

**CHARTER TOWNSHIP OF WHITE LAKE
OAKLAND COUNTY, MICHIGAN
RESOLUTION #21-039**

That the following Resolution be adopted:

2022 GENERAL APPROPRIATIONS ACT

A resolution to establish a general appropriations act for the Charter Township of White Lake; to define the powers and duties of the Charter Township of White Lake officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of the Charter Township of White Lake resolves:

Section 1: Title

This resolution shall be known as the Charter Township of White Lake's General Appropriations Act.

Section 2: Chief Administration Officer

The Supervisor shall be the Chief Administrative Officer and Budget Director and shall perform the duties of the Chief Administrative Officer and Budget Director as enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For charter townships: Pursuant to MCLA 42.26, notice of public hearing on the proposed budget was published in a newspaper of general circulation on October 27, 2021 and a public hearing on the proposed budget was held on November 16, 2021.

Section 5: Estimated Revenues

The 2022 estimated tax revenues to the Charter Township of White Lake, including an allocated millage, voter-authorized millages and miscellaneous revenues are as follows: General Fund, \$5,480,728; Fire Millage Fund, \$3,572,981; Police Millage Fund, \$5,996,308, Building Fund, \$623,500; Parks and Recreation Fund, \$382,111; Rubbish Fund, \$2,007,602, PA 188 Fund, \$139,360; Improvement Revolving Fund, \$29,000; Drug Forfeiture Fund, \$50.00; CDBG Fund, \$67,600; Sewer Maintenance Fund, \$2,270,600; and the Water Enterprise Fund System, \$1,362,882

Section 6: Millage Levy

The 2022 estimated tax revenues to the Township General fund, including an allocated millage of 0.9161 mills and voter-authorized millages for Police fund 4.4813 mills, Fire Fund 2.7500 mills and Parks & Recreation Fund 0.2884 total millage rate 8.4358 will generate revenues of \$10,898,400.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2022 for the various township activities are as follows: General Fund, \$6,040,258; Fire Millage Fund, \$4,183,600; Police Millage Fund, \$6,572,080; Building Fund, \$744,138; Parks and Recreation Fund, \$1,300,000; Rubbish Fund, \$2,007,602; PA 188 Fund, \$616,600; Improvement Revolving Fund, \$135,000; Drug Forfeiture Fund, \$0; CDBG Fund, \$67,600; Sewer Maintenance Fund, \$2,535,000 and the Water Enterprise Fund System, \$1,873,052.

Section 8: Adoption of Budget by Reference

The budgets of the Charter Township of White Lake is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of the Charter Township of White Lake adopts the 2022 fiscal year budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriation for line items related to personnel, wages and benefits, or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each month, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month.
- b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month.

c. a detailed list of:

- i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year; the balance of estimated revenues to be collected in the current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
- ii. For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month for the current fiscal year; any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient balance in the appropriation and sufficient funds are or will be available to meet the obligation.

The Budget Director and Fiscal Officer together are hereby authorized to approve all requisitions and payments of bills that are within the budget appropriations, not to exceed Ten Thousand Dollars (\$10,000) per item without concurrent action by the Township Board, excepting the utility bills, fuel bills, payroll, payroll related items and payments on contractual agreements shall not be subject to the \$10,000 limitation.

A list of disbursements for all funds indicating the check number, the payee and amount paid shall be prepared monthly and furnished to the Township Board Members.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violation of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution. Upon roll call vote, the following voted:

Ayes:

Nays:

Absent:

The Supervisor declared the motion carried and the resolution duly adopted on the _____.

Resolution Declared Adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of the Charter Township of White Lake, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of the proceedings taken by the Township Board of the Charter Township of White Lake at a meeting held on the _____.

CHARTER TOWNSHIP OF WHITE LAKE

Anthony L. Noble, Clerk