



October 10, 2024

Mr. Steven Joppich
Rosati, Schultz, Joppich, Amtsbuechler
27555 Enterprise Drive, Suite 250
Farmington Hills, MI 48331

Re: Proposal for Sewer Revenue Sufficiency Analysis and Sewer Rate Structure and Connection Fee Review

Dear Mr. Joppich:

As a follow-up to your recent discussions with Andrew Burnham, please find Stantec's proposal to conduct a sewer revenue sufficiency analysis (RSA) for White Lake Township's Sewer Enterprise Fund, a high-level review of the Township's current sewer rate structure for possible revision, in hopes of simplifying that structure, and a review and development of any changes to the Township's connection fees for new sewer customers. The RSA analysis and Sewer rate structure review (Studies) will develop projected financial plans and potential revenue increases for the sewer fund to reflect the most recent financial, operating, CIP, and customer data, including cost scenarios associated with treatment expenses from Commerce Township. Stantec's financial plans will be developed and validated through multiple interactive work sessions with Township staff and any other interested parties. Stantec's proposal also assumes one in-person presentation to the Township Board at a regularly scheduled meeting, regarding the results of the Studies. Stantec would expect to commence the Studies immediately upon acceptance of this proposal by the Township and the provision of updated financial, billing and operating data.

Enclosed is a description of the scope of services for this study as Attachment A.

To complete the Studies, Stantec will utilize its financial models to develop the Sewer financial plans. Stantec proposes to complete the requested Sewer Studies, for a fixed fee price of \$31,825, inclusive of all out-of-pocket expenses. Stantec will invoice monthly based upon the percent of project tasks completed each respective month.

Stantec looks forward to our continued partnership with White Lake Township in addressing the financial sustainability plans for the Township's Sewer Enterprise Funds and the Sewer rate structure. Please reach out if you have any questions regarding Stantec's proposal for these important studies.

Very truly yours,

A handwritten signature in black ink, appearing to read "James F. Bearman".

James F. Bearman
Principal



By signing below, White Lake Township, MI acknowledges that it has read, accepts, and agrees to the terms and conditions attached hereto, that the terms and conditions, together with this proposal, constitute the contract, and that the Township authorizes Stantec to proceed with the services herein described.

WHITE LAKE TOWNSHIP, MI

STANTEC CONSULTING SERVICES INC.



Authorized Signature

Authorized Signature

Name

James Bearman
Name

Title

Principal
Title

Date

October 10, 2024
Date



ATTACHMENT A

SCOPE OF SERVICES

For White Lake Township's Sewer Enterprise fund, Stantec will complete a financial and revenue sufficiency analysis by creating an updated five-year financial plan, through the development of financial models, integrating the most current financial, operating, and customer data, including expected/updated CIP projects, and will include the effects of associated funding scenarios for those CIP projects, as well as a detailed review of Commerce Township treatment costs, and any other expected and updated operating conditions. In addition, Stantec will also review the Township's Sewer rate structure and offer any recommended changes to simplify that structure, based on our experience with other client's rate structures. Lastly, Stantec will review the Township's connection fees for new sewer customers and develop any recommended changes to those fees as well. Such analyses will be completed after the execution of this proposal and the receipt of the necessary CIP, financial, billing, and operating data from the Township.

Our analysis will commence following acceptance of this offer, and the timely receipt of all necessary updated CIP, financial, and operating data, including expected Commerce Township Treatment cost scenarios. Stantec will produce a Final Technical Memorandum, including supporting schedules for the Sewer Enterprise Fund as well as any recommended alternatives to the Township's existing Sewer rate structure and connection fee levels. and provide, as needed, up to (3) interactive virtual sessions with the Township to develop and present the results of the Studies. Stantec anticipates one in-person meeting with the Township Board to present the results of the Studies and answer any questions Board members may have.



Independent Municipal Advisor Exemption

October 10, 2024

White Lake Township, MI (Township) is aware of the "Municipal Advisor Rule" of the Securities and Exchange Commission and the "independent municipal advisor" exemption from the definition of "advice." The Township hereby notifies Stantec Consulting Services Inc. that it wishes them to continue to provide recommendations on user fees and financial forecasting related to the potential issuance of municipal securities. The Township is represented by the firm of _____, which it has retained to, among other things, assist the Township in evaluating all such recommendations. The Township will rely on _____ for advice. Therefore, the Township understands that Stantec Consulting Services Inc. is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Securities and Exchange Act. This certificate may be relied upon until December 31, 2025. Stantec Consulting Services Inc. understands that it must also send a copy of this certificate to the _____.

