



## MEMO FROM THE SUPERVISOR

TO: Township Board

FROM: Rik Kowall

DATE: June 18, 2025

RE: Liquor License Request (Parks and Recreation Committee)

The Parks and Recreation Committee is requesting Township Board approval to apply for a one-day liquor license to sell beer and wine at an event scheduled for Friday, July 18, 2025, at Fisk Farm. The license type is a "Special License for Consumption on the Premises," which is issued by the Michigan Liquor Control Commission (MLCC) under the authority of the Michigan Department of Licensing and Regulatory Affairs (LARA). A certified copy of a resolution by the Township Board authorizing the license request must be included in the application to the State.

For municipalities, the fee for the "Special License" is \$50. The license is valid for one day, with sales restricted from 7:00 a.m. until 2:00 a.m. The event will run from approximately 6:00 p.m. until 9:00 p.m. The Parks and Recreation Committee is prepared to provide a secure site with appropriate barriers as required by law and monitor and restrict beer/wine sales from visibly intoxicated persons and minors.

The following motion is provided for the Board's consideration:

Move to approve resolution #25-016 special liquor license application for a one-day liquor license from the Michigan Liquor Control Commission for the sale of beer and wine at an event on July 18, 2025, authorizing the Supervisor and required staff to sign the necessary documents for the application.

**CHARTER TOWNSHIP OF WHITE LAKE OAKLAND COUNTY, MICHIGAN  
SPECIAL LIQUOR LICENSE APPLICATION APPROVAL  
RESOLUTION NO. 25-016**

At a special meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held in the Township Annex, 7527 Highland Road, in accordance with the Open Meetings Act, Public Act 267 of 1976 as amended, on the 19th day of June 2025 at 5:00 p.m. with those present and absent being:

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Parks and Recreation Committee has requested Township Board approval to apply for a one-day liquor license to sell beer and wine from the Michigan Liquor Control Commission (MLCC) at an event scheduled for Friday, July 18, 2025, at Fisk Farm; and

**WHEREAS**, the Parks and Recreation Committee will operate beer and wine sales in conformance with all applicable laws as established in the provisions of the one-day liquor license.

**NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF WHITE LAKE, OAKLAND COUNTY, MICHIGAN** hereby approves of applying for a one-day liquor license from the MLCC for sale of beer and wine at an event on Friday, July 18, 2025, at Fisk Farm.

**BE IT FURTHER RESOLVED** the Supervisor and required staff are authorized to sign the necessary documents associated with the application.

ADOPTED: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

I, Anthony L. Noble, the duly elected and acting Clerk of the Charter Township of White Lake, hereby certify this to be a true and complete copy of Resolution No. 25-016, adopted at a special meeting of the Township Board held on the 19th day of June 2025.

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Anthony L. Noble, Clerk  
Charter Township of White Lake



## Special License Application

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

### Part 1 - Applicant Organization Information

Applicant organization name: WHITE LAKE TOWNSHIP		
Applicant address: 7525 HIGHLAND RD		
City: WHITE LAKE		Zip Code: 48383
Contact name: KELLY LANG	Phone: 248-698-3300	Email: klang@whitelaketwp.com
Alternate contact name: RIK KOWALL	Phone: 248-698-3300	Email: rkowall@whitelaketwp.com
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No <i>Michigan organizations must provide current articles of incorporation filed with Michigan Corporations Division. Out-of-state organizations must provide: (a) current articles of incorporation from state of issuance; (b) current certificate of good standing from state of incorporation; and (c) current Certificate of Authority to Transact Business in Michigan issued by the Michigan Corporations Division.</i>		Leave Blank - MLCC Use Only
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No Date the applicant organization was established (month/day/year): TOWNSHIP est. 1836		
3. Is the applicant organization a municipality? <input checked="" type="radio"/> Yes <input type="radio"/> No		

### Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: 9180 HIGHLAND RD., WHITE LAKE, 48386	
City, township, or village where event will be held: WHITE LAKE	County: OAKLAND
<b>1. Will you submit your completed application at least ten (10) business days before your event?</b> <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> <input checked="" type="radio"/> Yes <input type="radio"/> No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) <input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Is the event location outdoors or partially outdoors? <input checked="" type="radio"/> Yes <input type="radio"/> No If Yes, list the exact dimensions of the outdoor area: <b>Submit a clear diagram of the outdoor service area with your application form.</b> Describe type and height of the barrier that will be used to enclose the outdoor area: Entire area is enclosed with 4ft. high chain link fence with one gate to enter and exit that will be monitored at all times	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons:  The Township event will be staffed with CERT Team (Community Emergency Response Team) under the direction of the White Lake Township Police Department. Beer will be served from the barn where only people proving they are 21 years old can enter.	







7. Is the event location situated in or on state owned land, such as a state park or National Guard armory?

☐ Yes ☒ No

If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license?

☐ Yes ☒ No

If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine?

☐ Yes ☒ No

If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption **AND** for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Will marijuana be sold and consumed under a Temporary Marihuana Event License issued by the Cannabis Regulatory Agency (CRA) within the proposed event area where alcoholic liquor will be sold and consumed?

☐ Yes ☒ No

11. Is the event location within the commons area of a Social District?

☐ Yes ☒ No

If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to [MCL 436.1551\(3\)](#). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date.** **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

1

07/18/2025

Date

Describe event being held: Outdoor Summer Concert

6:00pm 9:00pm

Start Time End Time

Special License will be used for: ☒ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☒ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

2

Date

Describe event being held:

Start Time End Time

Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

3

Date

Describe event being held:

Start Time End Time

Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

4

Date

Describe event being held:

Start Time End Time

Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

5

Date

Describe event being held:

Start Time End Time

Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

6

Date

Describe event being held:

Start Time End Time

Special License will be used for: ☐ Beer & Wine Service ☐ Beer, Wine, & Spirit Service ☐ Wine Auction

Is this date a Sunday? ☐ Yes ☐ No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? ☐ Yes ☐ No

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: <i>(per Special License requested)</i>		<b>If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.</b>	<i>Leave Blank - MLCC Use Only</i>
x Number of Special Licenses:			
= Special License Fees: <i>MLCC Fee Code: 4008</i>			
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
<b>= TOTAL FEES DUE:</b>	<b>\$50</b>	<b>Make checks payable to: State of Michigan</b>	

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**


Supervisor Rik Kowall		6/18/2025
Print Name and <u>Phone Number</u> of President	Signature of President	Date
<hr/>		
Print Name of Notary	Signature of Notary	Date
<hr/>		
Notary Public, State of Michigan, County of OAKLAND	<input type="text"/>	Acting in the County of OAKLAND <input type="text"/>
<hr/>		
My commission expires 3/2/2026		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
<hr/>		
Print Name of Notary	Signature of Notary	Date
<hr/>		
Notary Public, State of Michigan, County of OAKLAND	<input type="text"/>	Acting in the County of OAKLAND <input type="text"/>
<hr/>		
My commission expires 08/25/2029		



Part 5 - Local Law Enforcement Approval\*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: WHITE LAKE TOWNSHIP POLICE DEPARTMENT	
Name & title of reviewing officer: POLICE CHIEF DAN KELLER	
Phone number of officer: 248-698-1042	Email of officer: dkeller@whitelakepolice.com
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input checked="" type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input checked="" type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.	
<div></div> <div>Signature of Reviewing Officer</div> <div>Date</div>	

Part 6 - Church/School Consent (If Applicable)\*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.	
<div>Signature of Clergy Member or Superintendent</div> <div>Date</div>	

*\*Please note: the Commission has the sole and only right to approve or deny this request for a Special License.*

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.	
<div>Signature of Authorized Signer for Licensee</div> <div>Date</div>	



Michigan Department of Licensing and Regulatory Affairs  
Finance and Administrative Services  
Revenue Services

LARA Revenue Services **is not** a part of  
the Michigan Liquor Control  
Commission (see note below).

## Credit Card Authorization Form

**\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\***

**\*\* DO NOT EMAIL OR MAIL THIS FORM \*\***

*Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.*

**\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\***

Name on Card: RIK KOWALL

Payment Amount: \$50

Billing Address: 7525 HIGHLAND RD

Card Number: \_\_\_\_\_

City: WHITE LAKE State: MI Zip Code: 48383

Check One:

Phone: 248-698-3300

☐ MasterCard ☒ Visa ☐ Discover ☐ American Express

Email: rkowall@whitelaketwp.com

Security Code/CVV Code: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: 05/29

WHITE LAKE TOWNSHIP

Payment is for:

LIQUOR LICENSE

\_\_\_\_\_  
Signature

**IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.**

**Credit Card Payment Itemization:**

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	<u>\$50</u>	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



# FREE Summer Concert Event



White Lake Township Presents:

## THE VON ZIPPERERS

60's, 70's, and 80's Classic Rock Band  
returns to White Lake!

Opening Band:

**Fire and Rain**  
James Taylor  
Tribute Band

**Rock**  
*the*  
**Farm**



**Event Includes:** Kids' Area, White Lake Township Police Foundation will be running the BEER BARN, White Lake Fire Department will be grilling hot dogs. *Bring a lawn chair or blanket and enjoy some great music and fun!*

**Friday, July 18th 6-9 pm**  
**at Fisk Farm**