

CHARTER TOWNSHIP OF WHITE LAKE
DRAFT Minutes of the Special Board of Trustees Meeting
April 2, 2024

CALL TO ORDER

Clerk Noble called the meeting to order at 5:30 P.M. He then led the Pledge of Allegiance.

ROLL CALL

Clerk Noble called the Roll:

Present:

Anthony L. Noble, Clerk
Mike Roman, Treasurer
Scott Ruggles, Trustee
Liz Smith, Trustee
Andrea Voorheis, Trustee

Absent:

Rik Kowall, Supervisor
Michael Powell, Trustee

Also Present:

John Holland, Fire Chief
Aaron Potter, DPS Director
Trish Pergament, Deputy Supervisor
Lisa Hamameh, Township Attorney
Hannah Kennedy-Galley, Recording Secretary

It was **MOVED** by Clerk Noble, seconded by Treasurer Roman to appoint Trustee Ruggles as acting chairman for tonight's meeting. The motion carried with a roll call vote: (5 yes votes). (Voorheis/yes, Roman/yes, Smith/yes, Noble/yes, Ruggles/yes).

APPROVAL OF AGENDA

It was **MOVED** by Treasurer Roman, seconded by Clerk Noble to approve the agenda as presented. The motion carried with a voice vote: (5 yes votes).

PUBLIC COMMENT

None.

NEW BUSINESS

- A. REQUEST TO APPROVE DLZ ENGINEERING SERVICES PROPOSAL FOR ROUND LAKE SOUTHWEST SANITARY SEWER EXTENSION

Director Potter said the intention resolution was held at the January 16, 2024 Board meeting. At that meeting, the Board requested that DPS gather engineering proposals for the project. An RFP was put

together and sent out to 11 firms that the Sewer Advisory Committee had selected. The bid opening was held on March 5, 2024, and four bids were received. DLZ was the lowest bidder. Director Potter was

requesting the Board approve the bid from DLZ with an added 10% contingency. Treasurer Roman thanked DLZ for bidding as the lowest bidder.

It was MOVED by Treasurer Roman, seconded by Trustee Voorheis, to approve the DLZ Engineering Services Proposal for Round Lake Southwest Sanitary Sewer Extension in the amount of \$139,650.00 plus 10% contingency.

(Smith/yes, Ruggles/yes, Roman/yes, Noble/yes, Voorheis/yes).

B. DISCUSSION AND DECISION REGARDING RESULTS OF ATTORNEY REVIEW OF VC3 CONTRACT TERMS AND MSA

Deputy Pergament said although the motion was approved last meeting, it was worded in a way where there was a caveat of the 90-days opt out. She was able to get the 90-days opt out included into the contract that included labor. However, VC3 wanted a cost added to the contract for the inclusion of the 90-day opt out. VC3 was requesting the Township pay back the 20% labor costs for the remainder of the agreed contract if the Township chose to opt-out. These terms were better than the initial opt-out, which would have required payment of the remainder of the monthly fees and labor costs. The other terms of the contract were found to be agreeable.

Trustee Smith thanked Deputy Pergament for bringing the matter back to the Board. She wanted clarification on the 20% labor costs. Deputy Pergament said the additional 20% included the labor, and within that contract, there initially wasn't a 90-day opt out. In order to include that 90-day opt out, VC3 wanted the Township to pay the unpaid labor fees for the remainder of the contract.

Trustee Ruggles asked Deputy Pergament if there was a month-to-month option available. Deputy Pergament said month to month wasn't previously asked for, so it was not discussed.

Treasurer Roman said the contract wasn't perfect, but it was better than what it was before.

Deputy Pergament said the last few times she had called VC3 for support, she received quick support and her issues were taken care of. The help desk was moving quicker than before.

Treasurer Roman said he supported the contract the way it was now.

It was MOVED by Treasurer Roman, seconded by Clerk Noble to approve the VC3 contract as presented. The motion carried with a voice vote: (5 yes votes).

C. RESOLUTION #24-016; AUTHORIZING GRANT OF HIGHWAY EASEMENT TO ROAD COMMISSION OF OAKLAND COUNTY - ELIZABETH LAKE ROAD

Treasurer Roman said the project would not move forward without the easements.

It was MOVED by Treasurer Roman, seconded by Trustee Smith, to approve Resolution #24-016; Authorizing Grant of Highway Easement to Road Commission of Oakland County - Elizabeth Lake Road. The motion carried with a voice vote: (5 yes votes).

D. RESOLUTION #24-017; AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT - AMBULANCES FOR FIRE DEPARTMENT

Chief Holland said his intention tonight was to review the purchase request, and the selling of the old apparatus would be in a future meeting. He was initially planning for this purchase in next year's budget, but he was able to reserve three apparatuses without a financial commitment. The current ambulances were over 10 years old, and the maintenance costs were high. The goal was to replace the two existing vehicles, and to purchase the third vehicle as an additional apparatus.

Captain Steve Hanneman was present to speak to the Board regarding the proposal. He said a committee was formed over a year ago to oversee the purchase of the vehicles. The current vehicles were going out several times a day, and the reliability of the vehicles was coming into question. The current model of response was to take the apparatuses in for service, but now that the Fire Department was ALS certified, it was no longer an option. Emergency Vehicles Plus was the vendor Captain Hanneman was dealing with; they were the same vendor that supplied the new tanker. Emergency Vehicles Plus was able to hold three ambulances for the Fire Department with no financial obligations, and the Department would be able to take delivery of them by fall of 2024. There was a wait time on ambulances purchase, and it could be several years of waiting if the ambulances were purchased by another vendor. The importance of the vehicles was critical.

The ambulances chosen would have a long serviceability, and be able to be serviced easily. The packet included two other bids from separate companies, but the vehicles from Emergency Vehicles Plus were locked in at 2022 pricing, The 2022 pricing was \$30,000.00-\$40,000.00 cheaper than the 2024 prices.

Trustee Ruggles asked Captain Hanneman why the vehicles were gas. Captain Hanneman said the diesel trucks were expensive to fuel and maintain.

Treasurer Roman asked Captain Hanneman who would do the remount. Captain Hanneman confirmed it would be Emergency Vehicles Plus.

Mark Genzik, EVP, said the warranties would be held under Ford, but under the road rescue side, there would be warranties based on the life of the truck for the electrical components, paint, etc.

Treasurer Roman said he spoke to the Accounting Department, and the two new vehicles would be financed, and the remount would be paid in cash.

Trustee Smith said she viewed this purchase as a completion of the ALS Certification. She asked Chief Holland what the Township's future relationship would be with STAR EMS. Chief Holland said he had no immediate plans to phase STAR out, and the Township had a great working relationship with STAR. There was need in the Township for three ambulances and STAR.

Trustee Smith thanked Chief Holland for his work on this matter and said the residents would be grateful for the services the Fire Department would provide with the ALS certification.

Clerk Noble said a third of the roads in the Township were dirt roads, and it made more sense to invest in these vehicles for medical runs, instead of using the tanker trucks in the same way. He added he would rather replace the ambulances over time instead of replacing the tankers.

Trustee Voorheis said she had been speaking with Captain Hanneman regarding this matter since fall of 2023. The ambulances were absolutely needed.

Trustee Ruggles said he was in support of this purchase as well.

Jack Schubitowski, Huron Valley State Bank, said the bank wanted to be involved with this purchase and put together a package with aggressive pricing for financing.

It was MOVED by Treasurer Roman, seconded by Trustee Smith, to purchase 3 ambulances: 2 new and 1 chassis remount, including all the Stryker equipment, and to finance \$965,659.74 and to purchase the remount for \$283,262.00. The motion carried with a voice vote: (5 yes votes) (Voorheis/yes, Roman/yes, Noble/yes, Smith/yes, Ruggles/yes).

It was MOVED by Treasurer Roman, seconded by Trustee Smith, to approve Resolution #24-017; Authorizing Execution and Delivery of An Installment Purchase Agreement - Ambulances for Fire Department. The motion carried with a voice vote: (5 yes votes) (Ruggles/yes, Smith/yes, Noble/yes, Roman/yes, Voorheis/yes).

Amelia Livingway, Dickinson Wright, said the resolution would authorize financing with HVSB, and would also allow the in-house officials to move forward with the transaction.

ADJOURNMENT

It was MOVED by Treasurer Roman, seconded by Trustee Smith, to adjourn at 6:20 P.M. The motion carried with a voice vote: (5 yes votes).

Rik Kowall, Supervisor
Charter Township of White Lake

Anthony L. Noble, Clerk
Charter Township of White Lake

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