

**CHARTER TOWNSHIP OF WHITE LAKE**  
**DRAFT Minutes of the Regular Board of Trustees Meeting**  
**July 15, 2025**

**CALL TO ORDER**

Supervisor Kowall called the meeting to order at 6:30 P.M. He led the Pledge of Allegiance.

**ROLL CALL**

Clerk Noble called the Roll:

**Present:**

Rik Kowall, Supervisor  
Mike Roman, Treasurer  
Anthony L. Noble, Clerk  
Steve Anderson, Trustee  
Andrea Voorheis, Trustee  
Liz Smith, Trustee

**Absent:**

Scott Ruggles, Trustee

**Also Present:**

Sean O'Neil, Community Development Director  
Aaron Potter, Director of DPS  
Dave Hieber, Township Assessor  
Daniel T. Keller, Chief of Police  
Lisa Hamameh, Township Attorney  
Hannah Kennedy-Galley, Recording Secretary

**APPROVAL OF AGENDA**

Treasurer Roman requested item K. be removed for further research.

**It was MOVED by Clerk Noble, seconded by Trustee Anderson, to approve the agenda as amended. The motion carried with a voice vote: (6 yes votes).**

**PUBLIC COMMENT**

Tim Vetter, a Springfield Township resident, thanked the community for their participation and for voicing opinions on the proposed gravel pit off of Ormond Road. He shared a website that has more information about the cause: [protectspringfield.org](http://protectspringfield.org).

**CONSENT AGENDA**

- A. REVENUE AND EXPENSES
- B. CHECK DISBURSEMENTS
- C. DEPARTMENT REPORT - POLICE

- D. DEPARTMENT REPORT - FIRE
- E. DEPARTMENT REPORT - COMMUNITY DEVELOPMENT

It was **MOVED** by Clerk Noble, seconded by Trustee Voorheis, to approve the consent agenda as presented. The motion carried with a voice vote: (6 yes votes).

#### **MINUTES**

- A. APPROVAL OF MINUTES - REGULAR BOARD MEETING, JUNE 17, 2025
- B. APPROVAL OF MINUTES - SPECIAL BOARD MEETING, JUNE 19, 2025

It was **MOVED** by Trustee Voorheis, seconded by Trustee Anderson, to approve the regular Board meeting minutes of June 17, 2025, and the approval of the special Board meeting minutes of June 19, 2025 as presented. The motion carried with a voice vote: (6 yes votes).

#### **PRESENTATIONS**

- A. ANNUAL TREASURER'S REPORT – 2024

Treasurer Roman reviewed the 2024 Annual Treasurer's Report with the Board and the audience.

Supervisor Kowall commended Treasurer Roman on his work and diligence with the Township's finances. He added that the Township's financial information can be found on the website, [www.whitelaketwp.com](http://www.whitelaketwp.com).

#### **PUBLIC HEARING**

- A. PUBLIC HEARING TO HEAR PUBLIC COMMENTS ON THE CONFIRMATION OF THE RESIDENTIAL REFUSE COLLECTION PROJECT - 2026-2032

It was **MOVED** by Supervisor Kowall, seconded by Clerk Noble, to open the public hearing to hear public comments on the Confirmation of the Residential Refuse Collection Project – 2026-2032 at 6:41 P.M. The motion carried with a roll call vote: (6 yes votes) (Kowall/yes, Smith/yes, Voorheis/yes, Anderson/yes, Roman/yes, Noble/yes).

James Junga, 5460 McKeachie Road, wanted clarification on the costs associated with the SAD.

Joe Sawyer, 9250 Dillon Drive, stated that he didn't like how garbage is currently handled. He said he is not in favor of the project.

Susan Semposki, 3030 Porter Road, said she researched municipal discounts and quarterly billing cycles for trash collection. She wanted to be removed from the SAD and choose her trash collection services.

Kaye Sommer, 333 Melinda Circle East, stated that since Priority Waste has taken over, her street has been neglected for pickup. She wanted to see some recourse as far as billing goes, if pick-ups are forgotten.

**It was MOVED by Supervisor Kowall, seconded by Trustee Smith, to close the public hearing at 6:50 P.M. The motion carried with a voice vote: (6 yes votes).**

Michael Monez, 4775 Lake Grove, questioned the SAD contract price per household.

**NEW BUSINESS**

- A. RESOLUTION #25-020; TO CONFIRM THE SPECIAL ASSESSMENT ROLL FOR THE SPECIAL ASSESSMENT DISTRICT DESIGNATED - RESIDENTIAL REFUSE COLLECTION PROJECT - 2026-2032

**It was MOVED by Supervisor Kowall, seconded by Treasurer Roman, to approve Resolution#25-0020; confirm the Special Assessment Roll for the Special Assessment District designated Residential Refuse Collection Project 2026-2032. The motion carried with a roll call vote: (6 yes votes). (Kowall/yes, Anderson/yes, Voorheis/yes, Roman/yes, Smith/yes, Noble/yes).**

- B. RESOLUTION #25-023; AUTHORIZING ISSUANCE OF 2025 SPECIAL ASSESSMENT BONDS (LIMITED TAX GENERAL OBLIGATION) - ROUND LAKE SOUTH/WEST SEWER MAIN SPECIAL ASSESSMENT DISTRICT

Pat McGowan, Bond Counsel, said the bonds will finance a part of the Round Lake South/West Sewer Main Project, and tonight's resolution would be the authorization of the issuance. The roll has been confirmed. The SAD was in an amount not to exceed \$1,463,000. Mr. McGowan said the amount may be reduced if prepayments are made. A notice was issued to residents within the SAD to inform them that prepayments can be made without payment until August 1<sup>st</sup>, 2025. This bond issue is relatively small and short in finance and length. A private placement negotiated sale is recommended for the bond sale.

**It was MOVED by Supervisor Kowall, seconded by Clerk Noble, to approve Resolution #25-023, authorizing issuance of 2025 Special Bonds (Limited Tax General Obligation) - Round Lake South/West Sewer Main Special Assessment District. The motion carried with a roll call vote: (6 yes votes). (Anderson/yes, Smith/yes, Voorheis/yes, Noble/yes, Kowal/yes, Roman/yes).**

- C. REQUEST TO APPROVE ELIZABETH TRACE STORMWATER EASEMENT VARIANCE

**It was MOVED by Supervisor Kowall, seconded by Trustee Anderson, to approve the Elizabeth Trace Stormwater Easement variance as presented and to be included in the Master Deed for the project. The motion carried with a roll call vote: (6 yes votes). (Kowall/yes, Noble/yes, Anderson/yes, Voorheis/yes, Roman/yes, Smith/yes).**

- D. RESOLUTION #25-017; TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS MANDON LAKE WEED CONTROL AND LAKE IMPROVEMENT - 2026-2030

Treasurer Roman asked staff if the SAD was new. Assessor Hieber said it is a renewal of an expired SAD. It is a petition-based SAD.

**It was MOVED by Trustee Voorheis, seconded by Trustee Anderson, to approve Resolution #25-017; Tentatively Declaring Its Intention to Establish a Special Assessment District to Be Known as Mandon Lake Weed Control and Lake Improvement - 2026-2030. The motion carried with a voice vote: (6 yes votes).**

- E. RESOLUTION #25-018; TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS SUNSET/TAYLOR ROAD MAINTENANCE - 2026-2030

Treasurer Roman said the SAD is new, but a continuation of an expired SAD.

**It was MOVED by Treasurer Roman, seconded by Clerk Noble, to approve Resolution #25-018; Tentatively Declaring Its Intention to Establish a Special Assessment District to Be Known as Sunset/Taylor Road Maintenance - 2026-2030. The motion carried with a roll call vote: (6 yes votes).**

- F. RESOLUTION #25-019; TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS EMERGENCY SEWER CONNECTIONS - 2025-01

Supervisor Kowall said this resolution for the Emergency Sewer Connection Program is seen periodically at the Board. It is a program to help homeowners who have to make emergency sewer connections when their septic system fails.

**It was MOVED by Supervisor Kowall, seconded by Treasurer Roman, to approve Resolution #25-019; tentatively declaring its intention to establish a Special Assessment District to be known as Emergency Sewer Connections 2025-01. The motion carried with a voice vote: (6 yes votes).**

- G. RESOLUTION #25-021; TO REFUND THE BALANCE OF FUNDS COLLECTED FOR SPECIAL ASSESSMENT DISTRICT KNOWN AS GRASS LAKE AUGMENTATION WELL

Treasurer Roman stated the remaining project balance is \$53,145.36, which equals a refund of \$871.24 per parcel. There are 60 parcels in this special assessment district.

**It was MOVED by Treasurer Roman, seconded by Supervisor Kowall, to approve Resolution #25-021; to refund the balance of funds collected for the Special Assessment District known as the Grass Lake Augmentation Well. The motion carried with a voice vote: (6 yes votes).**

- H. RESOLUTION #25-022; TO WAIVE PENALTIES FOR NON-FILING OF PROPERTY TRANSFER AFFIDAVITS UNDER MCL 211.27B

Township Assessor Hieber addressed the requirements and penalties outlined in PA 415, of 1994, which establish the timeline for filing Property Transfer Affidavits. He noted that, due to recent changes in state law, new residential property owners may be subject to penalties of up to \$4,000.00 if a Property Transfer Affidavit is not submitted. The resolution currently presented proposes to waive penalties for the non-filing of the Property Transfer Affidavit.

**It was MOVED by Treasurer Roman, seconded by Trustee Anderson, to approve Resolution #25-022; To Waive Penalties for Non-Filing of Property Transfer Affidavits Under MCL 211.27B. The motion carried with a roll call vote: (6 yes votes).**

**I. REVIEW AND DISCUSSION OF CONCEPTUAL DESIGNS FOR BOARD ROOM**

Supervisor Kowall introduced the architect for the Civic Center, Stu Pettit. Supervisor Kowall added that the Board had met last week about the Board Room designs. The Board reviewed details of the building concepts and designs.

**J. REQUEST TO APPROVE MUNICIPAL CREDIT AND COMMUNITY INTERLOCAL AGREEMENT BETWEEN SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION AND WHITE LAKE TOWNSHIP**

Supervisor Kowall said Attorney Hamameh has reviewed the agreement.

Attorney Hamameh stated she has an issue with the agreement, specifically, the indemnification provision. She is still awaiting a response from SMART. She suggested that tonight's motion include authorizing the supervisor to sign after the indemnification provision had been resolved.

**It was MOVED by Treasurer Roman, seconded by Trustee Anderson, to approve Municipal Credit and Community Interlocal Agreement Between Suburban Mobility Authority for Regional Transportation and White Lake Township, subject to the resolution of the identification issue, to choose payment option one, and to authorize the Supervisor to sign the agreement. The motion carried with a voice vote: (6 yes votes).**

**OLD BUSINESS**

**A. SECOND READING, ORDINANCE AMENDMENT, CHAPTER 8, ARTICLE IV - BUILDING AND NUMBERING, SECTION 8-141 - PLACING OF NUMBERS ON BUILDINGS**

**It was MOVED by Supervisor Kowall, seconded by Clerk Noble, to Adopt Ordinance Amendment, Chapter 8, Article IV - Building and Numbering, Section 8-141 - Placing of Numbers on Buildings. The motion carried with a roll call vote: (6 yes votes)  
(Kowall/yes, Smith/yes, Anderson/yes, Voorheis/yes, Roman/yes, Noble/yes).**

**B. SECOND READING, ORDINANCE AMENDMENT, CHAPTER 14, ARTICLE II - EXCAVATIONS AND EXTRACTIONS, SECTION 14-25 PERFORMANCE STANDARDS**

**It was MOVED by Supervisor Kowall, seconded by Trustee Smith, to adopt Ordinance Amendment, Chapter 14, Article II- Excavations and Extractions, Section 14-25 Performance Standards. The motion carried with a roll call vote: (6 yes votes).  
(Smith/yes, Noble/yes, Kowall/yes, Roman/yes, Voorheis/yes, Anderson/yes).**

### **FYI - CIVIC CENTER UPDATE**

Supervisor Kowall provided an overview and stated that the concrete is being poured at both buildings, and the underground utility work is continuing.

Director O'Neil updated Stanley Park and stated the current structure has been demolished. He provided a goal for October for the work to be completed. He confirmed that helical piers were installed.

### **TRUSTEE COMMENTS**

Clerk Noble thanked the audience for participating this evening and wished everyone a great week.

Trustee Voorheis complimented the success of the Police Outing was a success. She reminded that Rock the Farm is this Friday, July 18, at 6 P.M. at Fisk Farm.

Trustee Smith praised the Fire Department for their work planning Chief Holland's retirement gathering. She wished the Chief well. She looks forward to welcoming the new Fire Chief. The library hosted a successful disco party celebrating its 50<sup>th</sup> anniversary. She said she was happy to see all the new faces in the audience this evening.

Treasurer Roman thanked those in attendance and those watching at home. He thanked the Deputy Clerk for his recent help with an emergency publication issue. Treasurer Roman reviewed the 1% administrative fee on future tax bills and suggested contacting him with any questions about it.

Trustee Anderson stated the ZBA will meet later this month. He complimented the Police Chief and the department on their community events.

Supervisor Kowall thanked the residents for their attendance this evening.

### **ADJOURNMENT**

It was **MOVED** by Clerk Noble, seconded by Trustee Smith, to adjourn at 7:54 P.M. The motion carried with a voice vote: (6 yes votes).

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Rik Kowall, Supervisor  
Charter Township of White Lake

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Anthony L. Noble, Clerk, MiPMC  
Charter Township of White Lake