

WHITE LAKE TOWNSHIP ZONING BOARD OF APPEALS

REPORT OF THE COMMUNITY DEVELOPMENT DEPARTMENT

TO: Zoning Board of Appeals

FROM: Justin Quagliata, Staff Planner

DATE: January 25, 2024

RE: Election of Chair and Vice-Chair

The Zoning Board of Appeals bylaws require at the first regular meeting each calendar year the Board must select from its members a Chair and Vice-Chair. In accordance with Article 7, Section 32.B of the Zoning Ordinance, an elected official of the Township cannot serve as Chair or Vice-Chair of the Zoning Board of Appeals. The general duties of each position are as follows:

Chair: The chair shall preside at all meetings, authorize calls for special meetings, and perform such other duties as may be specified by the Zoning Board of Appeals.

Vice-Chair: The vice-chair shall act in the capacity of the chair in the chair's absence. In the event the office of the chair becomes vacant, the vice-chair shall succeed to this office for the unexpired term.

At the meeting on January 25, 2024 the current Chair will request nominations for the officer positions listed above. Once nominations are made the Zoning Board of Appeals will vote on each office. The Board member receiving the most votes will serve in that position. The elected officer will begin serving immediately after being selected and will remain in office for the remainder of the year. Current officers may be re-elected.