

**CHARTER TOWNSHIP OF WHITE LAKE**  
**DRAFT Minutes of the Regular Board of Trustees Meeting**  
**November 22, 2022**

Supervisor Kowall called the meeting to order at 7:00 p.m. He then led the Pledge of Allegiance.

Clerk Noble called the roll:

Present:                   Rik Kowall, Supervisor  
                              Anthony Noble, Clerk  
                              Mike Roman, Treasurer  
                              Liz Smith, Trustee  
                              Andrea Voorheis, Trustee  
                              Michael Powell, Trustee

Absent:                    Scott Ruggles, Trustee

Also Present:            Sean O'Neil, Director Community Development  
                              Aaron Potter, Director DPS  
                              David Hieber, Township Assessor  
                              Lisa Hamameh, Attorney  
                              Mike Leuffgen, DLZ Engineer  
                              Jennifer Edens, Recording Secretary

**AGENDA**

Supervisor Kowall amended under New Business, Item C, to read:  
    C. Resolution #22-041; For 2023 Poverty Exemption Guidelines

**It was MOVED by Trustee Powell, SUPPORTED by Clerk Noble to approve the agenda, as amended.  
The motion PASSED by voice vote (6 yes votes).**

**CONSENT AGENDA**

- A. REVENUE AND EXPENSES**
- B. CHECK DISBURSEMENTS**
- C. LIST OF BILLS**
- D. DEPARTMENT REPORT – POLICE**
- E. DEPARTMENT REPORT – FIRE**
- F. DEPARTMENT REPORT – COMMUNITY DEVELOPMENT**
- G. DEPARTMENT REPORT – TREASURER**
- H. UPDATED RICOH COPIER LEASE AGREEMENTS WITH APPLIED INNOVATIONS**
- I. CERTIFICATES OF LEVIES ON TAX BILLS FOR TAX YEAR 2022**

**It was MOVED by Treasurer Roman, SUPPORTED by Clerk Noble to approve the consent agenda. The motion PASSED by voice vote (6 yes votes).**

## **MINUTES**

### **A. APPROVAL OF MINUTES – REGULAR BOARD MEETING, OCTOBER 18, 2022**

Trustee Powell requested the following amendments of the minutes:

- Page 4, Paragraph 5, Bullet 2 - strike frontage and add width<sup>1</sup>
- Page 5, Paragraph 1, Last sentence – strike % and add foot in both instances
- Page 10, Paragraph 3 – strike lamination and add illumination
- Page 14, Paragraph 5 – Should indicate that Trustee Powell was disagreeing with Trustee Smith to limit the free market system

**It was MOVED by Trustee Powell, SUPPORTED by Clerk Noble to approve the Minutes – Regular Board Meeting, October 18, 2022, as amended. The motion PASSED by voice vote (6 yes votes).**

## **PUBLIC HEARING**

### **A. PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY 2023 APPLICATION**

Supervisor Kowall indicated that the public hearing is a requirement for the CDBG funds. He continued that Oakland County receives funds on a formula basis to meet national objections for federal grants. He shared that the overall goal of the CDBG is to strengthen neighborhoods by supporting revitalization projects, public service for seniors, home improvement, and disabled residents. The deadline for the Township to submit the application is December 23, 2022.

Supervisor Kowall indicated the application will be for the following programs:

- Minor Home Repair
- Public Service (Domestic Violence)
- Public Service (Senior Services)
- Public Service (Youth Services)

**It was MOVED by Supervisor Kowall, SUPPORTED by Trustee Smith to Open the Public Hearing for the Community Development Block Grant (CDBG) PY 2023 Application. The motion PASSED by roll call vote (Kowall/yes, Smith/yes, Noble/yes, Roman/yes, Voorheis/yes, Powell/yes).**

No public comment.

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<sup>1</sup> Third party comment recorded correctly as stated by Recording Secretary. See October 18, 2022 minutes.

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Treasurer Roman to close public comment. The motion **PASSED** by voice vote (6 yes votes).

## **NEW BUSINESS**

### **A. RESOLUTION #22-035; APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY 2023 APPLICATION**

Trustee Smith inquired of the audience if anyone was present to represent HAVEN. To which, no one came forward.

Supervisor Kowall noted that the amounts on the application are what the Township asked for and that the amount received could be greater or less depending on Oakland County. The Township is seeking \$43,091.00 for the following projects:

Minor Home Repair	\$30,164.00
Public Service (Domestic Violence)	\$4,309.00
Public Service (Senior Services)	\$4,309.00
Public Service (Youth Services)	\$4,309.00

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to adopt Resolution #22-035, Approving the Community Development Block Grant (CDBG) PY 2023 Application. The motion **PASSED** by voice vote (6 yes votes).

## **PUBLIC COMMENT**

Brian Sinkoff, 7593 Biscayne Ave. Mr. Sinkoff opined that the election went very smoothly with only one uncorrectable error from his precinct. Mr. Sinkoff also spoke of his personal experience in obtaining food donations to provide to precinct workers. He acknowledged Graceland, Jets Pizza, Dickey's BBQ, Jimmy John's and the Mobil Subway for their donations.

## **CONTINUED NEW BUSINESS**

### **B. RESOLUTION #22-039; TO APPROVE QUOTA CLASS C LIQUOR LICENSE BLACK ROCK, WHITE LAKE, INC., D/B/A BLACK ROCK BAR AND GRILL 9501 AND 9531 HIGHLAND ROAD, WHITE LAKE MICHIGAN 48383**

Director O'Neil shared that the Board has in its packets the application and reports from several departments. He indicated this project is currently in good order and that the next step is the Zoning Board of Appeals. He has no objection to the requested liquor license, subject to final site plan and certificate of occupancy. He shared that from the beginning he believed this project is the type of project that the

Township would support favorably for the receipt of a license. He has no objection from a political standpoint and would support it from an economic standpoint.

Clerk Noble indicated that his office conducted the investigation, and that each department has signed off on it. He has spoken to the applicant and shared that he is very excited to come to White Lake, as it is his hometown. He noted that this will be the applicant's nineteenth Black Rock. He further shared that it takes six to eight months to get the Class C License approved, but he does not foresee any issues.

Treasurer Roman thanked Mr. Morganroth for bringing Black Rock to White Lake Township.

Lonny Morganroth the applicant, shared that he graduated from Lakeland High School in 1983 and lived on E. Meadow Circle for twelve years. He further stated he is happy to be back in White Lake because it is like coming home.

**It was MOVED by Clerk Noble, SUPPORTED by Trustee Smith to approve Resolution #22-039, to Approve Quota Class C Liquor License Black Rock White Lake, Inc., 9501 and 9531 Highland Road. The motion PASSED by voice vote (6 yes votes).**

#### **C. RESOLUTION #22-041; FOR 2023 POVERTY EXEMPTION GUIDELINES**

Assessor David Hieber indicated this is the poverty guidelines for 2023 and forward. He recognized Jodi McClure from his office, as she is the face of the Assessing Office relative to the applicants that come in to use the poverty and disabled veterans' exemptions. He opined that she goes above and beyond.

He reminded that the Board of Review is the only public body that can adjust property tax based on a person's ability to pay. He continued that the Board members are required to follow the guidelines adopted here. The guidelines are required to have an income and asset test in determining qualification for the exemption. He shared that White Lake has used an income level that is 25% higher than the Federal Poverty Guidelines, which is adjusted generally upward annually. He continued that Jodi McClure's research found that the level is consistent with other communities. The current asset test is \$10,000, which would exclude principal residence and vehicle, has been found to be low. He recommends increasing that to \$25,000. Assessor Hieber indicated that Public Act 253 of 2020 also requires the Board of Review to no longer do individual calculations. He informed that the Board is required to grant exemptions in percentages of 25%, 50%, or 100%.

Assessor Hieber indicated that seven to ten applications are received per year and of those six to eight are approved. He does not believe the recommended changes will change this. He further shared that he expects a future resolution as all four Board of Review members are agreeing to another two-year term.

Assessor Hieber indicated that this came about as the State did an audit based on assessing records, Board review policy, and guidelines. The Township did a housekeeping item in June of this year to keep

the poverty guidelines consistent for March, July, and December, these are required changes for moving forward with 2023 and beyond. He further noted this can be revisited at any time.

Supervisor Kowall noted research was done to find these are in line with neighboring communities. He further noted \$10,000 is not \$10,000 anymore. He does not believe \$25,000 is unreasonable.

Trustee Powell questioned if someone meets the requirements, does the appeal board have discretion as otherwise there would be no need for an appeal?

Assessor Hieber indicated the discretion is based on the applicant's assets, income level, the number of people that live in the house, whether they will be granted the 25%, 50%, or 100%. It is a yes or no, and if yes, what is the percentage of reduction.

Supervisor Kowall noted that some cases can be very compelling (i.e., grandparents on a fixed income who have custody of their grandchildren).

Treasurer Roman said he had someone come to his counter today that he referred to Assessing to seek a poverty exemption. Interestingly that person had another person living with him that has an income. He asked how that worked.

Assessor Hieber indicated that it is based on household income.

**It was MOVED by Treasurer Roman, SUPPORTED by Trustee Voorheis to approve Resolution #22-041; For 2023 Poverty Exemption Guidelines. The motion PASSED by voice vote (6 yes votes).**

**D. RESOLUTION #22-038; CONFIRMING THE SPECIAL RE-ASSESSMENT ROLL FOR THE SPECIAL ASSESSMENT DISTRICT DESIGNATED; 2020-2025 RESIDENTIAL REFUSE COLLECTION PROJECT**

Assessor Hieber indicated this is an annual resolution that the Board approves. Generally, it is new construction that gets added to the special assessment or the removal of demolished properties. He noted they are adding 76 new homes this year and removing one. He further noted that they found 51 properties that were not on the special assessment roll that should have been. Letters were sent to those properties/taxpayers indicating that they were incorrectly omitted from the assessment and encouraged the taxpayers to reach out if they thought this is in error. He shared that they received no information that the findings were incorrect.

Trustee Powell as a point of order, noted that normally a special assessment requires an intent resolution and a special assessment resolution and then an approval of a roll resolution. He understands that this is reaffirming, but notes that this is the first time that some of these taxpayers have been a part of a S.A.D. and he questions why it is not required to go through the entire process.

Assessor Hieber replied that the Board is allowed to modify a current special assessment if it is less than a certain amount of the special assessment. He deferred to Attorney Hamameh who added that if the amount exceeds the statutory limit (10%) a public hearing is required similar to what the Township did with Pontiac Lake reassessment.

Treasurer Roman confirmed that we are still within the limit.

**It was MOVED by Treasurer Roman, SUPPORTED by Trustee Powell to approve Resolution #22-038, Confirming the Special Re-Assessment Roll for the Garbage. The motion PASSED by voice vote (6 yes votes).**

**E. REQUEST TO APPROVE ENGINEERING SERVICES PROPOSAL – CWSFR 5900-1 SANITARY SEWER RELINING AND MANHOLE REPAIR**

Supervisor Kowall recalled that the Township applied for the State Revolving Funds as part of its maintenance plan. The \$855,000 loan would qualify for a 10% forgiveness, which is \$285,000. He continued that the projects that need to be done are relining and manhole repairs. He noted that the original maintenance quote was \$187,000 but has now been reduced to \$130,000. He would like to see this move forward.

Trustee Powell asked if the loan would be paid back with the increased rates or if the Township has enough annual income to make the payment.

Supervisor Kowall indicated it is a simple serviceable loan.

Director Potter interjected that there is enough income to make the loan payment.

Treasurer Roman interjected that all the other sewer debt is paid off.

Supervisor Kowall noted that some of the Township's systems are aging, and this will remedy those.

Trustee Powell noted that he is not necessarily a fan of a lump sum engineering contracts. He notes that even though it states not to exceed \$130,000, he believes that is a lump sum contract as it will be \$130,000. He continued that normally they are hourly, not to exceed, which has pros and cons to it.

Mike Leuffgen, DLZ Engineer stated it is a lump sum contract for \$130,000.

Trustee Powell indicated that there are pros and cons. If the project is tough and time consuming, the Township is still set at \$130,000 versus hourly and it will be a quicker project.

Trustee Smith asked of Mr. Leuffgen how many hours he anticipated?

Mr. Leuffgen indicated he was not prepared to answer that tonight. Mr. Leuffgen continued that they looked at the numbers and \$187,000 didn't seem right to him. After conducting a breakdown, they came to a lower cost of \$130,000 but he does not have those numbers with him. He added that \$20,000 was estimated for soil borings.

Supervisor Kowall noted that this is approximately 5% of the project.

**It was MOVED by Trustee Powell, SUPPORTED by Supervisor Kowall to approve the DLZ Proposal for \$130,000 for the 2023 Sanitary Sewer Relining and Manhole Repair Project. The motion PASSED by voice vote (6 yes votes).**

#### **F. DISCUSSION REGARDING REQUEST FOR PROPOSAL (RFP) FOR CONSTRUCTION MANAGER SERVICES**

Treasurer Roman noted that on Monday, November 21<sup>st</sup>, they began reviewing the Request for Proposal (RFP) that will be made available to companies interested in acting as the Construction Manager at Risk (CMR) for both the new buildings: township hall and public safety building. He clarified that they include: himself, Township Clerk Noble, Trustee Powell, Community Development Director O'Neil, Architect Daniel Redstone, Township Attorney Lisa Hamameh, and Attorney John Gaber. The meeting lasted 2.5 hours via Zoom and topics were concerns, ideas, and possible changes to the draft. In that time, they got through 37 pages, and they will meet again on November 28<sup>th</sup> to continue going through the document.

Treasurer Roman wants the Board to keep in mind that the RFP is not simply an outline for a request for proposals to act as a construction manager. It serves as the preconstruction contract, construction contract, and the post construction contract. He noted that each paragraph must be carefully worded to give the Township both the protection it needs and flexibility it requires. He indicated that it is a 60-page document right now that includes:

- Instructions on how to submit proposals
- List of general ideas of what the projects will entail
- List of the responsibilities of the CMR during preconstruction, actual construction, and the post construction time period
- A general timeline beginning with request for proposal and ending with completion of the project
- List evaluation criteria
- Submittal requirements
- Details out the specific contract requirements
- Defines the terms and conditions that will be incorporated into the contract

Trustee Powell pointed out that it is really two projects with one Construction Manager, which holds its own complications.

Supervisor Kowall commended all involved for their time and effort. He looks forward to having a special board meeting specific to this subject matter.

Trustee Powell pointed out that even though they have interviewed construction companies both in person and via Zoom, they did not feel it proper to limit the RFP to only those people. Therefore, with legal counsel's help they are making it open to any construction manager in the nation.

Trustee Smith noted that she had a conversation with Director O'Neil and had her questions answered. She thanked the committee for their work, and she looks forward to "draft two".

#### **G. CONSIDERED PROPOSAL FOR ARCHITECTURAL SERVICES FOR PUBLIC SAFETY BUILDING (REDSTONE ARCHITECTS)**

Director O'Neil reminded that Daniel Redstone was asked to lead the Township through the RFP process and through it, it was decided to move forward with obtaining proposals from Mr. Redstone for design for the public safety and township hall buildings. Mr. Redstone was not able to take on both projects at the same time but offered a recommendation of Straub Pettitt Yaste Architects. Director O'Neil noted that they do have a history with the Township (Dublin Community Center, police addition and police garage section). He continued that the two, Redstone and Pettitt have worked together on several projects.

Director O'Neil indicated there are two proposals before the Board tonight (Items 9G & 9H). He noted that if the proposals are approved tonight, then the Committee and Counsel will begin to work with Mr. Redstone and Mr. Pettitt to put together a formal contract. The Committee will work out the B133 agreements. He opined that will take time and it will not be the last time this Board talks about it. He indicated that it is important to have both professionals on board before the CMR. He shared that the Committee reached out to neighboring communities with similar projects and learned that the 6% proposed, which includes architectural and engineering services is comparable to what Highland Township is paying, less than what Commerce Township paid, and less than what the library paid. Lastly, he stated that there has been a great working relationship with Mr. Redstone and he and the Committee feel comfortable in taking the next steps.

Trustee Powell indicated that the Committee looks forward to summarizing and keeping the Board up to date on what is happening. He furthered that if the Township were to put out an RFP for architectural companies, it would be six to nine months down the line. He declared that the Township would lose a year in the timing process. He states this because it is critical that three entities will be working on this simultaneously and in concert with each other. They will be meeting for many hours to present the best product for the Township at the lowest cost possible. He stated it is critical that each entity respects each other and that is why it is being presented to the Board tonight.



Supervisor Kowall noted that Redstone was given a lot of information on something that was vague and for them to bring it home provided a comfort level. He further indicated that the relation Redstone has had with others and with the Township are very important. He feels that those that they continue to work with are the ones that have the Township's best interests in mind. He shared that Mr. Redstone is also working on a conceptual drawing for Station #3, for which a grant would be applied for. He wants to make sure the Township is in an optimum position to take advantage of available grants.

Clerk Noble added that it has been a pleasure working with the Committee, which includes Mr. Redstone. He is pleased with the progress.

Treasurer Roman spoke with the Municipal Financial Advisor Bobby Bendzinski, who was thrilled when he learned that Mr. Redstone was the architect.

Trustee Smith reminded that Mr. Redstone dates back with the Township to 2017. She knows of positive experiences other townships had working with Mr. Redstone. She indicated she is a yes on this.

Daniel Redstone appreciates the comments and the ability to be part of the White Lake Township team. He believes that they are on the right track to seeing this come to fruition.

**It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to retain Daniel Redstone Architecture for the design services consultation for the public safety building, subject to negotiation of the B133 agreement. The motion PASSED by voice vote (6 yes votes).**

#### **H. CONSIDER PROPOSAL FOR ARCHITECTURAL SERVICES FOR TOWNSHIP HALL BUILDING (STRAUB PETTITT YASTE ARCHITECTS)**

Supervisor Kowall noted that Straub Pettitt Yaste Architects are not here tonight to represent, but that the recommendation is very strong to go in this direction. He feels that it will inevitably create a strong team.

Mr. Redstone noted that throughout the design process both he and Straub Pettitt Yaste Architects will work together to find cost effective system solutions not only for construction bidding for long reach maintenance. They will work as a team and both buildings will be similar.

**It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Noble to approve the proposal for architectural services for the township hall building (Straub Pettitt Yaste Architects), subject to B133 negotiations. The motion PASSED by voice vote (6 yes votes).**

#### **I. CONSIDER PROPOSAL FOR MASTER PLAN UPDATE**

Director O'Neil stated that the Township's Land Use Master Plan is currently in need of updating. That the last Master Plan update was completed in 2011, though the plan has been periodically reviewed by the Planning Commission, as is required by the Michigan Planning Enabling Act 33 of 2008.

In August of 2022, the department issued a Request for Proposal (RFP) for assistance with the 2023 Master Plan update. It directly invited seven firms to participate. The deadline of September 27, 2022 was given and only two firms replied. On October 20, 2022, the Planning Commission interviewed Beckett & Raeder and Houseal Lavigne, the two firms that responded to the RFP. While the Planning Commission found both firms to be highly qualified, they unanimously recommended that the Township Board approve Beckett & Raeder's proposal, in an amount not to exceed \$41,580. The proposal from Houseal Lavigne totaled \$50,000. This amount would be paid out of the Professional Fee line item in the Community Development Department budget. He noted that it would be a partial payment out of this year's budget with 90% out of next year's budget. He supports the Planning Commission's recommendation.

He continued that when this was last approved it was split between two budget years, 2010 and 2011, and it cost \$35,000 at that time.

Supervisor Kowall shared that there is a level of comfort working with Beckett & Raeder as there is a relationship.

Director O'Neil shared that one thing that stood out was a redevelopment workshop that they are proposing. He continued that if in ten years there is a downturn and stores go out of business and different properties need to be redeveloped there would be a strategy on how to handle it. He furthered that many of the changes in the Master Plan will necessitate changes in zoning ordinances. He pointed out that the original proposal had a 14-month timeline, and he has asked them for an 11 month. It will kick off on December 1, 2022, and wrap up next November.

Supervisor Kowall indicated that these processes are required by the state and are required to apply for grants and that these carry a lot of weight in determining consideration for grants. He opined that being prepared is the best possible thing to do.

Treasurer Roman shared that he asked Director O'Neil if this could be done with in-house staff and was told no.

Trustee Smith noted that she spoke with Director O'Neil as well. She further stated that the Township is booming and while the staff is competent, this would be a huge undertaking right now. She supports delegating this out.

Supervisor Kowall agreed that there is just so much going on and in-house will be very busy.

Trustee Powell shared that the in-house staff has done the updates for the last ten years and saved the Township a great deal of money. He believes this is the appropriate time for a complete overhaul and that Beckett & Raeder is the appropriate company.

Trustee Smith reminded that Director O'Neil has made cuts within the department to balance out costs, which is helpful.

Clerk Noble shared that Staff Planner Justin Quagliata has taken on a great deal which saves the Township money.

Director O'Neil appreciates the Boards support but notes with all the competing interest, it would take two years to do in-house as opposed to the eleven months by outsourcing.

**It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Noble to approve the Master Plan Update with Beckett & Raeder in an amount not to exceed \$41,580.00, and subject to Director O'Neil's oversight. The motion PASSED by voice vote (6 yes votes).**

**J. RESOLUTION #22-037; TO ESTABLISH MEETING DATES OF THE CHARTER TOWNSHIP OF WHITE LAKE BOARD OF TRUSTEES FOR THE YEAR OF 2023**

The Board discussed the advantages and disadvantages to altering dates for holidays as opposed to maintaining the standard meeting dates being the third Tuesday of every month.

**It was MOVED by Trustee Voorheis, SUPPORTED by Trustee Powell to approve Resolution #22-037; to Establish Meeting Dates of the Charter Township of White Lake Board of Trustees for the Year 2023. The motion PASSED by voice vote (6 yes votes).**

**K. REQUEST TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE IMPROVEMENT REVOLVING FUND**

Treasurer Roman indicated that the Township received \$3,288,555.67 from American Rescue Plan Act (ARPA). It was received in 2022 and is sitting in the General Fund. He would like to move the money and all the interest accrued on it to the Improvement Revolving Fund.

**It was MOVED by Treasurer Roman, SUPPORTED by Clerk Noble to move the \$3,288.555.67 received from ARPA along with the interest accrued from the General Fund to the Improvement Revolving Fund. The motion PASSED by voice vote (6 yes votes).**

**L. RESOLUTION #22-040; APPROVING THE SUBMISSION OF THE STANLEY PARK SPARK GRANT APPLICATION**

Director O'Neil referenced a memo from Justin Quagliata. He indicated there is \$65 million in the ARPA funds and the DNR is administering the grant. The grants can be from \$100,000 to \$1 million per grant. Round one application is due December 19<sup>th</sup> and recipients will be notified in January. He opined that it is exciting because the Township has clearly defined plans that are already in front of them. The recommendation is to ask for \$300,000. He indicated that if denied, it does not preclude the Township from asking for another grant later. He noted there is no downside to it. He reminded that Stanley Park is well known by the state as they gave the grant to buy it and they gave a grant to develop it. He is hopeful that this grant would be obtainable to rehabilitate the building which will play a key role in the park.

Clerk Noble commented that there has been a lot of grant writing over the last few years and commended Director O'Neil and staff for doing a great job.

**It was MOVED by Clerk Noble, SUPPORTED by Trustee Voorheis to approve Resolution #22-040, Approving the Submission of the Stanley Park Spark Grant Application. The motion PASSED by voice vote (6 yes votes).**

#### **TRUSTEE COMMENTS**

Trustee Powell thanked the residents in attendance, especially Mr. and Mrs. Earley. He thanked all the residents who voted in the last election. He is personally disappointed in the outcome, but notes that there is still a great deal to be thankful for. He wished his fellow residents a happy Thanksgiving and to be careful spending for Christmas.

Treasurer Roman congratulated and complimented Clerk Noble for a job well done on the election. He shared that the Goodfellow delivery will take place on Saturday, December 17<sup>th</sup>. Those who wish to help in delivering can meet at the township hall at 8:00 a.m. He thanked the residents and Board for being here and closed by wishing everyone a happy Thanksgiving.

Trustee Voorheis reminded that December 2<sup>nd</sup> is the annual tree lighting at Fisk Farm from 6-8 p.m. She would love to see everyone there. She shared how great it was to see the citizens academy graduation. She wished everyone a safe and happy Thanksgiving.

Trustee Smith shared the Friends of the Library have a book sale coming up December 8<sup>th</sup> to 10<sup>th</sup>. She also shared that they will be doing crafts at the annual tree lighting on December 2<sup>nd</sup>. She thanked VFW 4156 for hosting the Veteran's Day ceremony. She thanked the veterans in the community for their service. She shared that she attended VFW 4156's Thanksgiving dinner and congratulated them on the turnout. She congratulated the recent graduates of the citizen's academy. She also noted that she and her husband are alumni and encouraged residents to take the class. She thanked everyone for voting and thanked the Clerk's Department and our election workers. She congratulated those on the ballot. She expressed thanks to the residents, Township staff and her fellow Board members. She wished everyone a safe and happy Thanksgiving.

Clerk Noble thanked his entire staff for the task of the election as it could not have been done without them. He recognized that he has a great team. He thanked all the election workers, such as Mr. Sinkoff who stepped up and sought donations from Graceland, Dickey's BBQ, Mobil Subway, Jets, Jimmy Johns, and Tiki bar. They were able to feed a hundred plus workers without using taxpayer funds. He thanked Treasurer Roman's staff for their help at the Receiving Board. He also brought to the Board's attention that the Elaine, and Dawn from the Accounting Department did a great job when contacted by the state regarding the unemployment and insurance tax audit. He wished everyone and safe Thanksgiving.

Supervisor Kowall thanked Clerk Noble and his staff for a great job on the election. He further thanked him for stepping up at the Veterans Day ceremony and covering the speech as he was away meeting his first grandchild. He is thankful for the opportunity to serve the community and be part of this team. He noted that the Deputy Clerk catches the little things and that it is good to have a team that is looking out for the overall benefit of the residents of White Lake Township. He wished a good night, God bless, and happy Thanksgiving.

**It was MOVED by Supervisor Kowall, SUPPORTED Clerk Noble to adjourn. The motion PASSED by voice vote (6 yes votes).**

The meeting adjourned at 8:27 p.m.

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Rik Kowall, Supervisor  
Charter Township of White Lake

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Anthony L. Noble, Clerk  
Charter Township of White Lake