

CHARTER TOWNSHIP OF WHITE LAKE
DRAFT Minutes of the Regular Board of Trustees Meeting
June 18, 2024

CALL TO ORDER

Clerk Noble called the meeting to order at 6:30 P.M. He led the Pledge of Allegiance.

ROLL CALL

Clerk Noble called the Roll:

Present:

Anthony L. Noble, Clerk
Mike Roman, Treasurer
Scott Ruggles, Trustee
Liz Smith, Trustee
Andrea Voorheis, Trustee
Michael Powell, Trustee

Absent:

Rik Kowall, Supervisor

Also Present:

Patricia Pergament, Deputy Supervisor
Sean O'Neil, Community Development Director
Aaron Potter, Director of DPS
David Hieber, Township Assessor
Daniel T. Keller, Chief of Police
Lisa Hamameh, Township Attorney
Hannah Kennedy-Galley, Recording Secretary

It was **MOVED** by Clerk Noble, seconded by Trustee Powell, to appoint Trustee Ruggles to chair the meeting this evening. The motion carried with a voice vote: (6 yes votes).

APPROVAL OF AGENDA

It was **MOVED** by Trustee Voorheis, seconded by Clerk Noble to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

PUBLIC COMMENT

None.

CONSENT AGENDA

- A. REVENUE AND EXPENSES
- B. CHECK DISBURSEMENTS
- C. DEPARTMENT REPORT - POLICE
- D. DEPARTMENT REPORT - FIRE
- E. DEPARTMENT REPORT - COMMUNITY DEVELOPMENT

F. SENIOR ADVISORY COUNCIL APPOINTMENT OF LORETTA HALL 2024 – 2025

It was **MOVED** by Clerk Noble, seconded by Trustee Voorheis, to approve the consent agenda as presented. The motion carried with a voice vote: (6 yes votes).

MINUTES

A. APPROVAL OF MINUTES - REGULAR BOARD MEETING, MAY 21, 2024

It was **MOVED** by Trustee Powell, seconded by Clerk Noble to approve the regular meeting minutes of May 21, 2024. The motion carried with a voice vote: (6 yes votes).

PRESENTATIONS

A. PLANTE MORAN AUDIT PRESENTATION FOR YEAR END 2023

Chris Gilbert and Nicole Hart, Plante Moran, were present to give the results of the 2023 audit. 400 hours were spent auditing the Township's books and records. The Township was issued an unmodified opinion for the 2023 year, which was the highest assurance that Plante Moran could give.

OLD BUSINESS

A. SECOND READING; AMENDMENT TO ZONING ORDINANCES - ARTICLES: 2.0 DEFINITIONS, 3.0 ZONING DISTRICTS, 4.0 USE STANDARDS, 5.0 SITE STANDARDS, 6.0 DEVELOPMENT PROCEDURES, AND 7.0 ADMINISTRATION, APPEALS, AND ENFORCEMENTS

It was **MOVED** by Clerk Noble, seconded by Treasurer Roman to adopt Amendment to Zoning Ordinances - Articles: 2.0 Definitions, 3.0 Zoning Districts, 4.0 Use Standards, 5.0 Site Standards, 6.0 Development Procedures, And 7.0 Administration, Appeals, And Enforcements. The motion carried with a voice vote: (6 yes votes).

B. SECOND READING; ORDINANCE AMENDMENT TO AMEND THE CODE OF ORDINANCES AND RESCIND THE FEE ORDINANCE #129

Clerk Noble said the Township would be saving thousands of taxpayer dollars in publication fees by moving forward with this matter. He acknowledged Attorney Hamameh for her work with this project.

It was **MOVED** by Treasurer Roman, seconded by Trustee Smith to adopt the Ordinance Amendment to Amend the Code of Ordinances and Rescind the Fee Ordinance #129. The motion carried with a voice vote: (6 yes votes).

NEW BUSINESS

A. REQUEST TO APPROVE AUDIT CONTRACT WITH PLANTE MORAN 2024 – 2026

Treasurer Roman said the increases for the audit fees were minimal, and Plante Moran was familiar with the Township's system.

It was MOVED by Treasurer Roman, seconded by Clerk Noble, to approve the audit contract with Plante Moran 2024-2026. The motion carried with a voice vote: (6 yes votes).

- B. RESOLUTION #24-027; TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS BURGESS BAY WEED CONTROL AND LAKE IMPROVEMENT 2024-2028

David Hieber, Township Assessor, said the request was an extension from an existing SAD.

Sandy Brillinger, 555 Burgess, wanted to have two of the neighbors added for their homes to be included in the SAD.

Assessor Hieber said the residents had the ability to approve bills from the contractor, and the contractor could add the neighbors to the contract.

Trustee Powell asked Assessor Hieber if the homeowners would be noticed if the intention to establish was passed. Assessor Hieber confirmed, and added that there would be two public hearings as well. The Burgess Bay neighbors had been notified about the intention to establish a SAD as well.

It was MOVED by Treasurer Roman, seconded by Trustee Powell, to approve Resolution #24-027; Tentatively Declaring Its Intention to Establish a Special Assessment District to Be Known as Burgess Bay Weed Control and Lake Improvement 2024-2028. The motion carried with a roll call vote: (6 yes votes).

- C. RESOLUTION #24-028; TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS MEADOW LANE ROAD MAINTENANCE

Assessor Hieber said the resolution would go through the process of establishment and confirmation if approved. It was an eight parcel SAD. Seven out of the eight parcels had signed the petition.

It was MOVED by Treasurer Roman, seconded by Trustee Powell, to approve Resolution #24-028; Tentatively Declaring Its Intention to Establish a Special Assessment District to Be Known as Meadow Lane Road Maintenance. The motion carried with a voice vote: (6 yes votes).

- D. REQUEST TO APPROVE CITYWORKS LICENSE - ANNUAL MAINTENANCE RENEWAL

Director Potter said the software had been in use since 2017. The software was mapping and asset management related. In 2023, there was a cost increase due to additional licenses, and this year there was an annual 5% cost increase.

Trustee Voorheis asked Director Potter if a longer contract could be requested. Director Potter said he would work with Cityworks to see if the pricing could be locked into a longer contract if there was approval of the proposal renewal this evening.

It was MOVED by Trustee Voorheis, seconded by Clerk Noble, to approve the Cityworks license for the current users of seven and not to exceed \$12,862.50 and to be executed by either the Supervisor or Director Potter. The motion carried with a voice vote: (6 yes votes).

E. REQUEST TO APPROVE INVOICE FOR DESKTOP COMPUTER REPLACEMENTS

Patricia Pergament, Deputy Supervisor, was present. The Township desktops were aging, and some of the computers are failing. The computers need to be upgraded to have faster speeds for users who worked with larger files and plans. The implementation would be over a two-year period. Police Department was not included in the quote presented. 19 desktops were requested, and installation was covered.

Trustee Voorheis asked Deputy Pergament when the new desktops would be ready for installation. Deputy Pergament guessed a few months.

Deputy Pergament said the quote presented this evening was for the towers only; the monitors were not in need of replacement and therefore not included.

Trustee Smith asked Deputy Pergament if it was beneficial to look at other suppliers for the computer towers. Deputy Pergament said it would be advantageous to order the equipment through VC3 as they would honor warranty issues if they were to incur. If the computers were purchased through an outside company, VC3 would be able to service them for software issues, but any hard warranties would be out of VC3'S hands.

Trustee Smith said she didn't mind tabling the issue to research prices from other companies.

Trustee Powell asked Deputy Pergament if the proposed computers would be obsolete by the time the Township would be moved into the new buildings. Deputy Pergament said no, and the new equipment would be taken to the new buildings. The current equipment is failing, aging out, and will not be able to upgrade to Windows 11.

Trustee Ruggles asked Deputy Pergament if the proposed computers were recommended from VC3. Deputy Pergament said yes, VC3 had a relationship with Dell and Lenovo.

**It was MOVED by Treasurer Roman, seconded by Clerk Noble, to approve the computer purchases, not to exceed \$29,000.00. The motion carried with a roll call vote: (5 yes votes)
(Voorheis/yes, Powell/yes, Roman/yes, Smith/no, Ruggles/yes, Noble/yes).**

F. RESOLUTION #24-030; CHARTER TOWNSHIP OF WHITE LAKE CONSENTING TO THE ASSIGNMENT OF ITS WASTE HAULING SERVICES AGREEMENT FROM GFL ENVIRONMENTAL USA INC TO PRIORITY WASTE LLC

Deputy Pergament said GFL has sold its residential accounts to Priority Waste. Deputy Pergament said there is not an alternative choice to Priority on this short of a notice. She believes that the GFL drivers will stay on, and more trucks will be purchased to accommodate the new municipalities.

Attorney Hamameh shared some news she had received regarding the GFL/Priority transition: Priority would be keeping the GFL drivers and purchasing 400 trucks from GFL. The trucks would be equipped with six different cameras and they would be painted over time. She said service days would not be changing but pick up times may differ from when GFL would pick up. In addition, new carts would not be provided at this time but would be considered as a part of new contract negotiations. Priority acknowledged there would be a bumpy transition.

Deputy Pergament said she reached out to other communities for a comparison of contracts and believed the Township was in range of a decent contract price at this time. The comparable communities had higher contracts.

Treasurer Roman said last time the garbage contract went out to bid, Waste Management was double than the prices quoted from GFL. He supported extending Priority's service through 2026 with a 2.5% increase.

Trustee Smith asked Deputy Pergament how residents would be able to receive new cans. Deputy Pergament said GFL was replacing Republic carts without charge, Deputy Pergament is not sure if Priority would honor the replacement of older broken carts.

Attorney Hamameh said from a legal standpoint, the current contract has an expiration, and conversations around new carts would be a discussion when negotiating a new contract. A new contract would be discussed in a year or so.

Deputy Pergament reiterated the new trucks will have cameras that will help with monitoring garbage collection. The monitoring will also help Priority with any missed garbage collection and cart damage.

It was MOVED by Treasurer Roman, seconded by Trustee Powell, to approve Resolution #24-030; Charter Township of White Lake Consenting to The Assignment of Its Waste Hauling Services Agreement from GFL Environmental USA Inc To Priority Waste LLC and to approve the signing of Exhibit B. The motion carried with a voice vote: (6 yes votes)

G. REQUEST TO APPROVE AGREEMENT FOR CENTRAL SUPPORT SERVICES BETWEEN OAKLAND COUNTY AND WHITE LAKE TOWNSHIP

Attorney Hamameh said the contract provided beneficial services to the Township, and the prices were more fair than other services offered elsewhere. The only portion of the agreement that would apply was the vehicle services contract. She added the support services agreement was required for the modem purchases, and for any of the police fleet's computer component repair.

It was **MOVED** by Treasurer Roman, seconded by Clerk Noble, for the Township Board to approve the Central Support Services agreement specifically incorporating Exhibit 2, attached as Exhibit A of this resolution and that the Township board resolves that the Township Supervisor is hereby authorized to execute the agreement for Central Support Services between the county of Oakland and the Township of White Lake and any necessary exhibits, addendums or attachments thereto and bind the Township to the terms and conditions contained therein. The motion carried with a voice vote: (6 yes votes).

H. REQUEST TO APPROVE CRADLEPOINT MODEM PURCHASE FOR PATROL VEHICLES

Lieutenant Ivory said the nine patrol cars need new modems as the current modems have aged out. CLEMIS would buy, program, and install the modems. He added there was a three year and five-year contract presented.

It was **MOVED** by Trustee Powell, seconded by Trustee Ruggles, to approve the five-year contract and purchase of nine new modems, with all their appurtenances, not to exceed \$31, 267.08. The motion carried with a roll call vote: (6 yes votes).
(Noble/yes, Roman/yes, Smith/yes, Ruggles/yes, Voorheis/yes, Powell/yes).

I. RESOLUTION #24-029; WHITE LAKE TOWNSHIP FEE SCHEDULE (2024-01)

It was **MOVED** by Treasurer Roman, seconded by Trustee Powell to approve Resolution #24-029; White Lake Township Fee Schedule (2024-01). The motion carried with a voice vote: (6 yes votes).

J. REQUEST TO APPROVE PONTIAC LAKE FIREWORKS DISPLAY

It was **MOVED** by Trustee Voorheis, seconded by Trustee Smith, to approve the Pontiac Lake Fireworks Display to be held on July 2, 2024. The motion carried with a voice vote: (6 yes votes).

K. REQUEST TO APPROVE CEDAR ISLAND FIREWORKS DISPLAY

It was **MOVED** by Trustee Smith, seconded by Trustee Voorheis, to approved the Cedar Island Fireworks Display to be held on June 28, 2024. The motion carried with a voice vote: (6 yes votes).

L. DISCUSSION REGARDING AGREEMENT FOR LOCAL FISCAL RECOVERY FUND DISTRIBUTION BETWEEN OAKLAND COUNTY AND WHITE LAKE TOWNSHIP

Attorney Hamameh said this is a grant application that the Supervisor's office worked with Mike Lueffgen, the township engineer on this application. The Township needs to enter into an agreement to receive funding. As there is some concern that the Township would not be able to meet its obligation it is being presented to the Board tonight for an open discussion regarding if it should proceed further. After that discussion, if it is determined it should, then it would be brought back before the board with a resolution for adoption in the form of a resolution.

Director Potter said a couple years ago, there was a drinking water revolving fund project that incorporated four or five other projects including the Cedar Island Lake Road watermain. The projects were put together to try to obtain ARPA (American Rescue Plan Act) funding. The projects weren't initially ranked for funding, and ultimately the Township did not proceed forward with the projects at that time. He said the Supervisor's office was made aware of this grant through DLZ, and put together an application in an attempt to secure funding for project planning through ARPA. The grant would go towards planning and engineering toward these critical sewer and water projects. The grant is 50% matching and the application is for a \$100,000.00 obligation from the Township.

Director Potter added the purpose of tonight's discussion was to determine if the Board feels the grant is worth pursuing.

Trustee Powell asked about the relationship of the projects featured in the application and the Township's Master Plan for sanitary sewer. Director Potter advised the application for the grant discussed this evening was specifically for engineering designs to connect Union Lake Road to the new extension down Bogie Lake Road, including hydraulic modeling, bid plans and specifications, cost estimating, and other related ancillary services. The request was essentially for construction plans for bids.

Trustee Powell said he was not in favor of the project due to the potential cost to the residents. The extension could be piecemealed as the Township found necessary without taking on the entire project.

Director Potter said the application clearly stated that the plans were for the development of the Cedar Island Road water main extension from Union Lake Road to Bogie Lake Road. The application did not say the project would be piecemealed.

Trustee Powell said he personally wanted to see money put into iron filtration upgrades in the Township's current system before taking on a major water main project.

Trustee Smith said there were other projects that would better serve the residents that could be accomplished with \$100,000.00.

M. REVIEW OF ANNUAL TREASURER'S REPORT

Treasurer Roman provided a summary of the annual report.

Clerk Noble thanked Treasurer Roman for keeping his eye on the Township's funds.

It was MOVED by Trustee Powell, seconded by Trustee Smith, to receive and file the 2023 Annual Treasurer's Report. The motion carried with a voice vote: (6 yes votes).

N. REQUEST TO APPROVE ELIZABETH LAKE ROAD SANITARY SEWER CROSSINGS PROPOSAL

Leigh Merrill, DLZ, said the road project is ahead of the Civic Center designs. The plans for Elizabeth Lake Road do not include the plans for the pressure sanitary sewer services for the new Civic Center. An appropriate location has been confirmed to bring pressure sanitary sewer service from the northeast side to the southwest side of Elizabeth Lake Road. The request is for the additional cost for those services. Springline Excavating provided an initial service cost of \$116,000.00 for the sanitary sewer services and completion of exploratory investigation. There were concerns from the Township about the cost provided from Springline, so DLZ went back to Springline to discuss them. Springline ultimately brought down the service cost from \$116,000.00 to \$95,470.00.

Mr. Merrill added that the construction would occur within the next few weeks, before the roadway would be installed.

Trustee Powell said that request was the ability to make sanitary sewer caps in the Elizabeth Lake roadway now instead of waiting for the roadway construction to finish.

It was MOVED by Clerk Noble, seconded by Trustee Powell, at the current price of \$95,470.00, outside of the contingency. The motion carried with a roll call vote: (6 yes votes) (Powell/yes, Voorheis/yes, Roman/yes, Smith/yes, Noble/yes, Ruggles/yes).

FYI - CIVIC CENTER UPDATE

Director O'Neil stated that the bids were out for site work. The bid opening was scheduled for Thursday, June 20, 2024 and interviews would be held after. The bid would be awarded at the special Board meeting on July 1, 2024. There were nine bids so far. A September start was favorable, but the Township preferred to start earlier. The 99% plan sets were completed, and there were addendums due on June 24, 2024. Bids for the buildings would go out in July 2024, and the bid package could potentially be awarded in August 2024.

It was MOVED by Trustee Powell, seconded by Treasurer Roman to amend the agenda and move the Trustee Comments to item 11 A before the closed session. The motion carried with a voice vote: (6 yes votes).

TRUSTEE COMMENTS

Trustee Voorheis congratulated Director Potter on a fun tour of the Aspen Meadows Treatment Plant.

Trustee Smith said the library had a very successful book sale. The next sale will be sometime in September. The summer reading program is underway and there is a lot of fun summer programming planned. The Friends of the Library is offering "I love my library" signs for free. She added the Police Open House was a success, and she thanked the residents who came and the staff who helped. She wished all to stay hydrated and check on your neighbors and pets. She reminded the audience that Dublin Senior Center was a designated cooling center.

Trustee Powell gave his prayers and best wishes to Supervisor Kowall. He reminded the residents about the election, and for history to be learned and remembered.

Treasurer Roman thanked Springline Excavating for their willingness and flexibility to take on the sewer addition to the Elizabeth Lake Road/Civic Center. He thanked the staff for their team efforts.

Clerk Noble thanked Chief Keller for a great Police Open House. He thanked Elaine and Dawn for another incredible audit.

Trustee Ruggles said the Planning Commission would meet this Thursday, and the Planning Commission Would not be meeting at all in July. He wished quick recovery to Supervisor Kowall.

CLOSED SESSION

A. APPROVAL TO RECESS INTO CLOSED SESSION TO CONSIDER ATTORNEY/CLIENT PRIVILEGED COMMUNICATION IN ACCORDANCE WITH MCL 15.268(1)(h)

It was **MOVED** by Trustee Ruggles, seconded by Clerk Noble, to recess into Closed Session to Consider Attorney/Client Privileged Communication in Accordance with MCL 15.268(1)(H). The motion carried with a roll call vote: (6 yes votes). (Ruggles/yes, Smith/yes, Noble/yes, Roman/yes, Powell/yes, Voorheis/yes).

The Board entered Closed Session at 08:35 p.m.

It was **MOVED** by Trustee Powell, seconded by Treasurer Roman to return from Closed Session. The motion carried with a roll call vote: (6 yes votes).

The Board entered Open Session at 09:27 p.m.

ADJOURNMENT

It was moved by Treasurer Roman, seconded by Clerk Noble to adjourn at 09:31 p.m. The motion carried with a roll call vote: (6 yes votes).

Rik Kowall, Supervisor
Charter Township of White Lake

Anthony L. Noble, Clerk MiPMC
Charter Township of White Lake