WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

DATE:

March 10, 2025

TO:

Rik Kowall, Supervisor Township Board of Trustees

FROM:

Sean O'Neil, Community Development Director



SUBJECT: Elizabeth Trace

Mr. Craig Piasecki, with PH Homes, recently purchased the undeveloped portion of the Elizabeth Trace condominium project that began in 2004. After building roughly half of the units, the original developer halted construction, and the westerly portion of that project, slated for 27 additional units, has been vacant ever since. Mr. Piasecki is now seeking approval to finish the project, with 26 slightly larger units that they feel are more marketable at this point. While our office does not object to the proposed unit type, the size and configuration of the new units, along with some changes to the Zoning Ordinance over the years, has triggered the need for revised site plan approvals and several variances from the Zoning Board of Appeals (ZBA).

On March 6th the Planning Commission considered the revised site plan for Elizabeth Trace and granted their approval, subject to Township Board and ZBA approvals, as well as some additional conditions and architectural requirements. Those specific conditions and requirements can be found within the attached review letters and draft minutes of the Planning Commission meeting.

Please find attached the package of information that was included in the Planning Commission's March 6th meeting packet, as well as the draft minutes of that meeting. I look forward to reviewing this matter with you on March 18th. Please contact me if you have any questions.

Thank you.

WHITE LAKE TOWNSHIP INTER-OFFICE MEMORANDUM COMMUNITY DEVELOPMENT DEPARTMENT

DATE: March 10, 2025

TO: Rik Kowall, Supervisor

Township Board of Trustees

FROM: Sean O'Neil, AICP

Community Development Director

SUBJECT: Elizbeth Trace

Property described as parcel number 12-26-204-038, on the south side of Elizabeth Lake Road and east of Union Lake Road, consisting of

approximately 10.28 acres.

Request: Preliminary site plan approval

The above request is now ready for Township Board Consideration. The matter was considered by the Planning Commission at their regular meeting on March 6, 2025, at which time the **Planning Commission recommended approval** of the preliminary site plan and **concurrently approved the final site plan** (subject to the Board approving the preliminary site plan and being granted ZBA approvals). The request is now ready to be considered by the Township Board.

Please find enclosed the following related documents:

- □ Memo
- Draft minutes from the Planning Commission meeting held on March 6, 2025.
- Review letter prepared by Michael Leuffgen, Township Engineer, February 20, 2025.
- □ Review letter prepared by Matteo Passalacqua, Planning Consultant, dated February 20, 2025.
- Review letter prepared by Jason Hanifen, Fire Marshal, dated February 19, 2025.
- □ Preliminary/final site plan and elevations.

Please place this matter on the next available Township Board agenda. Do not hesitate to contact me should you require additional information.

CALL TO ORDER

Chairperson Carlock called the meeting to order at 6:30 P.M. She then led the Pledge of Allegiance.

ROLL CALL

Present:

T. Joseph Seward Merrie Carlock, Chairperson Scott Ruggles, Township Board Liaison Mona Sevic Robert Seeley, Vice Chair Debby Dehart

Absent:

Pete Meagher

Others:

Sean O'Neil, Community Development Director Dave Hieber, Assessor Andrew Littman, Staff Planner Mike Leuffgen, DLZ Hannah Kennedy-Galley, Recording Secretary

APPROVAL OF THE AGENDA

MOTION by Commissioner Seward, seconded by Commissioner Seeley to approve the agenda as presented. The motion carried with a voice vote: (6 yes votes).

APPROVAL OF MINUTES

A. January 16, 2025

MOTION by Commissioner Seeley seconded by Commissioner Seward to approve the minutes as presented. The motion carried with a voice vote: (6 yes votes).

CALL TO THE PUBLIC (FOR ITEMS NOT ON THE AGENDA)

None.

PUBLIC HEARING

A. Zoning Ordinance Amendment - Article 5.0 Site Standards

Director O'Neil stated that there is a demand for taller accessory structures on the north end of the Township. The amendment would apply only to two-acre or bigger lots zoned SF or AG.

Chairperson Carlock opened the public hearing at 6:35 P.M. Seeing none, she closed the public hearing at 6:36 P.M.

MOTION by Commissioner Seward, seconded by Seeley to recommend approving the amendment to Zoning Ordinance No. 58, Article 5.7 - Accessory Buildings or Structures in Residential Districts to the Township Board. The motion carried with a voice vote: (6 yes votes).

NEW BUSINESS

A. PA116 Farmland and Open Space Preservation

Trustee Ruggles stated he had a few properties of his own enrolled in the public act. There is no effect on the Township. Assessor Heiber said the Oakland Conversation District has given pre-approval, so the Planning Commission will need to approve the request. Then, the Township Board will consider the request and, if approved, send it to the Oakland Conservation District for final approval.

MOTION by Commissioner Seeley, seconded by Commissioner Sevic to approve PA 116 Farmland and Open Space Preservation for the property located at 3049 Steeple Hill Road, contingent on Oakland Conservation District approval. The motion carried with a voice vote: (6 yes votes).

B. Elizabeth Trace

Identified as parcel number 12-26-204-038, located on the south side of Elizabeth Lake Road, east of Union Lake Road, consisting of 10.28 acres.

Request: Amended preliminary and final site plan approvals

Applicant: PH Homes

Director O'Neil briefly reviewed the applicant's request. The original approval of the Elizabeth Trace development was granted in 2004. He said the current applicant will be changing the floorplan of the proposed units but is largely trying to match the existing units with similar colors and materials. He said the current residents of Elizabeth Trace are favorable to the development being completed.

Mr. Leuffgen reviewed his letter. He noted a hold harmless agreement would need to be in place to protect the Township from potential work that the Township might need to do in stormwater easements.

Jim Eppink, 27 South Squirrel, was present to represent the applicant. He said the intention is to complete the neighborhood and modernize it. The new buildings will be 2' wider than the existing buildings. 26 units are being proposed. The patios will be located in a private storm sewer easement, and the HOA will ultimately maintain it. He didn't foresee issues in maintaining the storm sewer. The conflict with the patio is regulated to the concrete patios only, not the buildings themselves. Some of the units will have ejector pumps that will be privately maintained. He said he is willing to work with DPS to make sure they are satisfied with the condition of the stormwater sewer and will be entering into all the necessary easement agreements. A handful of variances will be requested, and are most likely caused due to new ordinance standards being applied to an existing older development.

Commissioner Seeley stated that the sidewalk is a must, and there is a property to the west of the site that will be connected to the sidewalk eventually. Mr. Eppink said he understood.

Tom Gizoni, 46892 West Rd #109, said the right of way in the area is tight with extensive landscaping. There is a large wetland system northeast of the site that will require 250' of boardwalk.

Commissioner Carlock asked if the wetland was on the subject property. Mr. Gizoni confirmed., and said constructing a sidewalk would be a challenge.

Commissioner Seward stated he did not like the straight flat rooflines in the front of the property. Mr. Eppink presented elevations. Commissioner Carlock said she wanted to see more brick on the buildings to be consistent with the existing buildings.

Commissioner Dehart asked if there would be bedrooms on the first floor. Mr. Eppink said the bedrooms are on the second floor, and the daytime living space is on the first floor. There will be basements. The price point will be somewhere around the upper \$300,000.

Commissioner Seward said he did not like the vinyl siding on the ends of the buildings. Mr. Eppink said he wanted to provide a modern living space and was constrained by setbacks and easements. The front exterior was articulated, and the interior living space was maximized.

The Planning Commission stated that the rear of the proposed buildings is not as aesthetically pleasing as the front of the buildings. They suggested a few cantilevers in the back over the windows. Director O'Neil said the Planning Commission can give the applicant guidance and it will be worked on within the Planning Department.

Commissioner Seeley restated the importance of a sidewalk surrounding the site.

MOTION by Commissioner Seeley, seconded by Commissioner Sevic, to recommend approval of the amended preliminary site plan to the Township Board for Elizabeth Trace, identified as parcel number 12-26-204-038, subject to sidewalk installation along the entire manicured portion of the right of way, and for the applicant to investigate a sidewalk being done on the east and to install the sidewalk (if it is a simple sidewalk), 6' brick on the rear of the building, and the additional bump-outs/dormers on the rear of the buildings, and all other variances agreed to. The applicant shall work with the Planning Department for additional details. The motion carried with a roll call vote: (6 yes votes). (Sevic/yes, Ruggles/yes, Carlock/yes, Seward/yes, Seeley/yes, Dehart/yes).

MOTION by Commissioner Seeley, seconded by Commissioner Ruggles to approve the final site plan for Elizabeth Trace, identified as parcel number 12-26-204-038, subject to the applicant addressing all comments in the preliminary site plan motion, approval of the preliminary site plan by the Township Board, and approval of all variances from ZBA. The motion carried with a roll call vote: (4 yes votes). (Seeley/no, Dehart/yes, Seward/no, Carlock/yes, Sevic/yes, Ruggles/yes).

CONTINUING BUSINESS

None.

OTHER BUSINESS

A. Conceptual review/discussion - Bogie Lake Road & Cedar Island Road

Director O'Neil briefed the Planning Commission on the site's history and the applicant's intended use. A conceptual site plan was presented.

Jim Eppink, on behalf of the applicant, said the entrance could be paved. Three different product types are being considered.

Commissioner Seward asked Mr. Eppink how the project fits into the Master Plan. He stated that the project is better than acre lots, and its proximity to the school campus will bring more families to the Township.

The Planning Commission shared their concerns regarding density, sidewalk connections, and community benefits.

Mary Earley, 5925 Pine Ridge Court, said the project's density is too much.

LIAISON'S REPORT

Commissioner Ruggles said the Phase 1 bid for Stanley Park to Cortis Brothers. Construction is scheduled to begin in April. The Board decided to move forward with the \$500,000 match for Stanley Park Phase 2 construction.

The February ZBA meeting was canceled.

Parks and Rec will hold a public hearing on Saint Patrick's Day to hear opinions on the elements for Stanley Park Phase 2.

DIRECTOR'S REPORT

Director O'Neil stated repair is ongoing to the damaged light poles on Elizabeth Lake Road. The Civic Center construction is moving along. The Avalon project is looking to secure easements from the Huron Valley School District. White Lake Motors is looking to resubmit its site plans and concurrently submit them for preliminary and final site plan approval.

NEXT MEETING DATE: March 20, 2025 & April 3, 2025

ADJOURNMENT

MOTION by Commissioner Seeley, seconded by Commissioner Dehart, to adjourn at 8:50 P.M. The motion carried with a voice vote: (6 yes votes).

Director's Report

Date on Agenda this packet pertains to: March 6, 2025				
□Public Hearing	\square Special Land Use			
⊠Initial Submittal	\square Rezoning			
⊠Revised Plans	□Other:			
⊠Preliminary Approval				

Description: Amended preliminary and final site plan approval

Project Name: Elizabeth Trace

Contact	Consultants & Departments	Approval	Denial	Approved w/Conditions	Other	Comments
Sean O'Neil	Community Development Director					Based on comments from staff & consultants
Mike Leuffgen	DLZ			\boxtimes		See letter dated 02/20/25
Matteo Passalacqua	Carlisle Wortman Associates, Inc					See letter dated 02/20/25
Jason Hanifen	WLT Fire Marshal			\boxtimes		See letter dated 02/19/25



February 20, 2025

Sean O' Neil, Director Community Development Department Charter Township of White Lake 7525 Highland Road White Lake, Michigan 48383

Elizabeth Trace- Preliminary and Final Site Plan Review - 2nd Review RE:

Ref: DLZ No. 2545-7861-01 Design Professional: Alpine Engineering, Inc.

Dear Mr. O' Neil,

Our office has performed a Preliminary and Final Site Plan review for the above-mentioned revised plan dated January 31, 2025 The plans were reviewed for feasibility and conformance with the Township Engineering Design Standards.

General Site Information

This 10.286 acre site is located on the south side of Elizabeth Lake Road and east of Union Lake Road.

Site Improvement Information:

- Construction of remaining condominium buildings: Two 5-plex buildings at 5,700 square foot each; Four 4-plex buildings at 4,560 square foot each.
- Each unit shall have a garage and two parking spaces per unit.
- Overflow parking areas and street are existing.
- Water and sanitary sewer service are existing.
- Storm water management facilities are existing.

The following items should be noted with respect to Planning Commission review:

Please note that comments from our January 21, 2025 review are in italics. Responses to those comments are in **bold**. New comments are in standard font.

- a) The plan proposes patios to encroach in areas where there is existing storm sewer and likely storm sewer easements, although the Exhibit B to the Master Deed does not show easements for the storm sewer. We note that the existing Master Deed (Article VI, Section 12) allows for patios at the rear of the units and that patios were constructed with the previously installed units. The previous plan sets do not appear clear regarding the intent for patios, but the patios have been constructed with the existing units consistent with the Master Deed and are likely within the influence of existing storm sewer. Township engineering design standards require 10 feet minimum separation between storm sewers and buildings or a distance that would allow a 1:1 slope to the base of the foundation, whichever is greater. It is not clear that this restricts the proximity to a patio, however the Township may wish to require a license agreement or hold harmless agreement for patios installed within a storm sewer easement. Alternatively, the storm sewers may be able to be relocated to be away from influence of the patios. We defer further comment to Township DPS. Comment remains. The applicant has indicated the intent to sign a hold harmless agreement with the Township regarding placement of patios within the influence of the existing storm sewer. We continue to defer to the DPS regarding this item.
- b) Units 61-63 and 65 propose patios in existing 10' and 12' wide DTE easements; Does the easement allow placement of patios within the DTE easement? A legal opinion should be provided by the applicant's attorney supporting this activity. Comment partially addressed. The applicant has noted that DTE has no issue with encroachment of patios within the existing DTE easement. Applicant noted an 'attached DTE email;' however, our office did not receive a copy of this email. Please provide for project record.
- c) It appears that the proposed sanitary lead and cleanouts for Units 47-49 slightly encroach into the existing DTE easement. Work within the easement will be likely during construction of the leads and cleanouts. In addition, The proximity of sanitary lead and cleanout construction to the existing DTE easements for Units 54-55 and 61-64 will also likely require work within the DTE easements. Permission from DTE will be required for this work. Comment partially addressed. The applicant has noted that DTE has no issue with encroachment of patios within the existing DTE easement. Applicant noted an 'attached DTE email;' however, our office did not receive a copy of this email. Please provide for project record.
- d) The following existing overflow parking spaces do not appear to meet the minimum width requirement of 9' per Township Zoning Ordinance 5.11Q: 1) Two spaces next to Unit 61; 2)

 Northernmost parking space near Unit 68. In addition, it is not clear the intent regarding paving and (re) striping for all the overflow parking areas on the plan. Some overflow areas are paved and the paving(example: near Unit 73- existing concrete) is in disrepair. Other areas are grassed but have existing sidewalk adjacent to them (example: near Units 61 and 68 respectively). Please clarify the proposed intent. Comment Addressed. The plan revisions clarify the intent to pave the parking areas that were previously grass.
- e) We defer to the Township as to whether any of the existing overflow parking spaces are required to be reserved/paved/striped as ADA spaces. Comment partially addressed. The overflow space adjacent to Unit 72 is now designated as an ADA space and appears to be dimensionally sufficient.



Please provide proposed dimensions and grading to demonstrate ADA compliance at the time of Final Engineering Plan submittal.

- f) Note 5 on plan sheet 3 indicates that "Basement Grinder Pumps will be required to service basement plumbing where required". We assume these will be privately owned and maintained ejector pumps installed within the units due to the basement finished floor (BFF) elevations for all proposed units being lower than the proposed sanitary sewer lead inverts for each unit. Please confirm. Comment addressed. Applicant has confirmed that grinder pumps shall be privately owned and maintained.
- g) Is the existing storm system and detention basin in good condition and does the basin have the capacity specified on the original design plans? For reference, Article IV, Section 3(d) of the Master Deed discusses the requirement for the Association to maintain the storm system. The applicant states the storm sewer system is functioning properly, will any additional investigation or information be required by the Township?
- h) Is there an existing Stormwater Maintenance Agreement? If so, please provide a copy of this. If there is not an existing agreement, we defer to the Township DPS as to whether such agreement shall be required per current ordinance requirements. Comment remains. The applicant acknowledges that there is not a stormwater maintenance agreement and that they will enter into such agreement.
- i) The grading was reviewed for general conformance with Township requirements. A more detailed review shall be conducted on the Final Engineering Plan. **Comment remains.**
- j) Sheet L-1- Proposed tree planting horizontal separation relative to water service leads shall be maximized. In addition, there are several areas where trees are proposed to be planted directly over water service lines (example Unit 61). Please relocate trees accordingly.

Required Permits and Approvals

The following permits and approvals will be required:

- 1. SESC permit from OCWRC
- 2. Permission from White Lake Township for any work within the existing watermain or sanitary sewer easements.
- 3. Permission from DTE for work within existing easements.
- 4. Executed Stormwater Maintenance Agreement and exhibit. We defer to the Township DPS regarding this item.

Recommendation

There are a few items referenced above that require concurrence from the Township and a few that can be further clarified on the final engineering plan submittal. DLZ recommends approval of the Preliminary and

Final Site Plans subject to Township concurrence of above items, and subject to resolving remaining review comments with future Final Engineering Plan submittal set(s).

Please feel free to contact our office should you have any questions.

Sincerely,

DLZ Michigan

Michael Leuffgen, P.E. Department Manager Victoria Loemker, P.E. Senior Engineer

cc: Andrew Littman, Community Development, via email

Matteo Passalacqua, Carlisle Wortman, via email

Hannah Kennedy-Galley, Community Development, *via email* Aaron Potter, DPS Director, White Lake Township, *via email* Jason Hanifen, Fire Marshall, White Lake Township, *via email*

X:\Projects\2025\2545\786101 White Lake Townshi\Elizabeth Trace-PSP,FSP Review.02\Review.02.docx



117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

February 20, 2025

Combined Preliminary – Final Site Plan Review for White Lake Charter Township, Michigan

Applicant:	PH Homes, Inc.
Project Name:	Elizabeth Trace
Plan Date:	December 20, 2024
First Revision:	January 31, 2025
Location:	South of Elizabeth Lake Road
Location.	Parcel ID: 12-26-204-038
Action Requested: Preliminary – Final Site Plan Combined Approval	

PROJECT NARRATIVE

The applicant is requesting preliminary and final site plan approval to complete an existing multi-family condominium development along Elizabeth Lake Road, east of Union Lake Road. The site currently has nineteen (19) single family attached units within four (4) buildings. Forty-five (45) bedrooms are currently provided. Units provide two (2) and three (3) bedroom layouts. The first phase was approved in 2004.

The application to complete the development proposes an additional six (6) buildings, twenty-six (26) units, and seventy-eight (78) bedrooms. All new units are proposed to be three (3) bedrooms. If approved, the total number of units will be forty-five (45) units and one hundred twenty-four (124) bedrooms.

Attached single-family residential is a permitted use in RM-1.

Phase two of the development is similar to what was proposed and approved in 2004 with the exception of proposed elevations. Final site plan approval is valid for two years. This review notes deficiencies in the second phase that were otherwise permitted or approved during the original review. The likely cause for these deficiencies is amended zoning standards over the past twenty (20) years. These items are noted as required waivers or variances in this report.

Combined preliminary – final condominium site plans are reviewed by the Planning Commission. Planning Commission shall then make a recommendation to the Township Board of approval, approval with conditions or denial.

Preliminary and Final Site Plan Review February 20, 2025

Items to be Address: None

SITE DESCRIPTION

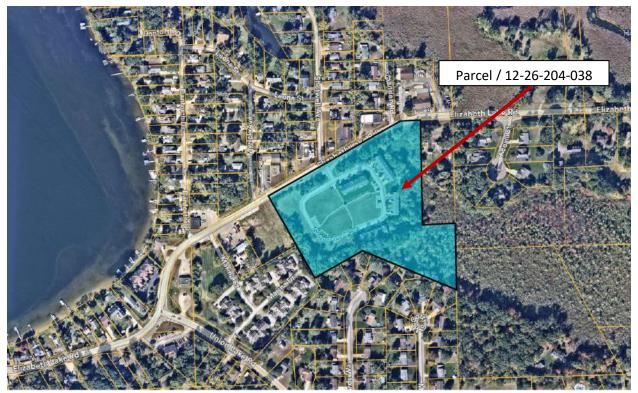
Lot Area: 10.286 gross acres

Frontage: Approx. 864.94 feet along Elizabeth Lake Road.

Address: Grandview Circle (individual addresses TBD)

Current Use: Single Family Attached Residential

Aerial image of the site



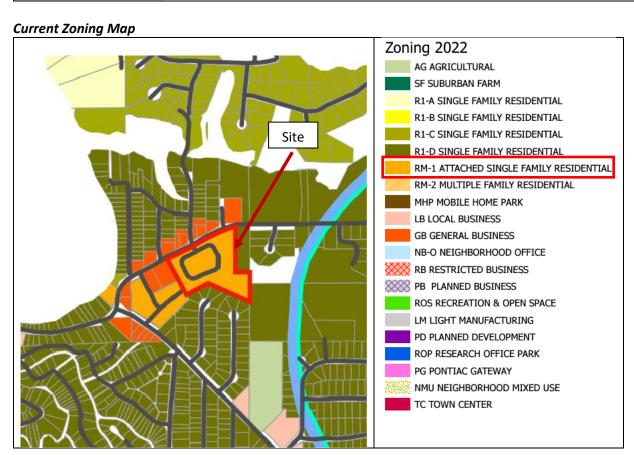
Source: NearMap October 6, 2024

Preliminary and Final Site Plan Review February 20, 2025

	North	East	South	West
Surrounding Zoning	GB, General Business R1-D, Single Family Residential Surrounding Land Uses Businesses Single Family Homes		R1-D, Single Family Residential	R1-D, Single Family Residential / GB, General Business
			Single Family Homes	Single Family Attached Housing / Businesses
Future Land-Use Map	Neighborhood Commercial	Neighborhood Residential	Neighborhood Residential	Neighborhood Commercial / Neighborhood Residential

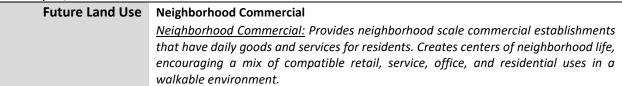
Current Zoning RM-1, Attached Single Family Residential

The Attached Single-Family Residential is designed to permit various attached single-family dwellings including row or townhouse dwellings and two-family or duplex dwellings. These areas should be located near shopping, community services and facilities, and major roads for good accessibility.

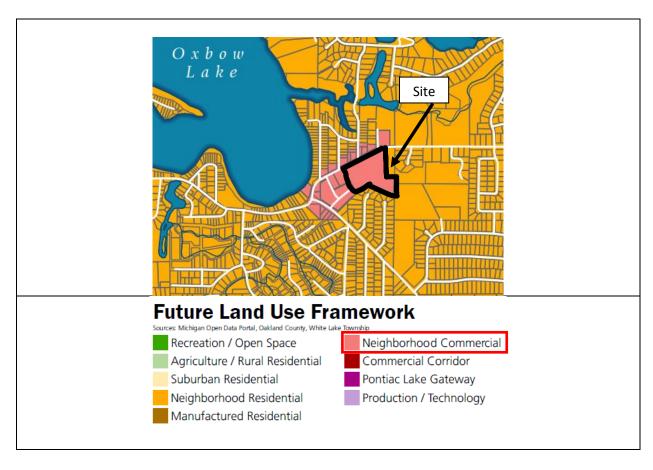


Preliminary and Final Site Plan Review

February 20, 2025



Future Land Use Map



The proposal does not concur with the 2024 future land use map, however we acknowledge that a precedent has been set by allowing the first phase to be developed and/or past Master Plans may have designated this area for residential.

Item to be Addressed: None

NATURAL RESOURCES

Topography:

Sheet 2 shows the existing site topography and the proposed grading plans. The entire site is relatively flat, ranging from nine hundred and forty-five (945) feet in the southeast corner to nine hundred and fifty-six (956) feet in the northeast corner. We note that the proposed grading will move the dirt to the west side and southwest corner of the site, however extensive grading will not be required.

Preliminary and Final Site Plan Review

February 20, 2025

We defer to Township Engineering for any concerns with the proposed grading plans as well as any issues cited regarding stormwater management and natural environment protection.

Wetlands: Sheets 1-4 and L-1 provide the overall location of wetlands present on the site. The

wetlands are located on the east and southeast corner of the site near where the existing townhomes have been built. There are also wetlands in the west and southwest corner of the property. Grading note (3) on Sheet 2 states that no work shall take place within the wetland areas. The building containing units 47 to 50 shows patios are within the twenty-five (25) foot wetland setback. This is not permitted per Section 3.11.Q. The response letter dated February 6, 2025, states the applicant will seek waivers/modifications to allow the patios as shown. A variance from the Zoning Board of Appeals to allow the patios within the twenty-five (25) foot wetland setback will be required. The Planning Commission does not have the ability to waive this

requirement.

Woodland: Mature woodlands cover the majority of the site's perimeter. The center of the site

has been cleared where three (3) proposed condo buildings will be built.

Soils: Sheet 4 states that sandy soils are present on the site.

Water: Site does not contain any natural water bodies.

General Notes: None

Items to be Addressed:

1) Any cited concerns from Township Engineering.

2) A variance is required from the Zoning Board of Appeals to allow patios to be built within the twenty-five (25) foot setback.

AREA, WIDTH, HEIGHT, SETBACKS

Lot calculations and setbacks are provided on Sheet 1. Standard bulk and lot regulations for the RM-1 zoning district are set forth in Section 3.1.8. and Section 3.11.

RM-1 Attached Single-family District Developmental Standards

RM-1 Attached Single- Family Required:		Proposed:	Complies
Building Setbacks			
Front	40 feet	Not Provided	Unknown
Side	25 feet on one side / 50 foot total of two sides	40 feet (west side)	Yes
Rear	40 feet	40 feet	Yes
Wetland	25 feet	30 feet (building)	Yes
Between Buildings	36 feet (120' building) to 42 feet (150' building) per Section 3.11.G	20'6" to 36'1"	No
Back of Sidewalk / Curb	25 feet	25 feet	Yes
Building Height			
	35 feet or 2 stories (whichever is less)	28' 9" tall	Yes
Lot Standards			
Minimum Lot Area	6.7 acres	6.7 gross acres	Yes
Minimum Lot Width	100 feet	864.94 feet	Yes
Maximum Lot Coverage	20%	11.6%	Yes
Depth to Width	4 to 1	Less than 1 to 1	Yes
Floor Area			
One Bedroom	400 sqft	N/A	N/A
Two Bedroom	700 sqft	N/A	N/A
Three Bedroom	850 sqft	1,867 sqft	Yes
Four Bedroom	1,000 sqft	N/A	N/A
Each additional bedroom	150 sqft	N/A	N/A
Each additional room	300 sqft	N/A	N/A

As stated in the Natural Features portion of this review, Section 3.11.Q states no building or structure shall be located closer than twenty-five (25) feet to any regulated wetland, submerged land, watercourse, pond, stream, lake or like body of water. Per Sheet 1, units 47 through 50 are permitted, but the patios are not.

Preliminary and Final Site Plan Review

February 20, 2025

Section 3.11.G requires a distance of thirty-six (36) feet for the one hundred twenty (120) foot long buildings, and forty-two (42) feet for the one hundred fifty (150) foot long buildings. Buildings containing units 47-50 and 51-54 meet the thirty-six (36) feet requirement for one hundred twenty (120) foot long buildings. Buildings 51-54 and 55-59, 60-63 and 64-67, and 72-68 and existing building 42-46 do not meet the spacing requirements. The response letter dated February 6, 2025, states the applicant will seek a waiver/modification for this requirement. A variance will be required from the Zoning Board of Appeals as the Planning Commission cannot waive these requirements.

Items to be Addressed:

- 1) The distance between the side of unit 59 and the front property line should be provided on Sheet
- 2) A variance is required from the Zoning Board of Appeals to allow the proposed distance between buildings 51-54 and 55-59, 60-63 and 64-67, and 72-68 and existing building 42-46.

ACCESS & CIRCULATION

Vehicle Access & Circulation

The site is accessed exclusively via an existing ingress/egress drive located off Elizabeth Lake Road. A single twenty-four (24) foot drive forms a loop throughout the development. The entrance/exit from the development aligns with Shotwell Street which aids in the reduction of traffic circulation and left-hand turn. Distance from same side and opposite side drive intersections is compliant to current access standards.

The existing site has incorporated deceleration right hand turn lanes. A left hand turn lane runs along Elizabeth Lake Road. We defer to Township Engineering however, given the original site plan was approved over twenty (20) years ago, the applicant should consult Oakland County Road Commission (RCOC) to confirm current safe circulation elements are sufficient to handle new unit traffic. The width of the access drive is twenty-seven (27) feet.

An emergency access drive is shown on Sheet 1 near the northwest corner of the site. The response letter dated February 6, 2025, states the drive is clear and accessible as designed. We defer to Township Engineering and public safety to review the emergency access drive.

Non-Motorized Access and Circulation

Sections 5.20 and 5.21 provide requirements for site sidewalks and pathways. No sidewalks exist along Elizabeth Lake Road along the development's frontage. A six (6) foot wide sidewalk is required. In the response letter dated February 6, 2025, the applicant states a variance will be sought to not install a sidewalk.

An internal five (5) foot wide concrete sidewalk is shown to be extended around the interior island of the development.

Public Transit

No public transit is accessible near the site.

Preliminary and Final Site Plan Review

February 20, 2025

White Lake Township is served by the Western Oakland Transportation Authority which provides scheduled transportation for Township residents with specific needs.

Items to be Addressed:

- 1) Township Engineering concerns.
- 2) Township Public Safety concerns.
- 3) A six (6) foot sidewalk should be provided along Elizabeth Lake Road or a variance from the Zoning Board of Appeals will be required.
- 4) Applicant should consult RCOC to confirm existing access is sufficient for traffic generated by new units.

PARKING & LOADING

Section 5.11 outlines requirements for off-street parking. Sheet 1 provides parking locations and calculations for residents, visitors, and overflow spaces. Parking is provided via two (2) garage spaces and two (2) driveway spaces per unit. Notes indicate that an additional twenty-two (22) parking spaces for guests and overflow parking are provided throughout the entire site.

Between the existing and proposed parking, the site will provide a total of two hundred and two (202) spaces. Section 5.11.M requires at least 75% of the maximum allowable number of parking spaces. The maximum number of parking spaces required is two hundred sixteen (216) parking spaces. The total site parking meets these requirements, however the one (1) ADA accessible parking space shown opposite the site's existing entranceway should be moved as it will require users to back into the entrance drive to exit the space.

Items to be Addressed:

1) ADA parking space across from existing site entrance should be moved per maneuverability concerns.

ESSENTIAL SERVICES & UTILITIES

Sheet 3 provides locations for existing and proposed utilities. Notes show the applicant will utilize existing water and sewer systems, the existing detention pond, and wetlands for stormwater storage. We defer to Township Engineering regarding any concerns of design and capacity.

Five (5) existing Fire hydrant locations are shown on Sheet 3. We defer to Township Public Safety for any utility capacity or locations concerns.

Units 50 and 51's driveways are over the 20' wide easement for sanitary sewer as shown On Sheet 1. Unit nine's driveway also encroaches the easement, however this is an existing unit.

Items to be Addressed:

- 1) Any cited concerns of Township Engineering.
- 2) Any cited concerns of Township Public Safety.

February 20, 2025

LANDSCAPING & SCREENING

The applicant has provided a landscape plan on Sheets L-1 and L-2. The proposed landscaping will line the west and southwest side of the site, and in front of new units. Section 5.19.B outlines general provisions for site landscaping.

Section 5.19.D provides requirements for screening along property lines as it relates to adjacent districts and are reviewed below.

Greenbelts

Property Line	Required	Provided	Complaint
North (ROW)	ROW Greenbelt	Not Provided / Waiver Required	TBD
East (R1-D)	N/A due to existing development and vegetation.	N/A	N/A
South (R1-D)	Land Form Buffer or Buffer Strip and Screen Wall or Obscuring Fence as defined in Section 5.19	3 evergreen trees / Waiver Required	TBD
West (GB & RM-1)	Land Form Buffer or Buffer Strip and Screen Wall or Obscuring Fence as defined in Section 5.19	8 evergreen trees / Waiver Required	TBD

Preliminary and Final Site Plan Review February 20, 2025

An aerial of the site is provided below for reference.



Source: NearMap October 7, 2024

Interior Landscaping

Interior landscaping areas are required to equal at least fifteen (15) percent of the total lot area. One (1) large deciduous, small ornamental deciduous, or evergreen tree and five (5) shrubs shall be planted for every three hundred (300) square feet of required interior landscaping area.

Standard	Required	Provided	Complaint
Lot Area	43,675 sqft (15%)	27,700 sqft	No
Deciduous Trees	145 trees	13	No
Shrubs	725 shrubs	78	No

The lot area calculation should be 15% of the total lot area as required by Section 5.19 E. It is likely that the existing vegetation aids in the intent of this requirement, but a waiver is required to allow for the interior landscaping as proposed.

Parking Lot Landscaping

There are no off-street parking areas containing ten (10) or more spaces.

Preliminary and Final Site Plan Review February 20, 2025

Minimum Plant Size

The proposed plantings meet the requirements of Section 5.19.H.

Trash Receptacles

None.

Recreations Space

Per Section 3.11.C, nine thousand four hundred (9,400) square feet of recreation space is required. Twenty-five thousand eight hundred forty (25,840) square feet of recreation space is provided.

Entryway Landscaping

The entrance drive currently provides two small, landscaped beds backed by brick walls.

Mechanical Equipment Screening

There are two (2) transformers on site. Sheet L-2 provides a plan showing the proposed transformer landscaping and eight (8) evergreen shrubs will be planted two (2) feet away from the transformers to provide screening. There is an optional row of four (4) evergreen shrubs planted eight (8) feet away from the transformers.

Fencing

No fences are proposed at this time.

Items to be Addressed:

- Notes on Sheet L-1 should be updated to show the correct total lot area requirements.
- 2) Planning Commission to consider waiver to allow for proposed greenbelt landscaping.
- 3) Planning Commission to consider waiver to allow for proposed interior landscaping.

LIGHTING & NOISE

Lighting Requirements

views indicate no site lighting is utilized in the existing portion of the site. A note should be added to Sheet 1 stating no site lighting is proposed for phase 2.

Noise Requirements

Noise standards are provided in Section 5.18.A. We do not cite any noise concerns with this proposal.

Items to be Addressed:

1) A note should be added to Sheet 1 indicating no site lighting is proposed.

SIGNAGE

An existing monument sign exists at the Elizabeth Lake Road entrance. No modifications to the existing sign or new signage are proposed.

Items to be Addressed: None.

ARCHITECTURE & LAYOUT

Elevations and proposed materials are provided in the Elizabeth Trace Elevations and Elizabeth Trace Front Facade PDF. The proposed materials for the new condo buildings are Northampton Colored Friendship Brick, Heritage Linen Colored Horizontal American Harold Siding, and Certain Teed Landmark Dimensional Colored Driftwood Shingles. These materials appear to be compatible with the existing buildings on site.

The following recommendations are proposed to improve the aesthetic harmony between the proposed and existing buildings.

1. The amount of brick on the rear, and side elevations should be comparable with the existing buildings.



Existing Condominium Building



Proposed Condominium Buildings



Existing Condominium Building



Proposed Condominium Building



Existing Condominium Building



Proposed Condominium Building

Items to be Addressed:

1) Recommendation that the brick coverage on the rear, and side of the proposed elevations should be comparable to the existing buildings.

Preliminary and Final Site Plan Review February 20, 2025

CONDOMINIUM DOCUMENTS

The original condominium master deed is dated May 25th, 2004. An amendment was made December 3rd, 2018. Other than the deficiencies noted in this review, site design generally conforms to requirements outlined in Section 6.1. We defer to Township Engineering for any site design items needing to be addressed.

Items to be Addressed:

- 1) Concerns cited by Township Engineering.
- 2) Concerns cited by Township Counsel.

SUMMARY

The combined preliminary – final site plan is substantially complete. We recommend the application be presented to the Planning Commission for consideration of approval, approval with conditions, or denial.

For reference, we have noted all waivers and variances required for the current site plan.

Recommendations outlined in the summary are meant to foster a conversation between the applicant and the Planning Commission about possible improvements to development. Unless cited as concerns by other agencies, these recommendations are not affiliated with any zoning requirements and therefore cannot be required of the development.

Required Variances

Below is a list of variances required from the Zoning Board Appeals for the current proposal to be approved:

- 1) A variance is required to allow proposed patios in the wetland setback per Section 3.11.Q.
- 2) A variance is required to allow the proposed distance between buildings 51-54 and 55-59, 60-63 and 64-67, and 72-68 and existing building 42-46 per Section 3.11.G.
- 3) A variance is needed to waive the sidewalk requirement along Elizabeth Lake Road.

Waivers / Modifications / Determinations

Below is a list of waivers for the Planning Commission to approve or deny.

- Planning Commission to consider waiver to allow for proposed greenbelt landscaping.
- Planning Commission to consider waiver to allow for proposed interior landscaping.

Possible Conditions

Below is a list of conditions the Planning Commission can consider if approving the revised preliminary – final site plan:

1) Any cited concerns from Engineering.

Preliminary and Final Site Plan Review

February 20, 2025

- 2) Any cited concerns from Public Safety.
- 3) Any cited concerns from Legal Counsel.
- 4) The distance between the side of unit 59 and the front property line should be provided on Sheet 1.
- 5) Notes on Sheet L-1 should be updated to show the correct lot area requirements.
- 6) A note should be added to Sheet 1 indicating no site lighting is proposed.

Recommendations

- 1) Recommendation that brick coverage on the rear, and side of the proposed elevations should be comparable to the existing buildings.
- 2) ADA parking space across from existing site entrance should be moved per maneuverability concerns.
- 3) Applicant should consult RCOC to confirm existing access is sufficient for traffic generated by new units.

Respectfully,

CARLISLE/WORTMAN ASSOC., INC.

Matteo Passalacqua Community Planner



7420 Highland Road White Lake, MI 48383 Office (248) 698-3993 www.whitelaketwp.com/fire

Site / Construction Plan Review

To: Sean O'Neil, Planning Department Director

Date: 2-19-2025

Project: Elizabeth Trace

Job #: 03-180.1

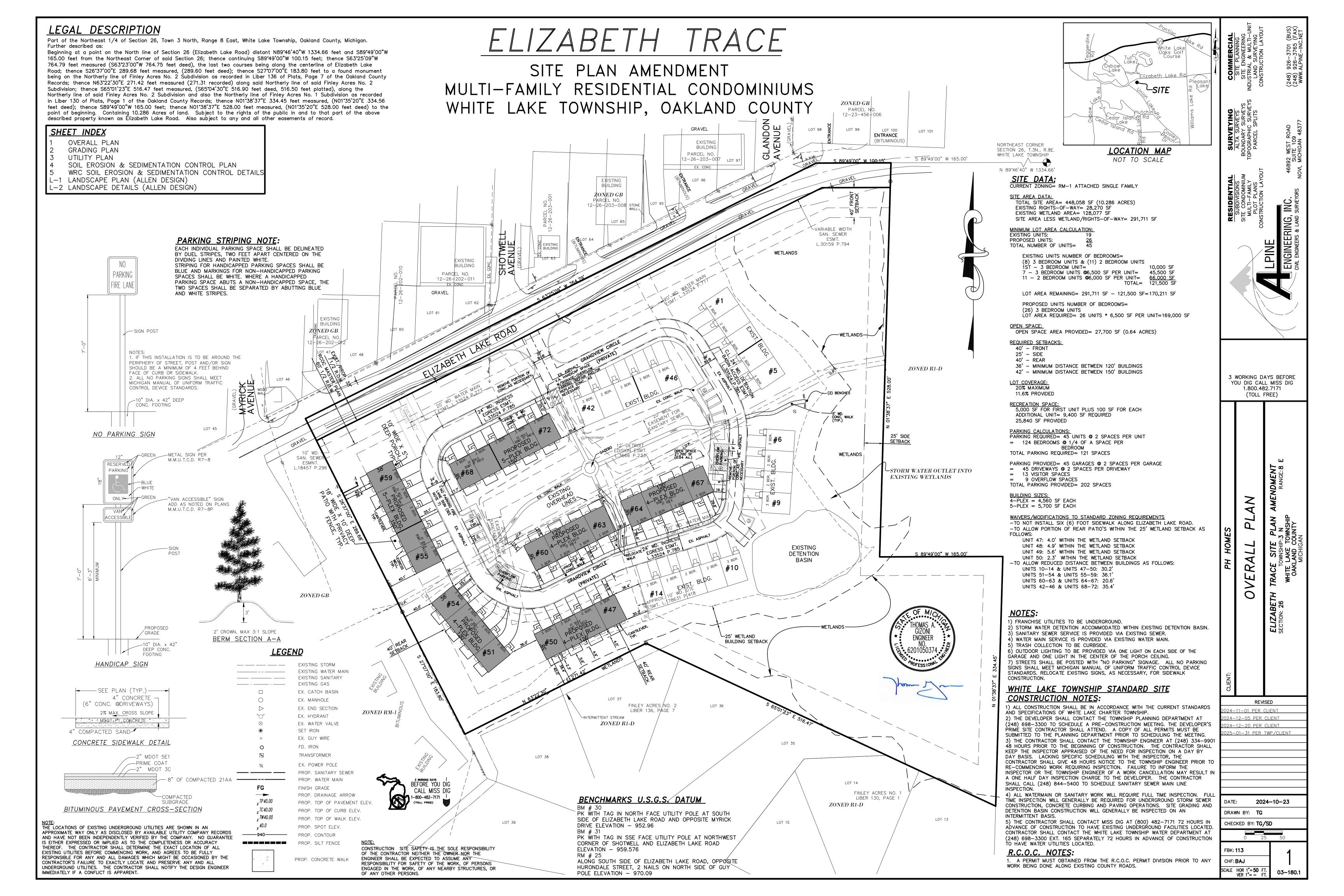
Date on Plans: 1-31-2025

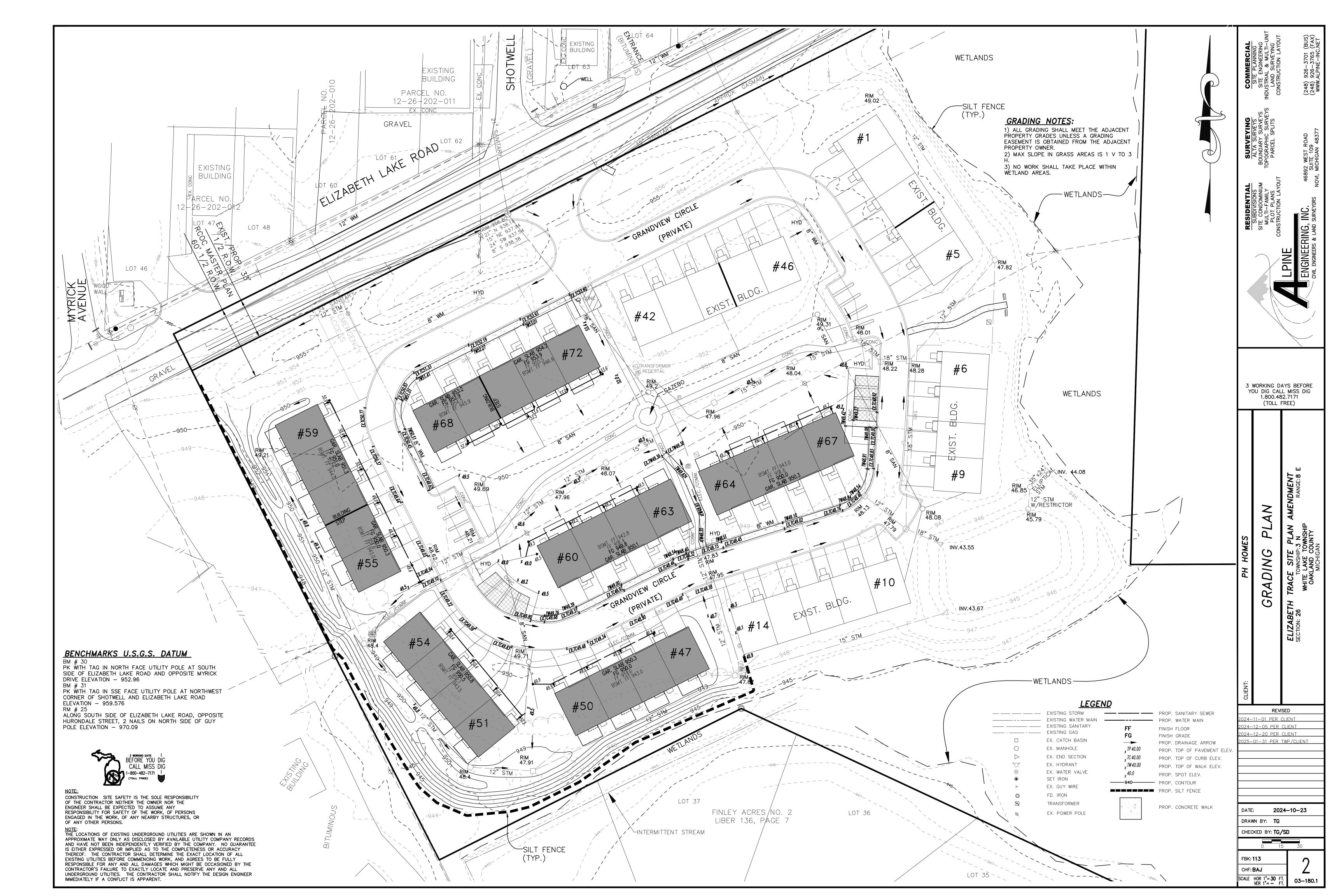
The Fire Department has the following comments with regards to the 2nd review of preliminary site plans for the project known as Elizabeth Trace

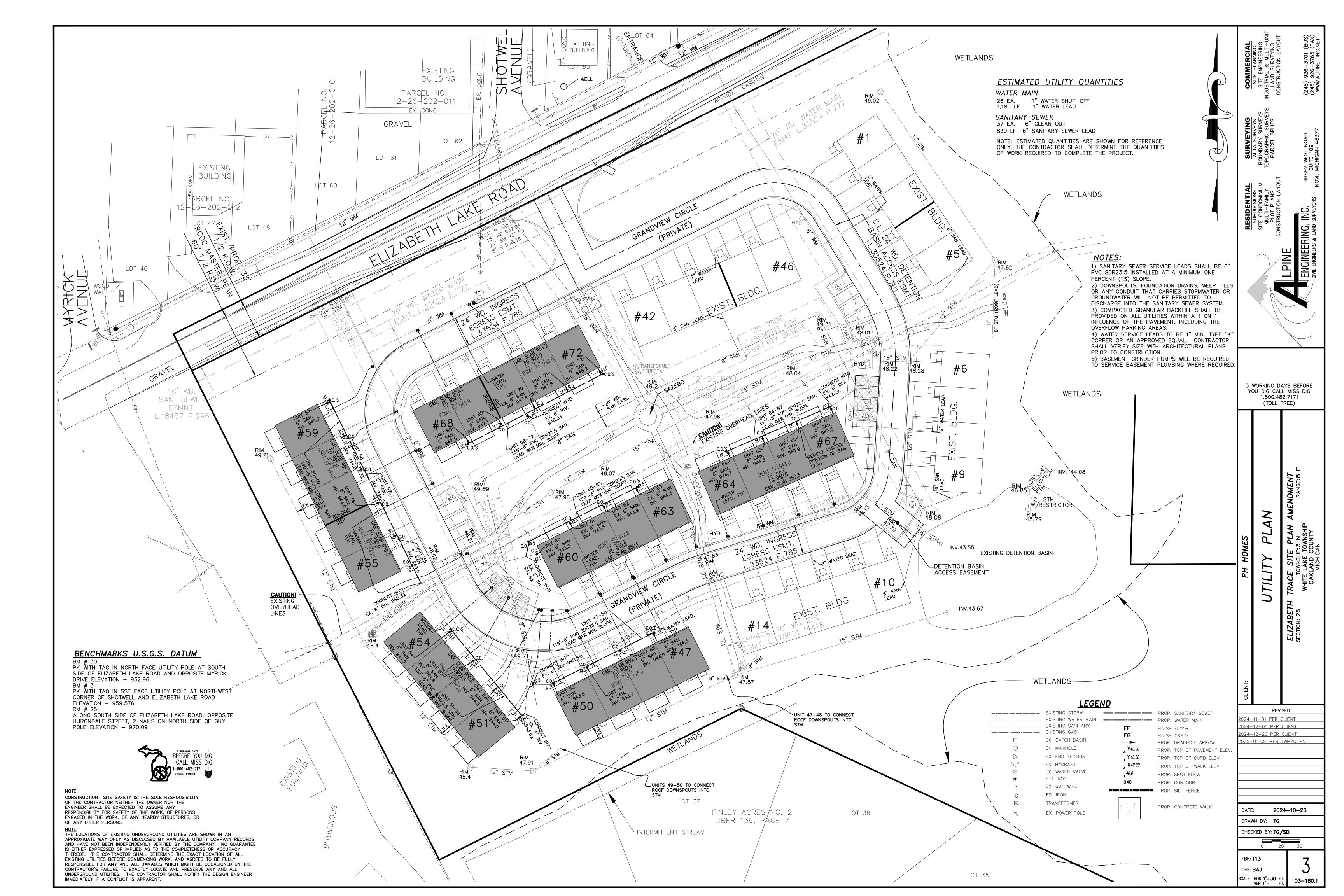
1. The Fire Department has no comments at this time.

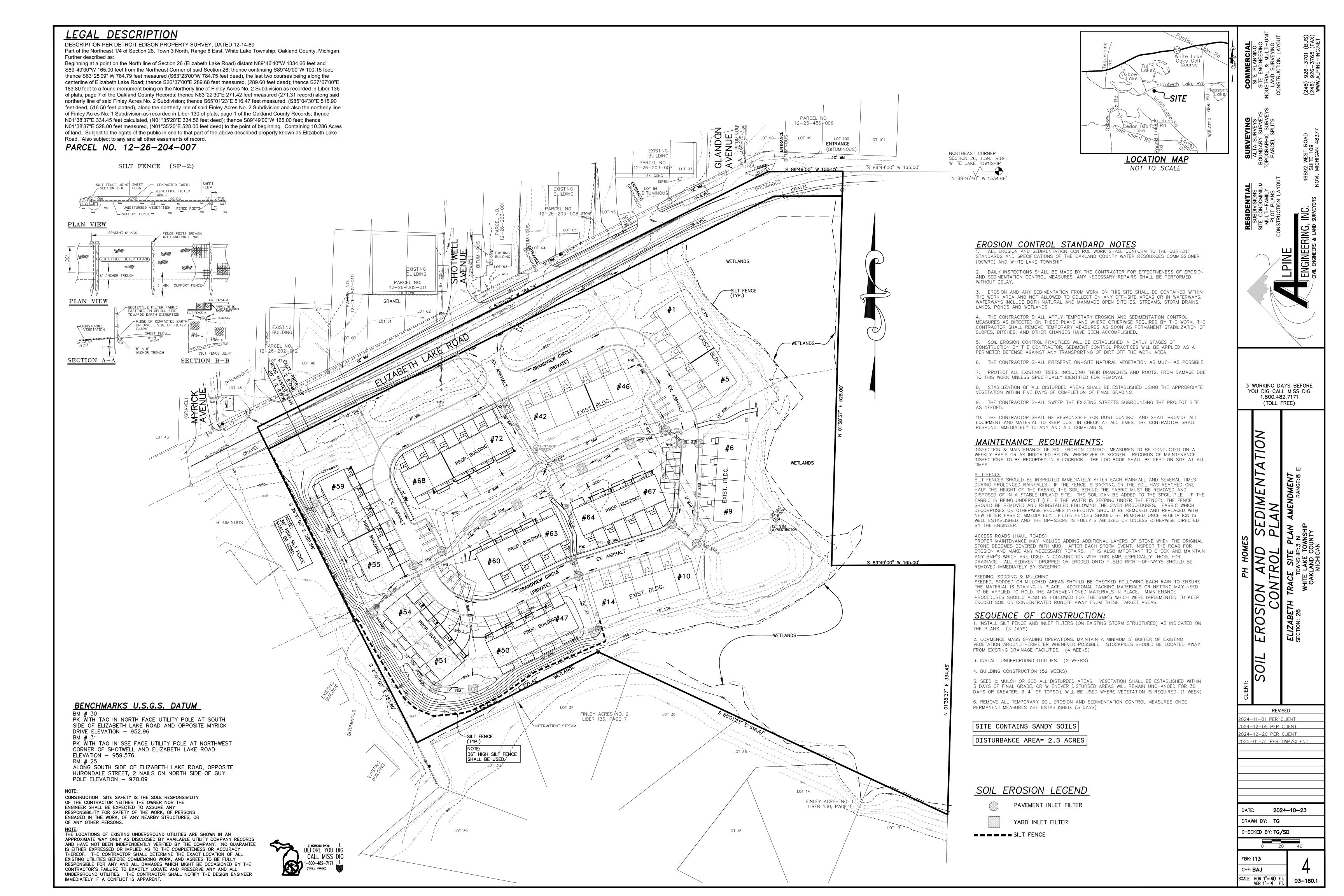
Jason Hanifen Fire Marshal Charter Township of White Lake (248)698-3993 jhanifen@whitelaketwp.com

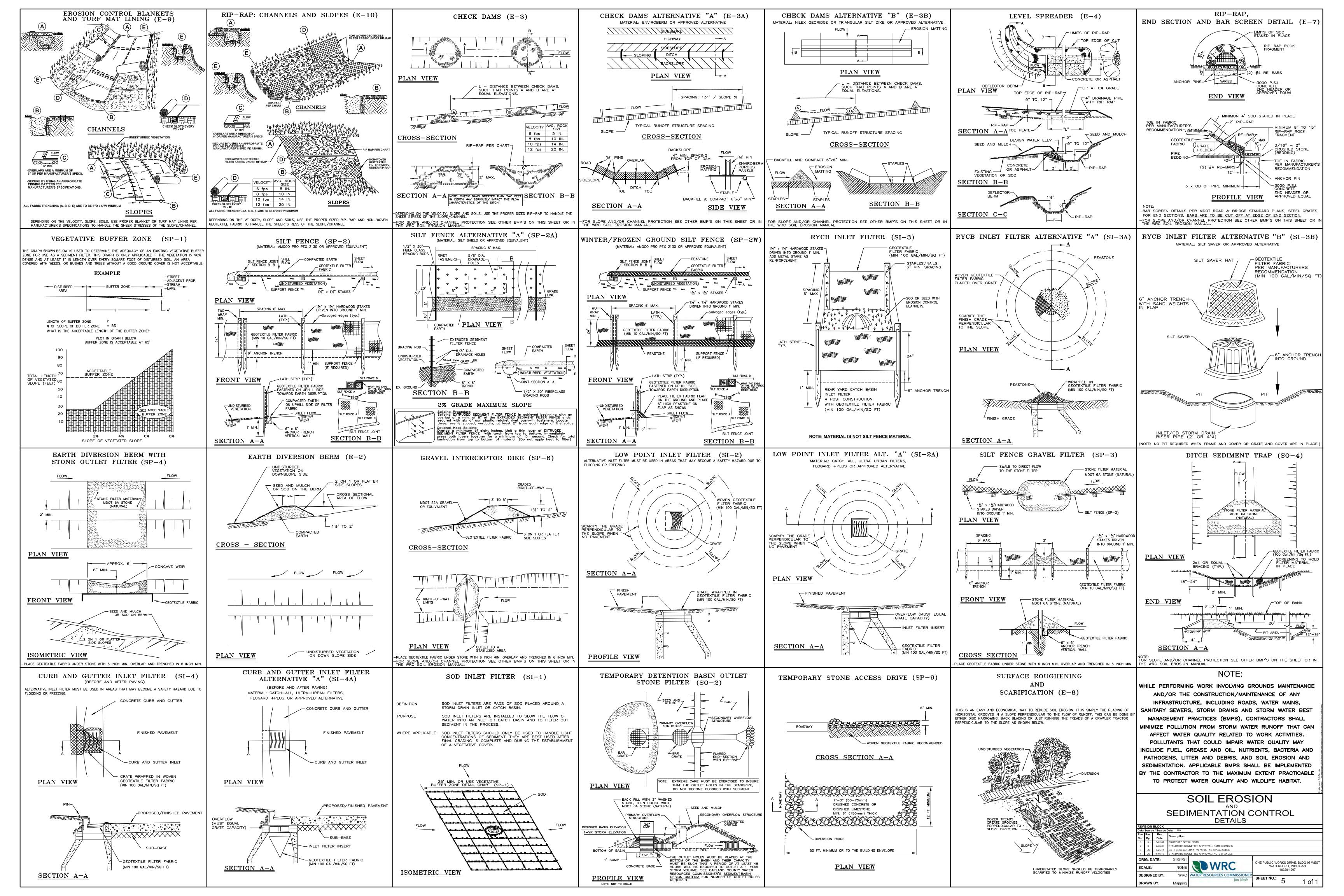
Plans are reviewed using the International Fire Code (IFC), 2015 Edition and Referenced NFPA Standards.



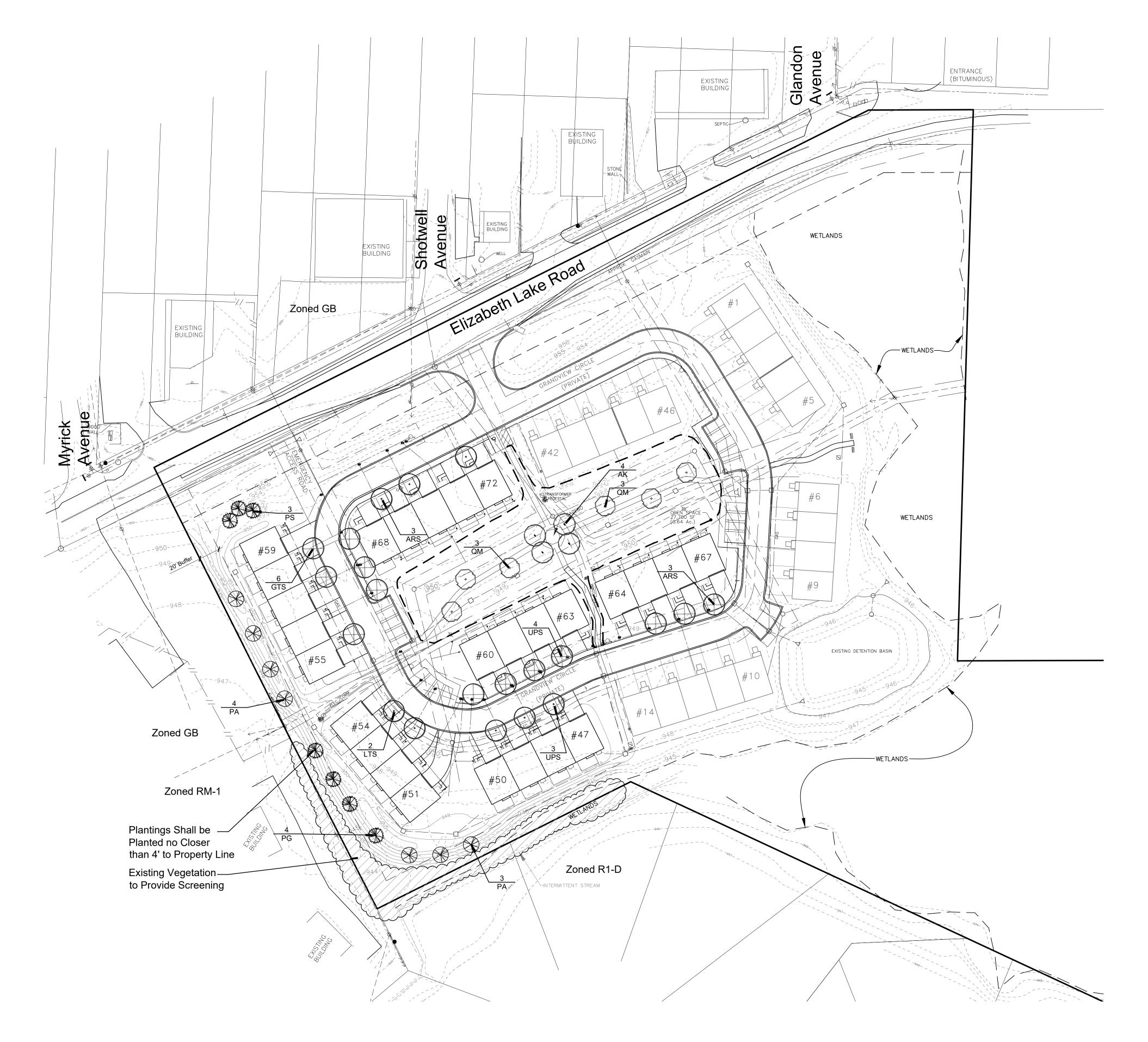




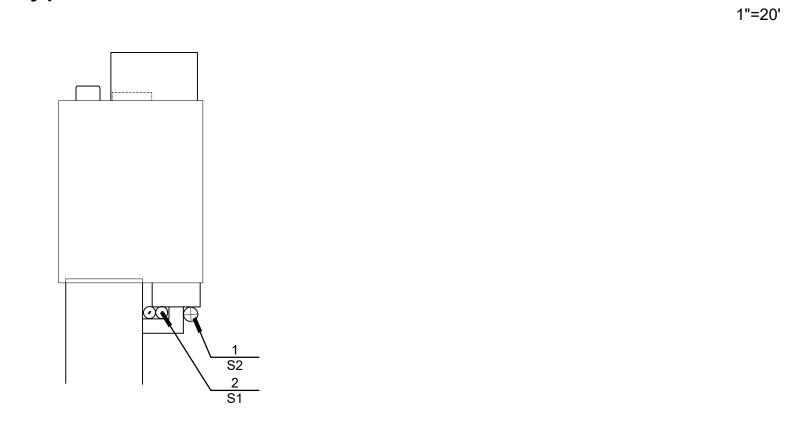








Typical Unit



Plant List

sym.	qty.	botanical name	common name	caliper	spacing	root	height
Street	Trees						
ARS	6	Acer rubrum 'Red Pointe'	Red Pointe Maple	2.5"	as shown	B&B	
LTS	2	Liriodendron tulipifera	Tulip Tree	2.5"	as shown	B&B	
GTS	6	Gleditsia triacanthos var. Imermis	Honey Locust	2.5"	as shown	B&B	
UPS	7	Ulmus a. 'Princeton'	Pinceton Elm	2.5"	as shown	B&B	
sym.	qty.	botanical name	common name	caliper	spacing	root	height
AK	4	Acer x. freemanii 'Autumn Blaze'	Autumn Blaze Maple	2.5"	as shown	B&B	
PA	7	Picea abies	Norway Spruce		as shown	B&B	7'
PG	4	Picea glauca var. densata	Black Hills Spruce		as shown	B&B	7'
PS	3	Pinus strobus	White Pine		as shown	B&B	7'
QM	6	Quercus macrocarpa	Burr Oak	2.5"	as shown	B&B	
				2.5"	as shown	B&B	
sym.	qty.	botanical name	common name	caliper	spacing	root	height
Jnit Pl	anting	S					
	Expos						
S1		Itea virginica 'Little Henry'	Dwarf Virginia Sweetspire		as shown	cont.	30"
S1		Buxus x 'Green Velvet'	Green Velvet Boxwood		as shown	cont.	30"
S1		Physocarpus 'Tiny Wine'	Tiny Wine Ninebark		as shown	cont.	30"
S2		Rosa 'Oso Double Red	Double Red Oso Rose		as shown	cont.	30"
S2		Hydrangea p. 'Little Quickfire'	Little Quickfire Hydrangea		as shown	cont.	30"
	Exposi						
S1		Buxus x 'Green Velvet'	Green Velvet Boxwood		as shown	cont.	30"
04		0 : : : : : : : : : : : : : : : : : : :	0 1 1 1 1 0 1		and the second s		0.011

Gold Mound Spirea

Nordic Inkberry

Black Chokeberry

Red Sprite Dwarf Inkberry

as shown cont.

as shown cont.

as shown cont.

as shown cont.

as shown cont. 30"

Landscape Summary

Spirea j. 'Gold Mound'

llex glabra 'Nordic'

Aronia melanocarpa

llex verticillata 'Red Sprite'

Existing Zoning	RM-1
Land Use Buffer A-2 Buffer Length Deciduous Trees Required Deciduous Trees Provided Evergreen Trees Required Evergreen Trees Provided Shrubs Required Shrubs Provided	662' (South and West) 22 Trees (662 / 30) 0 Trees (Waiver Requested) 22 Trees (662 / 30) 11 Trees (Waiver Requested) 176.5 Shrubs (662 / 30) x 8 0 Shrubs (Waiver Requested)

Interior Open Space Remaining Undeveloped Land 162,000 s.f. 24,300 s.f. (162,000 x 15%) Exclusive of Wetlands Open Space Required 27,700 s.f. Open Space Provided 81 Trees (24,300 / 300) 13 Trees (Waiver Requested) 405 Shrubs (24,300 / 300) x 5 Trees Required Trees Provided Shrubs Required 78 Unit Shrubs (Waiver Requested) Shrubs Provided

No Site Lighting is Proposed.

Seal:



Landscape Plan

Project:

Elizabeth Trace White Lake Township, Michigan

Prepared for:

Alpine Engineering, Inc. 46892 West Road, Suite 109 Novi, Michigan 48377

Issued:
October 24, 2024
November 1, 2024
November 15, 2024
December 5, 2024
December 20, 2024
January 31, 2025

Job Number:

24-070

Drawn By: Checked By:

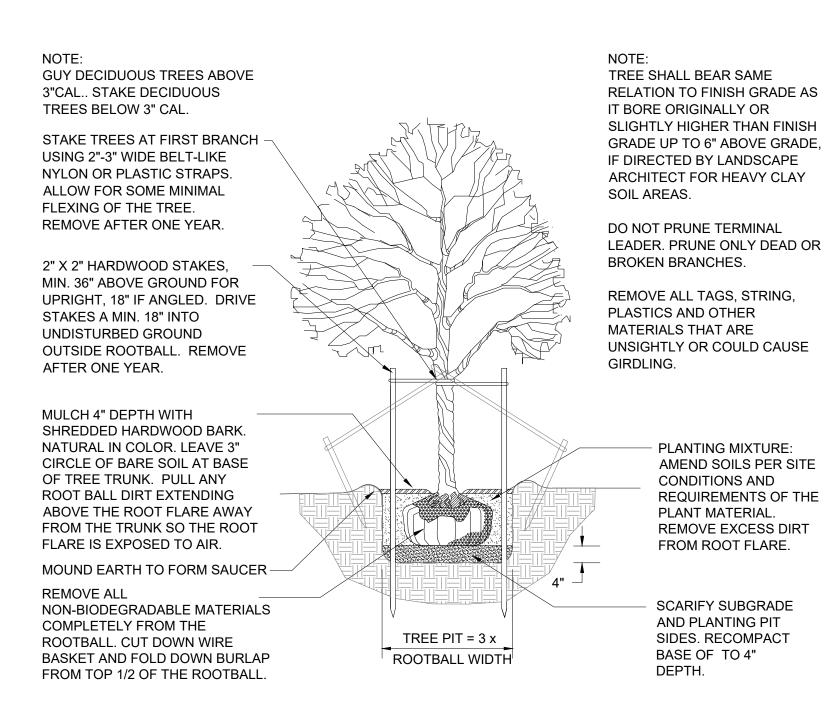
0' 25' 50'



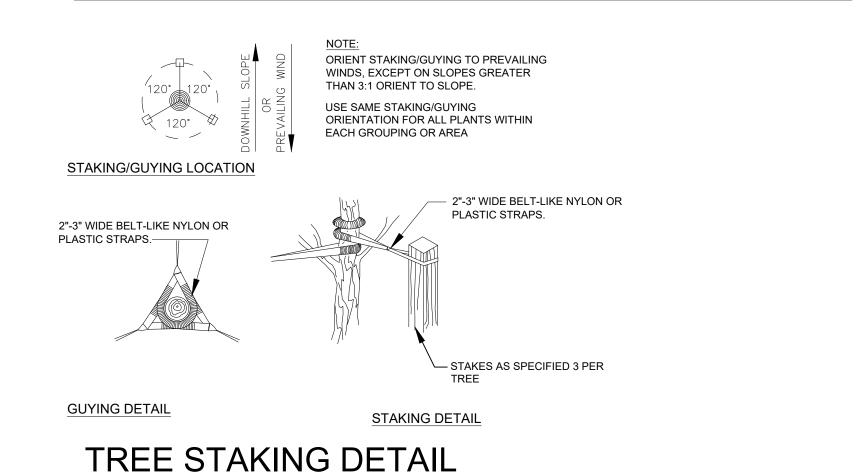
Know what's **below. Call** before you dig.

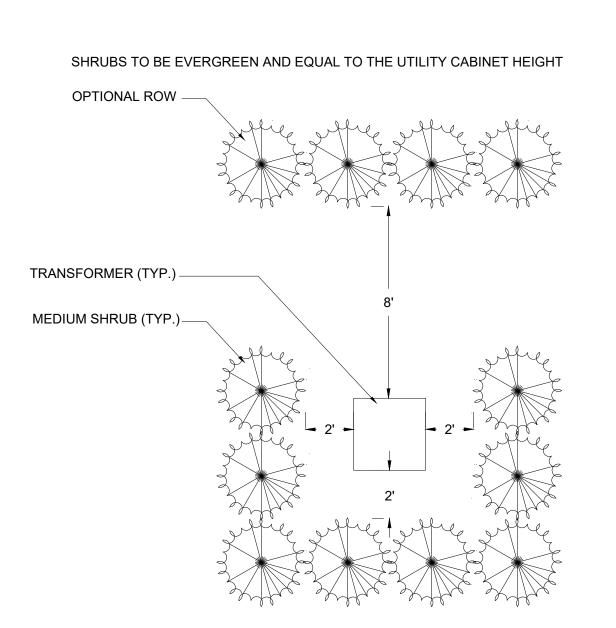
Sheet No.

L-1

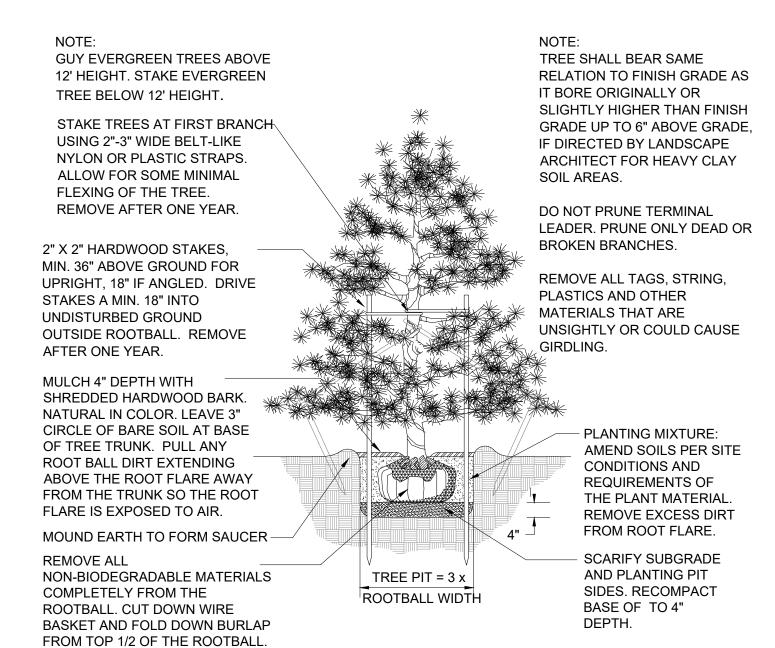


DECIDUOUS TREE PLANTING DETAIL

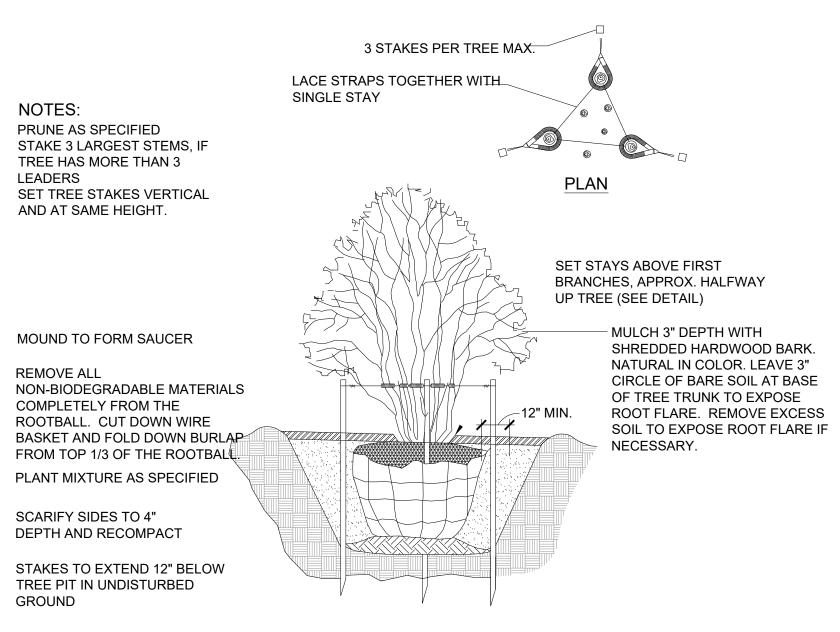




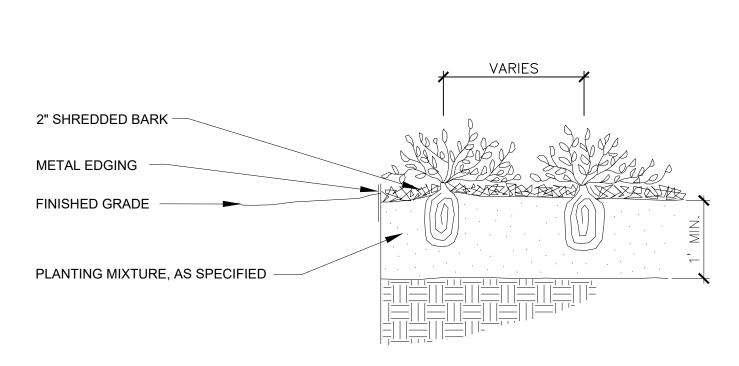
TRANSFORMER SCREENING DETAIL



EVERGREEN TREE PLANTING DETAIL



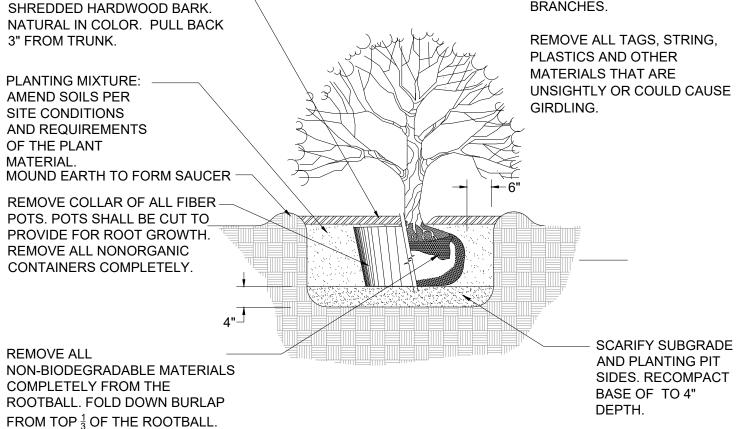
MULTI-STEM TREE PLANTING DETAIL Not to scale



PERENNIAL PLANTING DETAIL

NOTE: TREE SHALL BEAR SAME RELATION TO FINISH GRADE AS IT BORE ORIGINALLY OR SLIGHTLY HIGHER THAN FINISH GRADE UP TO 4" ABOVE GRADE, IF DIRECTED BY LANDSCAPE ARCHITECT FOR HEAVY CLAY SOIL AREAS.

PRUNE ONLY DEAD OR BROKEN BRANCHES.



SHRUB PLANTING DETAIL

NOT TO SCALE

REMOVE ALL

MULCH 3" DEPTH WITH

MATERIAL.

LANDSCAPE NOTES

- 1. All plants shall be north Midwest American region grown, No. 1 grade plant materials,
- and shall be true to name, free from physical damage and wind burn. 2. Plants shall be full, well-branched, and in healthy vigorous growing
- Plants shall be watered before and after planting is complete. 4. All trees must be staked, fertilized and mulched and shall be guaranteed to exhibit a normal growth cycle for at least two (2) full years following
- City approval. 5. All material shall conform to the guidelines established in the most recent
- edition of the American Standard for Nursery Stock.
- 6. Provide clean backfill soil, using material stockpiled on site. Soil shall be screened and free of any debris, foreign material, and stone.
- "Agriform" tabs or similar slow-release fertilizer shall be added to the planting pits before being backfilled.
- 8. Amended planting mix shall consist of 1/3 screened topsoil, 1/3 sand and 1/3 compost, mixed well and spread to the depth as indicated in planting details.
- All plantings shall be mulched per planting details located on this sheet.
- 10. The Landscape Contractor shall be responsible for all work shown on the landscape drawings and specifications.
- No substitutions or changes of location, or plant types shall be made without the approval of the Landscape Architect.
- 12. The City of Novi's Landscape Architect shall be notified in writing of any discrepancies between
- the plans and field conditions prior to installation. 13. The Landscape Contractor shall be responsible for maintaining all plant
- material in a vertical condition throughout the guaranteed period. 14. The Landscape Architect shall have the right, at any stage of the installation, to reject any work or material that does not meet the requirements of the
- plans and specifications, if requested by owner.
- 15. Contractor shall be responsible for checking plant quantities to ensure quantities on drawings and plant list are the same. In the event of a
- discrepancy, the quantities on the plans shall prevail.
- 16. The Landscape Contractor shall seed and mulch or sod (as indicated on plans) all areas disturbed during construction, throughout the contract limits.
- 17. A pre-emergent weed control agent, "Preen" or equal, shall be applied
- uniformly on top of all mulching in all planting beds.
- 18. Sod shall be two year old "Baron/Cheriadelphi" Kentucky Blue Grass grown in a sod



Seal:



Title:

Landscape Details

Project:

Elizabeth Trace White Lake Township, Michigan

Prepared for:

Alpine Engineering, Inc. 46892 West Road, Suite 109 Novi, Michigan 48377

Revision:	Issued:
Review	October 24, 2024
Revised	November 1, 2024
Revised	November 15, 2024
Revised	December 5, 2024
Revised	December 20, 2024
Revised	January 31, 2025

Job Number:

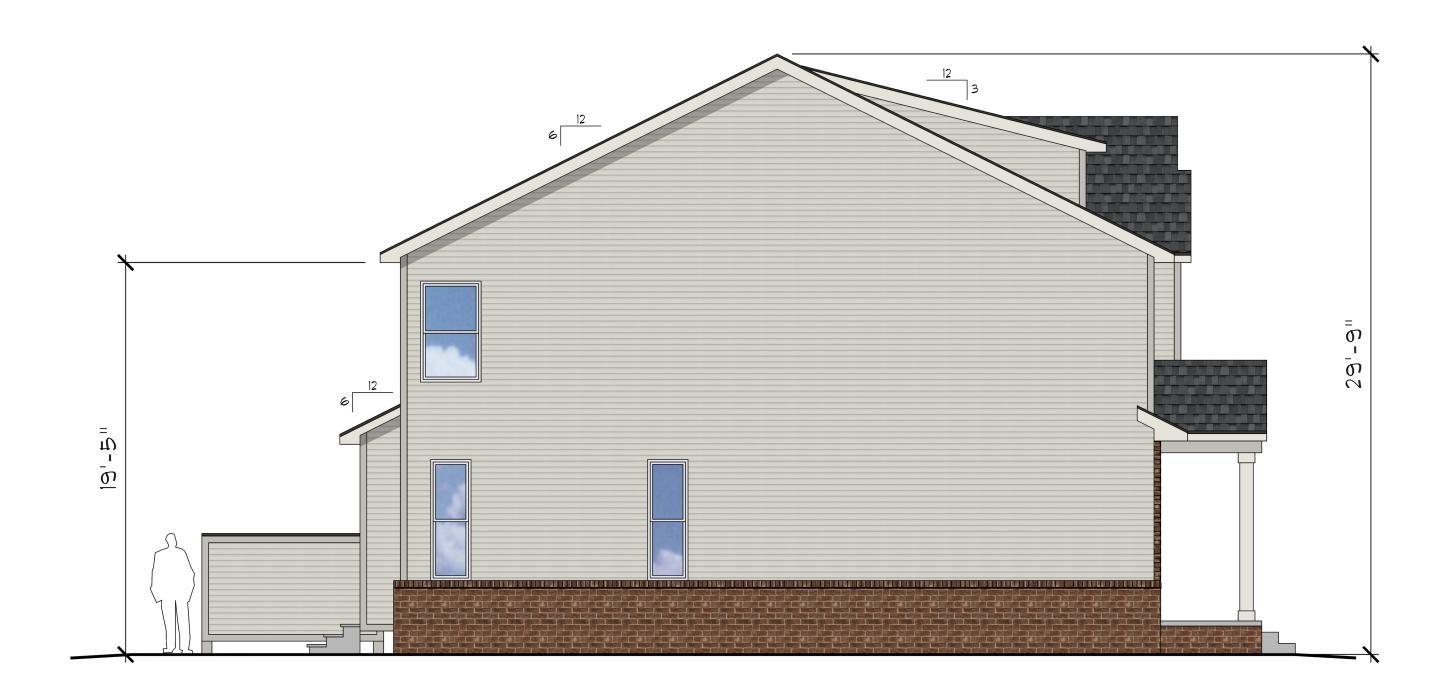
24-070

Drawn By: Checked By:

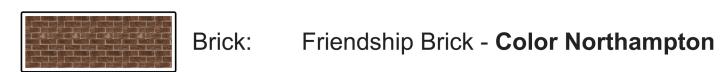
Sheet No.

Know what's below. Call before you dig.









Siding: American Harold - Color Heritage Linen

Shingles: CertainTeed Landmark Dimensional Color - Driftwood



Elizabeth Trace (Right Side, Left Side, and Rear Facades)
White Lake Township, Michigan

02.04.2025

© COPYRIGHT 2025. THIS DRAWING IS THE PROPERTY OF PH HOMES ALL RIGHTS RESERVED. THIS DOCUMENT IS AN INSTRUMENT OF SERVICE AND ALL INFORMATION REPRESENTED HEREIN SHALL NOT BE COPIED, REPRODUCED, TRANSFERRED, OR SOLD, IN WHOLE OR IN PART, WITHOUT THE WRITTEN CONSENT OF PH HOMES.