

BACKGROUND

(Enter the who, what when, where, why)

The Change is as follows: The agenda shall be established under the authority of the city manager. Councilmembers who wish to have agenda items addressed need to make their request no later than twelve noon on the Tuesday prior to the common council meetings seven business days prior to the meeting.

The reason for the change is as follows

- 1. **Enhanced Transparency:** The extended timeline will provide more time for both council members and the public to review and consider agenda items before the meeting, promoting greater transparency in the decision-making process.
- 2. **Easier on Staff:** The amended timeline will allow staff more time to adequately prepare meeting materials and ensure that all agenda items are thoroughly reviewed and documented.

We believe that these changes will improve the efficiency and effectiveness of our City Council meetings while reinforcing our commitment to transparency in local governance.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

FINANCIAL IMPACT (If none, state N/A)

N/A

STAFF RECOMMENDATION

Passing of Ordinance 2071

ATTACHMENT(S) INCLUDED (If none, state N/A)

1. Ordinance 2071