



City Council Meeting Staff Report

Meeting Date: June 10, 2025

Subject: Consideration and Adoption of Resolution Authorizing Execution of Amendment No.2 to the Agreement with Donald Scott for Interim Public Works Director Services

Prepared By: Bill Zenoni, City Manager

Recommendation: Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing execution of Amendment No.2 to the employment agreement with Donald Scott to provide Interim Public Works Director services

Discussion: The City Council, on May 28, 2024, authorized execution of an agreement with Donald Scott to provide interim Public Works Director services due to the retirement of the previous Public Works Director. That agreement had a termination date of December 31, 2024. The City Council, on December 10, 2024, approved Amendment No.1 to the agreement with Mr. Scott, extending the term of the agreement to June 30, 2025. Staff is continuing to explore options for filling this position on a permanent basis.

Donald Scott served as the City's Public Works Director from June 2017 to June 2020 and has done an outstanding job in this position over the past year. Mr. Scott is familiar with the operations of the Public Works Department, possesses the required qualifications for the position, including a Wastewater Operator certification that is issued by the California Water Resources Control Board and has agreed to continue to fill this position for the next several months on a part-time basis while a permanent replacement is selected.

The proposed amendment to the agreement with Donald Scott would extend the term of Mr. Scott's employment to December 31, 2025. No other changes to the approved employment agreement are proposed.

Fiscal Impact: The Public Works Director is a budgeted position. Funding is available in the Proposed Fiscal Year 2025-26 Budget.

Attachments:

1. Resolution
2. Amendment No.2 to Agreement
3. Employment Agreement