



Parks and Recreation Board Minutes
Wednesday, February 19 , 2025 – 5:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. Call to Order and Roll Call

Present: Stephanie Hicks, Mike Kilar, Justin Crandal Steve Ryan, Deb Weberpal.

Late Arrivals: Dan Fuller. Absent: Kathleen Flemming, Brienne Brown

Staff: Kevin Boehm, Michelle Dujardin, Megan Groen, Jennifer Jackson

Guest: Neil Hicks

2. Approval of the Meeting's Agenda

Agenda was changed to start with items 6-9 due to a member needing to leave right at 6:30

- a. Motioned by Ryan. Seconded by Hicks. Ayes: Hicks, Kilar, Ryan, Weberpal and Crandal.
Absent: Brown, Fuller, Flemming

3. Approval of Consent Agenda

- a. Motioned by Hicks. Seconded by Weberpal. Ayes: Hicks, Kilar, Ryan, Weberpal, Fuller and Crandal. Absent: Brown, Flemming

4. Considerations/Discussions/Reports

- a. Discussion and possible action on potential agreement with Whitewater Youth Soccer Club for the use of Morain View Park
 - i. Boehm brought this agreement to the park board for the Soccer club to have exclusive use of the park. The soccer club would do all of the registrations and keep all of the money from sign ups. Any improvements needed to the field will still go through Park Board and the City will assist with maintenance of the field. The organization will supply any equipment needed.
 - ii. Kilar confirmed that nothing comes through us, no registrations or other things.
 1. Boehm replied that they are already doing all of that
 - iii. No action taken at this time will fill in the blanks and will bring back for final approval
- b. Discussion and possible action approving WAFC Family Membership Policy
 - i. Boehm brought this to the board to put in place a WAFC Family Membership Policy. Boehm mentioned that right now they are using house addresses to say they are a family membership. This will define what a family membership is. Up

to 4 adults living in the same household and 6 others that are under the age of 26 years old. Family memberships is anyone living under the same roof.

1. Ryan asked that with what is written in the policy that means college roommates could state they are a family. Ryan suggested that instead of having the policy state “up to four adults living in the same household” they must be a dependent on the same tax form.
 2. Boehm will reword this policy and bring it back to park board
 3. No action taken at this time
- ii. Dan Fuller joined
- c. Discussion on possible action on WAFC Corporate Membership Policy
 - i. Boehm brought this policy to the board 25% off discount, company pays \$10.00/month for each member and then the employee pays the rest. We do have an agreement with Palermo’s and First Citizens Bank.
 1. Kilar: how many do we have from First Citizens?
 - a. Boehm: about 9 at the moment. Palermo’s had one but no renewal.
 - b. Ryan: change family to as defined in membership policy.
 - ii. Motion made by Ryan to approve policy with the change in family definition. Second by Weberpal. Ayes: Hicks, Kilar, Ryan, Weberpal, Crandal and Fuller. Absent: Brown, Flemming
 - d. Update on recent approvals by City Council impacting parks
 - i. Boehm: Nov. 19th, 2024, Michelle Dujardin brought proposal to council for phase 2 of comprehensive management plan for the lakes. Sewer pact plan and approved by council. Funds will come out of budgeted capital expense in 2026/2027
 - ii. Dec. 17th, 2024, went to council to create lakes district. Council wanted to know what the impact will be. Council wanted community outreach before approving
 - iii. Jan. 21st, 2025, proposal for new comprehensive recreation plan. Budgeted for and approved. Comprehensive plan is all of the community. Big picture. This is vital for state funding for recreation. Should be done every 5 years.
 1. Hicks: Does this list have what is available and in what condition it is in?
 2. Boehm: Yes, it will also define areas of growth. End of 2027 it will be available
 - iv. Feb. 11, 2025 Boehm asked to create an ordinance to create the WAFC Committee. This will look at the future (capital). 5-member board. 1 school district and alternate. 1 city and alternate. And 3 community members appointed by a joint meeting of the two boards.

5. Hearing of Citizen Comments

- a. No Citizen Comments

6. Staff Updates

a. Director’s Report

- i. Kevin Boehm

1. Megan started in January as the Whitewater Aquatic and Fitness center Manager.
2. The board will start working on the Parks and Open space plan. Handed out is the 2018 plan. Will discuss in the next meeting.

b. Event Programs and Lakes Update

- i. City guide is out. Will have print in both English and Spanish
- ii. Swim lessons has waiting lists. Baby sitter course March 24 and 25 with Roberta Flanders. Offering lifeguard courses, Easter egg hunt at WAFC April 12. Now offering Silver Sneakers. DDP Yoga is a huge hit!
- iii. March 15th Polar plunge at the WAFC with a Cardboard boat race and a free open swim
- iv. Christmas at Cravath Dec 6- Jan 6. Great turn out and responses.
- v. Seniors in the Park's Garden Club did a winter sowing program to get their gardens started.
- vi. Shooting starts and little dribblers went well and all player got a basketball.
- vii. Baseball softball registration is open 4 tournaments meeting the minimum, 2 tournaments need 1 more team to make it a tournament, this is from only 3 tournaments from last year.
- viii. Ethan Cesarz and Michelle Dujardin will be on a panel to engage children.

c. Lakes update

- i. **Dujardin:** Council wanted the lakes committee to offer educational sessions to the community. The first lakes summit was not very well attended. March 4th will head back to council on the committee's goals. Resolution will go back to council on May 6th for final decision.

7. Future Agenda Items

- a. Update Special Event Application 2025 Q1
- b. Whitewater Creek Nature Preserve Planning 2025 Q1
- c. Skate Park Update/Planning 2025 Q1

8. Adjournment

- a. Adjournment at 6: 17 pm

Respectfully Submitted,

Jennifer Jackson
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