

October 31, 2025

Brad Marquardt  
City of Whitewater  
312 W. Whitewater St.  
Whitewater, WI 53190

**RE: Proposal for Engineering Services**  
Starin Park Water Tower – Steel Repairs

Dear Brad,

Thank you for the opportunity to provide this proposal. If this proposal is accepted, McEnroe Consulting Engineers will provide a contract for review and signature.

**Project:** This project consists of repairing steel beams at the base of the steel water tank of the Starin Park Water Tower in Whitewater Wisconsin.

**Scope of Services:** MCE will provide the following services for this project:

*a. Construction Documents*

Develop structural engineering construction documents including plans, details and note-type specifications, as needed to define structural repair work for the steel that supports the water tank for bid by qualified contractors. At this time, it is anticipated that the scope of work defined by the construction documents will include the following:

- Repair or replacement of steel structure below water tank
- Repairs that will be required prior to being able to perform repairs on the steel supporting the tank. We anticipate this will include:
  - Repair of steel ladder to access interior structure
  - Repair of steel platform located a level below the water tank.

A budgetary cost estimate for repairs will be provided with the completed construction documents. At this time, we anticipate that Doral Corporation will provide that cost estimate.

The Bidding Assistance and Construction Administration phase scopes below are provided for planning purposes. As the design is developed, these scopes and related fees can be adjusted to better reflect the anticipated work to be performed.

*b. Bidding Assistance*

Assist Client in bidding process by performing the following scope:

- Attend a pre-bid meeting for possible bidding contractors to review the project scope and bid documents
- Answer questions during bidding.

*c. Construction Administration*

Perform construction administration for the structural scope of work that is defined in the construction documents. This scope of work will include the following:

- Review project submittals for substantial conformance with project requirements.
- Respond to RFI's.
- Perform site observations to review the progress and quality of construction. Provide a site observation report for each visit. We have assumed 2 to 3 site visits during construction.
- Provide a letter of substantial completion at the successful conclusion of structural work.

*d. Client Provided Services*

It is MCE's understanding that Client will provide the following items/services/access/etc:

- Access to the interior of the tower for site visits.

**Anticipated Schedule:** This project is anticipated to be in design in mid-2026 with construction to follow in future years after fundraising has been completed.

**Compensation for Engineering Services:** Client shall compensate MCE as follows:

- **Construction Documents** services will be for a fixed fee of \$11,000.

The Bidding Assistance and Construction Administration phase fees below are provided for planning purposes. As the design is developed, these fee ranges can be adjusted to better reflect the anticipated costs.

- **Bidding Assistance** services would be provided on an hourly basis with an estimated fee of \$1,200 to \$2,000.
- **Construction Administration** services would be provided on an hourly basis with an estimated fee of \$4,000 to \$8,000.

I look forward to the opportunity to work with you on this project. Please let me know if you have any questions at all.

**McEnroe Consulting Engineers LLC**



Eileen McEnroe Hanks, P.E.  
Principal