



City Council Meeting Staff Report

Meeting Date: December 9, 2025

Subject: Consideration and Adoption of Resolution Authorizing Execution of Amendment No.3 to the Employment Agreement with Susan Mahoney for Interim Finance Director Services

Prepared By: Bill Zenoni, City Manager

Recommendation: Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing execution of Amendment No.3 to the employment agreement with Susan Mahoney to provide interim Finance Director services.

Discussion: The City Council, on July 9, 2024, authorized execution of an agreement with Susan Mahoney to provide interim Finance Director services due to the retirement of the previous Finance Director. That agreement had a termination date of January 31, 2025. On January 14, 2025, the City Council approved Amendment No.1 to the agreement with Susan Mahoney extending the term of the agreement to June 30, 2025. On June 10, 2025, the City Council approved Amendment No.2 to the employment agreement with Susan Mahoney, extending the term of the agreement to December 31, 2025. Staff has begun the recruitment process for a new Finance Director.

Susan Mahoney served as the City's Finance Director from June 2017 to March 2022 and has done an outstanding job in this position over the 18 months. Ms. Mahoney is familiar with the operations of the Finance Department, possesses the required qualifications for the position and has agreed to continue to fill this position for the next several months on a part-time basis while a permanent replacement is selected.

The proposed amendment to the employment agreement with Susan Mahoney would extend the term of Ms. Mahoney's employment to March 31, 2026, and would provide Ms. Mahoney with a 3% hourly wage increase and 15 hours of vacation leave during this period. No other changes to the approved employment agreement are proposed.

Fiscal Impact: The Finance Director is a budgeted position. Funding is available in the Proposed Fiscal Year 2025-26 budget.

Attachments:

1. Resolution
2. Amendment No.3 to Agreement
3. Employment Agreement