

October 4, 2024

Mr. Sean O'Neil
White Lake Township
7525 Highland Road
White Lake, MI 48383

**Regarding: Re-Bid Additional Services Request
for
Stanley Park Phase 1 Development**


initiative

Dear Mr. O'Neil,

Beckett & Raeder, Inc. (BRI) offers this Additional Services Request re-bid of the Stanley Park Phase 1 Development project. We are eager to continue our work with you on this exciting project.

We offer this ASR with the understanding that the Township will also be engaging McCarthy-Smith for Construction Management services that supplement, and are complementary to those within BRI's current contract.

The scope of work represented in this ASR is as follows:

- Update of project drawings and specifications for re-bid
- Coordination with the Township Attorney for preferred contract and bond forms
- Coordination of "front-end" documents with McCarthy-Smith
- Attend pre-bid meeting
- Provide bid period assistance (RFIs, Bulletins, etc.)
- Attend public bid opening
- Collaborate with McCarthy-Smith for review and vetting of bids
- Provide submittals to MDNR for revised bid documents, approval to bid, and request to award.

ASSUMPTIONS

Assumptions remain as stated in the accepted project proposal dated February 11, 2022.

SCHEDULE

Re-Bid of the project is anticipated in early December 2024, with a bid opening in January, 2025. An exact schedule will be collaboratively determined by the Township, BRI, and McCarthy-Smith.

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

734 663.2622 ph
734 663.6759 fx

www.bria2.com

Petoskey Office
616 Petoskey St., Suite 100
Petoskey, MI 49770

231.347.2523 ph
231.347.2524 fx

Traverse City Office
921 West 11th St., Suite 2E
Traverse City, MI 49684

231.933.8400 ph
231.944.1709 fx

Toledo, Ohio
419.242.3428 ph

PROFESSIONAL FEE

For the work outlined above, BRI proposes a **basic services lump sum, fixed fee of \$5,000**. Services will be billed monthly as a percentage of completion according to executed contract provisions.

Reimbursable Expenses

Provided all communications, drawings, graphics and other materials are provided electronically, we do not anticipate a need for reimbursable expenses.



initiative

ADDITIONAL SERVICES

Tasks or services not specifically described in this proposal, including design changes, will be provided upon authorization as additional services. Additional services will be provided according to the attached hourly rates or a prepared additional services agreement.

We look forward to working with you on this project! Please feel free to contact us to discuss any components of our proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read 'B. D. Barrick', written over a horizontal line.

Brian D. Barrick, PLA, ASLA
Principal

White Lake Township
Stanley Park Phase 1

Beckett & Raeder, Inc.

Schedule of Values

February 11, 2022

	Beckett & Raeder, Inc. Civil & Landscape	Structural Design, Inc. Structural	G2 Consultants Geotechnical	Kem-Tec Associates Topo & Wetland Surveys	Total
Task 1: Pre-Design Services					
Pre-Design Fee	\$ 1,750.00	\$ -	\$ 10,250.00	\$ 13,750.00	\$ 25,750.00
Task 2: Schematic Design					
Schematic Design Fee	\$ 14,600.00	\$ -	\$ -	\$ -	\$ 14,600.00
Task 3: Design Development Phase					
Design Development Fee	\$ 19,900.00	\$ 4,750.00	\$ -	\$ -	\$ 24,650.00
Task 4: Construction Document Phase					
Construction Document Fee	\$ 38,500.00		\$ -	\$ -	\$ 38,500.00
Task 5: Bidding and Award					
Bidding & Award Fee	\$ 5,000.00		\$ -	\$ -	\$ 5,000.00
Task 6: Construction Administration Phase					
Construction Administration Fee	\$ 16,500.00		\$ -	\$ -	\$ 16,500.00
Lump Sum Fee	\$ 96,250.00	\$ 4,750.00	\$ 10,250.00	\$ 13,750.00	\$ 125,000.00