



# City Council Meeting Staff Report

Meeting Date: June 10, 2025

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**Subject:** Consideration and Adoption of Resolution Authorizing Execution of Amendment No.2 to the Agreement with Susan Mahoney for Interim Finance Director Services

**Prepared By:** Bill Zenoni, City Manager

**Recommendation:** Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing execution of Amendment No.2 to the employment agreement with Susan Mahoney to provide interim Finance Director services.

**Discussion:** The City Council, on July 9, 2024, authorized execution of an agreement with Susan Mahoney to provide interim Finance Director services due to the retirement of the previous Finance Director. That agreement had a termination date of January 31, 2025. On January 14, 2025, the City Council approved Amendment No.1 to the agreement with Susan Mahoney extending the term of the agreement to June 30, 2025. Staff is continuing to explore options for filling this position on a permanent basis.

Susan Mahoney served as the City's Finance Director from June 2017 to March 2022 and has done an outstanding job in this position over the past year. Ms. Mahoney is familiar with the operations of the Finance Department, possesses the required qualifications for the position and has agreed to continue to fill this position for the next several months on a part-time basis while a permanent replacement is selected.

The proposed amendment to the agreement with Susan Mahoney would extend the term of Ms. Mahoney's employment to December 31, 2025, and would provide Ms. Mahoney with 60 hours of vacation leave during this time period. No other changes to the approved employment agreement are proposed.

**Fiscal Impact:** The Finance Director is a budgeted position. Funding is available in the Proposed Fiscal Year 2025-26 budget.

**Attachments:**

1. Resolution
2. Amendment No.2 to Agreement
3. Employment Agreement