



## Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Tuesday, October 22, 2024 - 5:00 PM**

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**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.  
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join the webinar:

When: Oct 22, 2024 05:00 PM Central Time (US and Canada)

Topic: Finance Committee Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86340589966>

Or One tap mobile :

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+1 312 626 6799 US (Chicago)

Webinar ID: 863 4058 9966

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## AGENDA

### CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Lisa Dawsey-Smith.

### ROLL CALL

Present: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer.

Absent: None.

Additional Attendees: Rachelle Blich, Director of Finance; Sara Marquardt, HR Manager; Kristina Letson, HR Coordinator; Adam Vander Steeg, Police Captain; Ryan Taft, Police Captain; Kelly Freeman, Fire Chief

### CONSENT AGENDA

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

1. Finance Committee Meeting Minutes September 24, 2024
2. Special Finance Committee Meeting Minutes October 8, 2024
3. Special Finance Committee Meeting Minutes October 17, 2024

Motion made to approve the consent agenda by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

### HEARING OF CITIZEN COMMENTS

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

### CONSIDERATIONS / DISCUSSIONS / REPORTS

4. September Financials
5. Paid Parental Leave Discussion
6. Review Job Descriptions

Motion made to bring the City Attorney and Zoning contracts back to the Finance Committee for review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

7. Pregnancy Fairness Policy

Motion made to recommend to Council by Patrick Singer. Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

8. Bring Your Baby to Work Policy

Motion made to recommend to Council pending legal review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

9. Lactation Policy

Motion made to recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

10. AI Policy Draft

Motion made to recommend to Council, include training in the policy, and bring back in six months to review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

11. Equipment Replacement Policy

Motion made to include a memo to address if the City purchases extended warranties and recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

12. Bring Your Own Device Policy

Motion made to include clarification on whether this includes Council and committee members and recommend to Council made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

13. Discussion Regarding Parking Violation Fee Increase

Motion made to include comparable communities and recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

**FUTURE AGENDA ITEMS**

14. Update on Data Collection for MOU with UWW for Parking
15. ~~Projected Mill Rate for 2025~~ Removed, item covered at Common Council Meeting
16. Parking Permit Fees and Sale Dates/Dawsey-Smith
17. Update on MFA/Singer

**ADJOURNMENT**

Motion made to adjourn made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

The meeting adjourned at 5:52 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**