



# OWNER REVIEW

Strand Associates, Inc.®  
910 West Wingra Drive  
Madison, WI 53715  
**DRAFT**  
P. 60, 23-148-13  
www.strand.com

Task Order No. 23-10  
City of Whitewater, Wisconsin (OWNER)  
and Strand Associates, Inc.® (ENGINEER)  
Pursuant to Agreement for Technical Services dated December 30, 2020

## Project Information

Services Name: Grant Application for Underground Wet Detention Basin in Starin Park

Services Description: Preparation of a Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source (UNPS) and Stormwater Construction Grant application seeking funding for an underground wet detention basin to assist in compliance with OWNER's municipal separate storm sewer system permit and Rock River total maximum daily load limits.

## Scope of Services

ENGINEER will provide the following services to OWNER:

1. Prepare a draft version of a UNPS and Stormwater Construction Grant application and attachments and submit to OWNER as a portable document format (PDF) file. Update a concept-level drawing and opinion of probable construction cost for the potential underground wet detention basin in Starin Park and update the pollutant reduction performance of the wet detention basin in WinSLAMM originally prepared by ENGINEER as a part of the 2017 Stormwater Quality Management Plan.
2. Provide a sample resolution and examples of letters of support to OWNER.
3. Correspond with WDNR about the grant application.
4. Attend a virtual meeting with OWNER to discuss the draft grant application.
5. Incorporate OWNER comments, as appropriate, and prepare and submit a final PDF file of the grant application to OWNER.

## Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$8,800.

## Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of January 1, 2024. Services are scheduled for completion on April 30, 2024.

# OWNER REVIEW

Strand Associates, Inc.®

City of Whitewater  
Task Order No. 23-10  
Page 2  
November 16, 2023

## DRAFT

### OWNER's Responsibilities

In addition to those items found in the associated Agreement for Technical Services, OWNER shall be responsible for the following:

1. Provide three letters of support from interest groups for inclusion in the grant application.
2. Provide an authorizing resolution for the project.
3. Provide evidence that the local-share project funds are included in an adopted budget or will be in a proposed budget.
4. Perform project walk through at the project site for the Environmental Hazards Assessment Form (Form 1800-001) and collect photographs of the site.
5. Submit the prepared UNPS and Stormwater Construction Grant application and corresponding attachments to WDNR before the April 15, 2024, grant application deadline.

### TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

## DRAFT

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

\_\_\_\_\_  
Date

OWNER:

CITY OF WHITEWATER

\_\_\_\_\_  
John Weidl  
City Manager

\_\_\_\_\_  
Date