

REQUEST FOR PRE-APPROVAL

To: Whitewater Community Foundation
P.O. Box 428, Whitewater, WI 53190

From: RYAN DION
Title: ASSISTANT CHIEF

Re: Chief C.G. Hickey Memorial Fund

Request for pre-approval of the attached proposal for the benefit of Whitewater Fire & EMS Department, pursuant to the terms of the Chief C.G. Hickey Memorial Fund Purpose Statement as contained in the Fiscal Sponsorship/Conduit Agreement entered into by and between the Whitewater Community Foundation and the Chief C.G. Hickey Memorial Fund dated September 27, 2022.

Name of Vendor: STRAND ASSOCIATES

Vendor Address: 910 W. WINGRA DRIVE
MADISON WI 53715

Amount: \$ 20,000 Not to Exceed \$ 20,000

Purpose: AMENDMENT TO ORIGINAL TASK ORDER TO
PROVIDE CONSTRUCTION SERVICES.

PROPOSAL ATTACHED. (Proposal Must be Attached)

CITY OF WHITEWATER

By: [Signature]

Date: 12/4/25

Print Name: RYAN DION

Title: ASSISTANT CHIEF

Approved:

WHITWATER COMMUNITY FOUNDATION

By: [Signature]

Date: 12/10/25

Print Name: THERESE KENNEDY

Title: CO-PRESIDENT

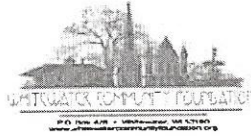
Acknowledged:

Chief C.G. Hickey Memorial Fund

By: [Signature]

Date: 12/4/25

Print Name: ROY ROCKWELL



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Name of Vendor: WANASEK CORP.

Vendor Address: 29606 DURAND AVE
BURINGTON WI 53105

Amount: \$ 413,685.00 Not to Exceed \$ 435,000.00

Purpose: SITE WORK, FOUNDATION, PAVING FOR TRAINING CENTER.

PROPOSAL ATTACHED . (Proposal Must be Attached)

CITY OF WHITEWATER

By: [Signature]

Print Name: RYAN DION

Date: 12/4/25

Title: ASSISTANT CHIEF

Approved:

WHITEWATER COMMUNITY FOUNDATION

By: [Signature]

Print Name: THERESE KENNEDY

Date: 12/10/25

Title: CD PRESIDENT

Acknowledged:

Chief C.G. Hickey Memorial Fund

By: [Signature]

Print Name: ROY ROCKWELL

Date: 12/4/25



Strand Associates, Inc.[®]
 910 West Wingra Drive
 Madison, WI 53715
 (P) 608 251.4843
 www.strand.com

Amendment No. 1 to Task Order No. 25-07
 City of Whitewater, Wisconsin (OWNER)
 and Strand Associates, Inc.[®] (ENGINEER)
 Pursuant to Agreement for Technical Services dated December 30, 2020

This is Amendment No. 1 to the referenced Task Order.

Project Name: Fire Department Training Facility

Under **Project Information**, Services Description, CHANGE bidding-related services to "bidding- and construction-related services."

Under **Scope of Services**, ADD the following:

"Construction-Related Services"

1. Provide contract administration services including the following:
 - a. Attend the preconstruction conference on site.
 - b. Provide up to four hours to respond to contractor's requests for information.
 - c. Review the initial construction schedule and contractor-prepared schedule of values.
 - d. Review up to five contractor's monthly pay requests. ENGINEER will rely on OWNER's review of the contractor's progress.
 - e. Provide up to 24 hours to review contractor's shop drawing submittals.
 - f. Attend up to three virtual construction progress meetings. Prepare meeting agenda and minutes and distribute to attendees.
 - g. Prepare changes to the Contract Documents after contract execution through the use of cost proposal requests and change orders.
 - h. Conduct the substantial completion review and develop a list of items to be completed or corrected by contractor.
 - i. Attend one final completion review for the project.
2. Provide resident project representative for up to 40 hours of part-time observation of construction.
3. Provide one iteration of construction staking for the project. Additional iterations shall be considered additional services.
4. Provide record drawings in electronic format from information compiled from contractor's records. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER."

OWNER REVIEW

DRAFT

Strand Associates, Inc.®

City of Whitewater, Wisconsin
Amendment No. 1 to Task Order No. 25-07
Page 2
December 1, 2025

Under **Compensation**, CHANGE \$44,500 to "\$64,500."

Under **Schedule**, CHANGE October 31, 2025, to "June 30, 2026."

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

DRAFT

OWNER:

CITY OF WHITEWATER, WISCONSIN

DRAFT

Joseph M. Bunker
Corporate Secretary

Date

Ryan Dion
Assistant Fire Chief

Date



Strand Associates, Inc.®
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

December 2, 2025

Mr. Ryan Dion, Assistant Fire Chief
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Fire Department Training Facility
Contract 5-2025
City of Whitewater, Wisconsin

Dear Mr. Dion:

Bids for the above-referenced Project were opened on November 20, 2025. Five Bids were received with the resulting Bid tabulation enclosed. The low Bid was \$413,685.

The Wanasek Corporation (Wanasek) of Burlington, Wisconsin, was the apparent low Bidder at \$413,685. The Bid included a Bid Bond for 10 percent and Addendums No. 1 and No. 2 were acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Wanasek on projects for the City of Delavan and University of Wisconsin-Whitewater. For those projects, the owners determined Wanasek to be responsible.

If you determine that Wanasek is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

Evan J. Constant, P.E.

Enclosure

