

RESOLUTION NO. 2026-R-36

**RESOLUTION APPROVING AMENDMENT TO THE CITY OF WHITEWATER
VACATION CARRYOVER POLICY**

WHEREAS, the City of Whitewater Employee Handbook establishes a Vacation Carryover Policy allowing employees to automatically carry over up to forty (40) hours of unused vacation leave into the following calendar year, with carryover requests exceeding forty (40) hours requiring approval; and

WHEREAS, on June 23, 2026, the Finance Committee reviewed the City's Vacation Carryover Policy, historical carryover practices, and comparable municipal policies and recommended an amendment to provide independent oversight of vacation carryover requests submitted by the City Manager; and

WHEREAS, the proposed amendment requires that any year-end vacation balance in excess of forty (40) hours for the City Manager be approved by the Common Council rather than the City Manager, while all other provisions of the Vacation Carryover Policy remain unchanged; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Wisconsin, that the amendment to the City's Vacation Carryover Policy, as attached hereto, is hereby approved.

BE IT FURTHER RESOLVED, that the City Manager and other appropriate City officials are hereby authorized and directed to incorporate the approved amendment into the City of Whitewater Employee Handbook and take any actions necessary to implement this policy change.

Resolution was introduced by Council Member _____, who moved for its adoption

Seconded by Council Member _____.

DATE	August 4, 2026			
	YES	NO	PASS	ABSENT
Michael Smith				
Orin Artsmith				
Steven Sahyun				
Brian Schanen				
Neil Hicks				
Gavin Kelleher				
Patrick Singer				
Total:				

ADOPTED: _____

John Weidl, City Manager

ATTEST:

Heather Boehm, City Clerk