



Parks and Recreation Board Minutes
Wednesday, November 20th, 2024 – 5:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. Call to Order and Roll Call

Present: Kathleen Flemming, Dan Fuller, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal, and Justin Crandal. Late Arrivals: Brienne Brown. Absent: None
Staff: Kevin Boehm and Michelle Dujardin
Guest: Neil Hicks and Mary Beth Byme

2. Approval of the Meeting's Agenda

- a. Motioned by Weberpal. Seconded by Hicks. Ayes: Flemming, Fuller, Hicks, Kilar, Ryan, Weberpal and Crandal. Absent: Brown

3. Approval of Consent Agenda: Parks Board Meeting August 21, 2024, Urban Forestry Meeting Minutes July 22, 2024; August 26, 2024; September 23, 2024.

Motioned by Hicks. Seconded by Kilar. Ayes Flemming, Fuller, Hicks, Kilar, Ryan, Weberpal and Crandal. Absent: Brown

Arrival of Brienne Brown

4. Hearing of Citizen Comments

- a. No Citizen Comments

5. Staff Updates

a. Director's Report

- i. Kevin Boehm
 1. Kevin's Office has now moved to Aquatic Center
 2. Hiring of lifeguards has continued and we could always use more
 3. A new program of a guessing jar is currently taking place.
 4. Little dribblers basketball program is going great.

b. Event Programs and Lakes Update

- i. Michelle
 1. Letters to Santa are being taken at events and also at the location of big mailbox at City Hall
 2. Christmas At Cravath is taking shape with lights and events

6. Considerations/Discussions/Reports

a. Discussion and possible action on amending Whitewater Municipal Code 19.12 Subsection 19.12.010 to add exemption for dogs on a leash while in the Whitewater Bark Park.

- i. The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows: SECTION 1. Whitewater Municipal Code Chapter 19.12 Subsection 19.12.010 is hereby amended to read as follows: 19.12.010 – Unlawful. It is unlawful for any person, firm, or organization to permit his, their, or its dog, horse, or any other pet or any dog, horse, or any other pet which he, they, or it has in its custody or control to be in the Whitewater Effigy Mounds Preserve or on the Municipal Building property at any time. Pets shall be allowed in other city parks if the pet is on a leash, which shall mean connected to a leash held by a person at all times. Horses shall not be allowed on any multipurpose trail. **Dogs are exempt from leash requirements while enclosed inside the fenced area of the Whitewater Bark Park but must remain under the handler's control.**

Motioned by Weberpal to accept amendment to the ordinance as written. Seconded by Kilar. Ayes Flemming, Fuller, Hicks, Kilar, Ryan, Weberpal, Brown and Crandal. Absent: None

b. Discussion and Possible Action on Capital Campaign implementation for WAFC upgrades.

Motioned by Weberpal to accept the proposal from the Sweeney Group with recommendation to the Finance Committee. Seconded by Ryan. Ayes Flemming, Fuller, Hicks, Kilar, Ryan, Weberpal, Brown and Crandal. Absent: None

c. Discussion and Possible action on recommendation to contract Southport Engineered Systems to make upgrades to the HVAC system at the WAFC in the amount of \$276,100 for work to be completed in 2025.

- i. Kevin talked about the need to fix the critical failures.

Motioned by Ryan to accept the contract with Southport Engineered Services with recommendation to the Finance Committee. Seconded by Fuller. Ayes Flemming, Fuller, Hicks, Kilar, Ryan, Weberpal, Brown and Crandal. Absent: None

d. Discussion on updating Park and Open Space Plan from 2013, Strategic Plan from 2015

- i. Kevin asked for guidance on where to go with plans and where to focus
 1. Brown suggested importance on Bicycle & Pedestrian Plan, biking ability, walk ability, adult spaces such as Japanese/Nature areas. Breaking into smaller groups and add others such as Chamber, Tourism, UWW, Whitewater School District, and apply for grants.
 2. Stephanie Hicks suggested looking at outdated park equipment, rough shape parks, what quality of life looks like, creating priority list, accessibility to all, and what are we missing?
 3. Ryan suggested focusing on maintenance of parks, having dedicated staff and ask the community.
 4. Neil Hicks suggested mural parking lot turned into a sitting area with picnic tables and solar power stations.

Topic will be brought back to future meetings

7. Future Agenda Items

- a. Update Special Event Application 2025 Q1
- b. Whitewater Creek Nature Preserve Planning 2025 Q1
- c. Skate Park Update/Planning 2025 Q1

8. Adjournment

- a. Adjournment at 6: 31 pm

Respectfully Submitted,

Michelle Dujardin

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