99
Wolf Paving	\$1,073,615.75

The projects listed above were approved in the 2026-2027 CIP budget. Task Order 26-03 for designing and bidding of this project was approved by Public Works Committee and Council in February 2026.

\$80,000 was included in the Water Utility budget, \$273,000 was included in TID 10 budget, and \$625,000 was budgeted in the General Fund for a total of \$978,000. The biggest discrepancy in the budget versus the bid was in Lakeview Drive and Amber Drive. The budgeted amount was \$270,000, with actual bid numbers coming in at \$340,831.13. This cost overrun can be accounted for in a few bid items that were included in the bid in case they were needed. These include:

• Excavation Below Subgrade (EBS)	850 C.Y.	\$25/C.Y.	\$21,250
• EBS Backfill	1700 Ton	\$22/T	\$37,400
• Geotextile Subgrade Stabilization	2550 S.Y.	\$5/S.Y.	\$12,750
• Dense Graded Base Course	1000 Ton	\$25/T	<u>\$25,000</u>
			\$96,400

These four bid items, which were not accounted for in the original budget, make up the difference between the budget and the actual bid price (\$93,422). These items were included in case conditions warrant some of these items instead of asking the contractor for a change order, which typically results with higher prices.

Staff discussed the potential cost overrun with Finance Director Blitch. The consensus is to use some of the fund balance located in Fund 280 Street Repairs where this project is budgeted. Based on this, staff recommended accepting the low bid from Payne & Dolan and forward to Council for final approval of the award of Contract 6-2026.

Motion made by Board President Hicks to award the Contract 6-2026, 2026 Street Paving to Payne & Dolan, Inc., Seconded by Board Member Schanen.

Voting Yea: Board Member Hick, Board Member Schanen, Board Member Smith

Voting Nay: None

7. Discussion and Possible Action regarding the award of Contract 6-2026, 2026 Street Paving

This item was a duplicate of Item 6 above and no discussion took place.

8. Discussion and Possible Action regarding current Five-Year Street Improvement Program.

Marquardt stated at a recent Public Works Committee meeting, Alderperson Schanen requested a future agenda item to discuss the pavement condition of Indian Mound Parkway and when it is scheduled for improvements. With budget season kicking off, and updates soon to be needed for the Capital Improvement Plan, staff thought it would be a good idea to review all the streets currently listed in the Five-Year Street Improvement Program that were submitted as part of the 2026-2027 budget.

Projects

2026

Jefferson Street (Main Street – Old Landfill)

- Full reconstruction – sanitary, water, storm, sidewalk, curb and gutter, asphalt

Putnam Street (Janesville Street – Walworth Avenue)

- Full reconstruction – sanitary, water, storm, curb and gutter, asphalt

Main Street/Franklin Street Intersection

- Redo southeast corner, concrete

Whitewater Street/Cravath Park – **Delayed to 2027**

- Replace bricks with colored stamped concrete

Prospect Drive/Universal Blvd (Executive Drive – Industrial Drive)

- Replace water, sub cut and EBS road, keep curb and gutter, asphalt

Universal Blvd (Industrial Drive – cul-de-sac)

- Mill and overlay 2"

Technology Drive (Universal Blvd – Innovation Drive)

- Mill and overlay 2"

Wisconsin Street (Colburn Lane to City limits)

- Pulverize and pave

Lakeview Drive (Wisconsin Street – Amber Drive)

- Full mill and Pave

Amber Drive (Lakeview Drive – Waters Edge Drive)

- Full mill and Pave

2027

Janesville Street (Highway 59 – Railroad) - \$92,000 – **Will postpone, State took care worst part in 2026**

- Mill and Overlay 2 1/2"

W. Main Street (Cold Spring Road – Warner Road) - \$250,000

- Mill and Overlay 2 1/2"

Old Highway 12 (W. Main Street – City Limits) – Included with price for W. Main Street

- Mill and Overlay 2 1/2"

2028

N. Harmony Lane (Tratt Street – Terminus) - \$342,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

Harmony Drive (Tratt Street – S. Harmony Lane) - \$328,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

S. Harmony Lane (Tratt Street – Harmony Drive) - \$576,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

Hyer Lane (Salisbury Lane – Florence Street) - \$986,000

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, sidewalk, asphalt

Douglas Court (Walworth Avenue – cul-de-sac) - \$914,000

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, asphalt

Scott Street (Walworth Avenue – Whitewater Street – Franklin Street) - \$1,057,000

- Replace water and sanitary sewer, Base Course, asphalt

Trippe Street (Ann Street – Whitewater Street)

- Replace water, Full mill and Pave

2029

Coburn Lane (Wisconsin Street – Parking Lot) - \$125,000

- Pulverize and Pave

Ehlert Court (Coburn Lane – Cul-de-sac) - \$95,000

- Full mill and Pave

Forest Avenue (Fourth Street – Fremont Street) - \$40,000

- Full mill and Pave

2030

Prairie Street (W. Main Street – Starin Road) - \$2,104,160

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, sidewalk (east side only), asphalt, pavement markings

Indian Mound Parkway (Walworth Avenue – W. Main Street) - \$680,000

- Spot Sidewalk, Curb ramps, Full mill and Pave

Commercial Avenue (Newcomb Street – Industrial Drive) - \$1,583,300

- Replace water, sanitary sewer, Full mill and Pave

Elizabeth Street (Walworth Avenue – Cul-de-sac) - \$178,000

- Full mill and Pave

Marquardt stated this schedule could change depending on the monies available.

9. Discussion and Possible Action regarding Amendment No. 2 to Task Order 24-10, Starin Park Underground Wet Detention Basin for assistance with financial application for Clean Water Fund.

Marquardt stated Staff intended to apply again for a Clean Water Fund loan for the Starin Road Underground Wet Detention Basin to hopefully receive principal forgiveness on a portion of the loan. Amendment No. 2 will have Strand assist with the application and submittal to the DNR.

Task Order 24-10 was approved by the Public Works Committee and Council in November 2024. Amendment No. 1 was approved by the Public Works Committee and Council in March 2025.

Staff recommended approval of Amendment No. 2 - raising the compensation from \$149,500 to \$157,400, an increase of \$7,900.

Motion was made by Board Member Schanen to recommend Amendment No. 2 to Task Order 24-10, Starin Park Underground Wet Detention Basin for assistance with financial application for Clean Water fund to the full Council, Seconded by Smith.

Voting Yea: Board Member Schanen, Board Member Smith, Board President Hicks

Voting Nay: None

10. Discussion and Possible Action regarding the financing of construction of the Starin Park Underground Wet Detention Basin.

Marquardt stated, as discussed in the previous memo, the City is preparing to apply again for a Clean Water Fund loan to help finance the Starin Park Underground Wet Detention Basin. As in the past, the City is hoping to rank high enough to obtain Principal Forgiveness on a portion of the loan. The question for the Committee is, if the City does not rank high enough for Principal Forgiveness, should the City still move forward with the project.

As a reminder, the University of Whitewater is also financially responsible for their prorated share of the project, and they would also need to be onboard to move forward without receiving Principal Forgiveness.

The project was approved in the CIP budget for 2026. However, the City did not rank high enough to receive Principal Forgiveness so the project was dropped for 2026.

The estimated cost is \$3,625,000. The estimated breakdown is as follows:

<u>Funding Source</u>	<u>With Principal Forgiveness</u>	<u>Without Principal Forgiveness</u>
City	\$800,000	\$1,390,000
UW Whitewater	\$1,075,000	\$2,085,000
Principal Forgiveness	\$1,600,000	\$0
DNR Grant	\$150,000	\$150,000

Updates will soon be needed for the Capital Improvement Plan projects for 2027. Additionally, if the project moves forward regardless of funding, the project should be bid in December/January. Last year, the priority list for Principal Forgiveness projects was not known until February. Staff is looking to start discussions regarding the funding for this project and if the project should move forward regardless. A decision is not currently needed.

11. Discussion and Possible Action regarding purchase of work truck at Wastewater Utility.

Marquardt stated the Wastewater Utility is looking to dispose of a 2006 Ford F-250 truck (#220) with 76,000 miles and are looking to replace it. Quotes were received for a 2025 work truck with a dump box through Kunes for a Ford, Ram and Chevrolet. The Chevrolet Silverado 3500 was the least expensive option. A second quote was then requested from another vendor for the Silverado 3500.

Kunes Ford Super Duty F-350	\$71,267.50
Kunes Ram 3500	\$72,861.50
Kunes Chevrolet Silverado 3500	\$67,661.50
Holz Chevrolet Silverado 3500	\$66,275.00

The City Council approved the updated projects for the 2026 borrowing at the June 2, 2026, meeting.

\$75,000 was planned to be borrowed for 2026. The lowest quote of \$66,275.00 is within budget.

Staff recommended approval of the purchase of the Chevrolet Silverado 3500 from Holz and forwarding the recommendation to the City Council for final approval.

Motion was made by Board President Hicks to approve the purchase of Chevy Silverado 3500 from Holz Chevrolet for the Wastewater Utility, Seconded by Board Member Schanen.

Voting Yea: Board President Hicks, Board Member Schanen

Voting No: None

Abstained: Board Member Smith

FUTURE AGENDA ITEMS

12. Discussion and Possible Action regarding mid-block pedestrian crossing on W. Main Street near Fairfield Inn and Suites.
Marquardt stated he is still waiting for information to be released from the police department.
13. Indian Mound Parkway Truck Traffic Discussion – to be placed on the August 11, 2026, Public Works agenda.

ADJOURNMENT

Motion made by Board Member Smith to adjourn the Public Works meeting at 5:16 p.m., Seconded by Board Member Schanen.

Voting Yea: all via voice (3)

Voting Nay: None

Respectfully submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works

- Minutes Approved on _____