

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Online Virtual Meeting
Monday, October 16, 2023, 6:30 pm

MINUTES

Mission Statement:

We will have the space and the stuff to do the things that you want.

Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections; Service excellence

This is a hybrid in-person and virtual meeting.

CALL TO ORDER

Call to Order at 6:39 p.m.

ROLL CALL

Present: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson, Alyssa Orlowski

Absent: Brienne Diebolt-Brown

Staff: Stacey Lunsford

Guest: Sara Marquardt

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of Minutes Approval of the minutes of the regular meeting on September 18, 2023*
2. Acknowledgment of Receipt of Financial Reports*
3. Acknowledgment of Payment of Invoices for September 2023*
4. Acknowledgment of Receipt of Statistical Reports for September 2023*
5. Acknowledgment of Receipt of Treasurer's Reports*

MSC Anderson/Orlowski to approve the Consent Agenda.

Ayes: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson, Alyssa Orlowski

Nays: none

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

OLD BUSINESS

None

NEW BUSINESS

6. Review and Approval of The Draft Revision of Book Club Policy - see attached

MSC Weigel/Anderson to approve the revised Book Club policy.

Ayes: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson,
Alyssa Orlowski

Nays: none

7. Discussion of the library director position description and next steps for the search committee

- Board brainstormed desired qualifications for a candidate.
- Sara will check on the requirement about living within city limits to see if that still applies.
- The search committee will meet this week.
- The job will be posted for approximately a month. Stacey shared sites to post the job with the Board via email. Funding to post jobs will come out of a contingency fund.

EXECUTIVE SESSION

Adjournment into Closed Session TO RECONVENE per Wisconsin State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Items to be discussed: Appointment of an interim library director

MSC Anderson/Retzke to adjourn into closed session at 7:05 PM.

Ayes: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson, Alyssa Orlowski

Nays: none

MSC Anderson/Berndt to reconvene into open session at 7:16 PM.

Ayes: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson, Alyssa Orlowski

Nays: none

MSC Weigel/Anderson to appoint Diane Jaroch as interim director effective November 27, 2023.

Ayes: Sallie Berndt, Jennifer Motszko, Kathy Retzke, Jaime Weigel, Doug Anderson, Alyssa Orlowski

Nays: none

STAFF & BOARD REPORTS

9. Director's Report ~ see attached

- The Baker and Taylor program will be installed and provided free of charge to analyze the diversity of the physical collection. Stacey reported that it should be operational by the end of the year.
- Stacey updated the Board about the RFP search.
- Waukesha Public Library is considering a policy requiring patrons who are challenging a book to submit a notarized form stating they read the entire book.
- Stacey encouraged Board members to attend the November Common Council meeting to show support of the library expansion project.

10. Adult Services Report ~ see attached

11. Youth Services Report

- Kathy shared that Biblioboxes have really taken off this year in the schools! Numbers have doubled from last year.

12. Programming & Makerspace Librarian Report ~ see attached

- Jennifer noted that Kim Simes program was very well attended and that programming, in general, is very robust.

13. Confirmation of next regular meeting, November 20, 2023, 6:30 p.m.

- Stacey's last official day will be on November 15th. There will be an Open House for Stacey's retirement on November 10th from 3 - 5 PM at the library.

FUTURE AGENDA ITEMS

- None

Comments in the Chat Box:

- None

ADJOURNMENT

Adjourned at 7:35 p.m.

Minutes respectfully submitted by Jaime Weigel on October 27, 2023.