

Agency Grant FRR-WHEAT-002  
 Resolution Number 2025-19  
 Purchase Order Number PO4244  
 Agency Grant Form 001.01



## GRANT AGREEMENT

1

2 This Grant Agreement ("**Agreement**") is dated October 3, 2025 and is between YUBA  
 3 COUNTY WATER AGENCY, a local public agency (the "**Agency**") and CITY OF  
 4 WHEATLAND, a local government agency (the "**Grantee**").

5 Grantee is a local government agency who provides basic municipal services including  
 6 water, sewer, wastewater treatment among other services. Grantee is undertaking a project  
 7 known as the "Stormwater Master Plan" ("**Funded Project**"). Grantee has submitted a grant  
 8 application to Agency requesting financial support for the Funded Project.

9 The Project will study regional hydrology, urban stormwater runoff, and existing  
 10 stormwater conveyance infrastructure within Grantee service boundaries. The resulting  
 11 Stormwater Master Plan will identify and form the basis for potential capital improvement  
 12 projects focused on improving flood protection, reducing peak runoff flow rates, and  
 13 reducing the environmental impacts of urban water quality runoff.

14 Agency representatives have reviewed Grantee's grant application and other information  
 15 provided by Grantee. They are satisfied that the Funded Project is eligible for Agency  
 16 financial assistance under the Agency's governing laws and policies.

17 On September 16, 2025, the Board of Directors authorized the Agency to enter into this  
 18 Agreement with Grantee.

19 The parties agree:

20 Article 1  
 21 GRANT

22 1.1. **Funded Project.** Agency agrees to provide grant funds to Grantee for certain  
 23 expenses incurred by Grantee completing the Funded Project. The Funded Project and  
 24 expenses eligible to be paid with grant funds ("**Eligible Expenses**") are further described  
 25 on exhibit A, Scope of Work/Grant Application.

26 1.2. **Funding Amount.** The total amount of Eligible Expenses the Agency will  
 27 reimburse under this Agreement will not exceed \$650,000 ("**Funding Amount**").

28 1.3. **Term.** The term of this Agreement runs until June 30, 2028 ("**Termination**  
 29 **Date**") unless earlier terminated by mutual agreement or by Agency under section 4.1.





1           2.3. **Quarterly Reports.** Grantee must submit quarterly reports to Agency  
2 outlining progress made during the quarter for each of the Funded Project tasks. Each  
3 quarterly report shall provide a summary of expenses during the quarter and the grant in  
4 total. Quarterly reports are due within 45 days after the end of each quarter. All reports  
5 require by this section or section 2.4 must be emailed to grants@yubawater.org.

6           2.4. **Final Report.** Grantee shall submit a final report to the Agency. The final  
7 report shall demonstrate the beneficial use of Agency funds and successful completion of  
8 the Funded Project. The final report is due within 60 days of the earlier of:

- 9 (1) completion of the Funded Project;
- 10 (2) the Termination Date; or,
- 11 (3) exhaustion of the Funding Amount.

12           2.5. **Funded Project Records.** (a) Grantee shall keep and maintain accurate  
13 bookkeeping records, accounts, and documents related to the payment of vendors,  
14 contractors, suppliers, and others who perform the work on the Funded Project for  
15 Grantee, including all invoices, receipts, canceled checks, contracts, purchase orders, and  
16 other source documents.

17                   (b) These records shall be retained for a period of not less than three years  
18 from the final grant payment. These records shall be accessible and available for  
19 inspection or audit by Agency, or by its employees, accountants, attorneys or agents, at  
20 reasonable times and upon reasonable notice.

21                   (c) If the Funding Amount exceeds \$10,000, then, as required by  
22 Government Code section 8546.7, this Agreement and performance and payments under  
23 it are subject to examination and audit by the State Auditor General for three years  
24 following final disbursement by Agency.

25           2.6. **Legal Compliance.** (a) Grantee shall complete the Funded Project in  
26 compliance with all applicable federal, state and local laws, regulations and codes,  
27 including acquisition of and compliance with all required permits, licenses, entitlements  
28 and authorizations.

29                   (b) Grantee shall comply with the terms of any CEQA mitigation,  
30 monitoring, and reporting requirements imposed by Agency or any other CEQA agency  
31 for the Funded Project.

32           2.7. **Labor Code Compliance.** (a) The Funded Project must meet additional  
33 requirements in the following subsection if the Funded project involves use of Agency  
34 funds for construction, alteration, demolition, installation, or repair work, or involves other  
35 matters defined as non-exempt "public works" as provided in Labor Code sections 1720 to  
36 1720.4.

1 (b) Grantee and any parties it contracts with for use of Agency funds,  
2 including contractors, subcontractors, and subgrantees, shall comply with the Labor Code  
3 provisions concerning payment of prevailing wage rates, penalties, employment of  
4 apprentices, hours of work and overtime, keeping and retention of payroll records, and  
5 other requirements applicable to public works as may be required by the Labor Code and  
6 applicable state regulations. See California Labor Code division 2, part 7, chapter 1  
7 (sections 1720-1861), which are incorporated in this Agreement by this reference.

8 Article 3  
9 DISPUTES

10 3.1. **Inspections.** Agency reserves the right to inspect any portion of the Funded  
11 Project to determine whether it is being performed in accordance with this Agreement.  
12 Agency may withhold grant payments if it finds a violation of this Agreement until Grantee  
13 remedies the violation.

14 3.2. **Default by Grantee.** (a) Grantee will be in default under this Agreement if  
15 any of the following occur:

- 16 (1) Grantee or the Funded Project becomes ineligible to receive the grant funds  
17 provided by this Agreement;
- 18 (2) substantial breaches of this Agreement by Grantee;
- 19 (3) Grantee making any false statement with respect to this Agreement, or the  
20 information submitted to Agency to obtain this Agreement;
- 21 (4) failure to submit timely expense requests or reports;
- 22 (5) Grantee files or there is filed against Grantee a bankruptcy petition (unless, in the  
23 case of a petition filed against Grantee, the same is dismissed or stayed within 60  
24 days of filing);
- 25 (6) Grantee makes an assignment for the benefit of creditors;
- 26 (7) Grantee becomes insolvent or a material adverse change in Grantee's financial  
27 condition occurs;
- 28 (8) Grantee applies for or consents to the appointment of a receiver, trustee, or  
29 conservator, or such appointment is made without Grantee's consent and is not  
30 vacated within 60 days; or
- 31 (9) Grantee files a petition or resolution of application for reorganization.

1 (b) Agency will provide notice of default to Grantee and provide Grantee  
2 at least ten calendar days to cure the default. If Grantee fails to cure the default within the  
3 time prescribed by Agency, Agency may do any of the following:

- 4 (1) Require any or all funding paid to Grantee be repaid to Agency;
- 5 (2) Terminate the Agency's obligation to make future payments to Grantee under this  
6 Agreement or any other grant agreement between Agency and Grantee;
- 7 (3) Terminate this Agreement; or
- 8 (4) Take any other actions Agency deems necessary to protect its interests.

9 3.3. **Mandatory Mediation.** If a dispute arises out of or relates to this Agreement,  
10 and the dispute cannot be settled through negotiation, the parties must first try in good  
11 faith to resolve the dispute through non-binding mediation before resorting to litigation.

12 3.4. **Consequential Damages Waiver.** In no event will either party be liable for  
13 any loss of profit, indirect, incidental, special, punitive, or consequential damages arising  
14 out of or relating to this Agreement.

15 3.5. **Indemnification.** Grantee must indemnify, defend, protect, and hold  
16 harmless Agency, and its officers, employees, volunteers and agents from and against any  
17 and all liability, losses, claims, damages, expenses, demands, and costs (including but not  
18 limited to, attorney, expert witness and consultant fees and litigation costs) of every nature  
19 arising out of Grantee's performance of the Funded Project and caused by the negligent or  
20 willful act or omission of Grantee and its contractors or subcontractors or their employees,  
21 agents, and subcontractors, except where caused by the active negligence, sole  
22 negligence or willful misconduct of Agency or as otherwise provided or limited by law.  
23 Grantee's obligations under this provision shall survive the termination of this Agreement.

24 3.6. **Limitation of Liability.** Agency's total aggregate liability to Grantee under  
25 this Agreement is limited to the Funding Amount.

26 3.7. **Attorney Fees.** If any legal action is brought to enforce or construe this  
27 Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees,  
28 expert witness and consultant fees, litigation costs, and costs of suit.

29 3.8. **No Waiver of Rights.** No action by Agency or payment by Agency to  
30 Grantee shall be considered or construed to be a waiver of any breach or default by  
31 Grantee.

32 3.9. **Notices.** (a) Except as otherwise provided, any notice, demand, or other  
33 communication required or permitted to be given under this Agreement must be in writing  
34 and delivered in at least one of the following manners:

- 1 (1) in person;
- 2 (2) by prepaid, first-class U.S. mail;
- 3 (3) by a nationally recognized commercial overnight courier service that guarantees  
4 next day delivery and provides confirmation of delivery; or,
- 5 (4) by email with receipt confirmed by the other party.

6 (b) Notices mailed to Agency must be addressed to Yuba County Water  
7 Agency, Attn: Director of Finance, 1220 F Street, Marysville, CA 95901. Notices sent by  
8 email must be addressed to grants@yubawater.org.

9 (c) Notices mailed to Grantee must be addressed to City of Wheatland,  
10 111 C Street, Wheatland, CA 95692. Notices sent by email must be addressed to  
11 bzenoni@wheatland.ca.gov.

12 Article 4  
13 MISCELLANEOUS

14 4.1. **Authority.** Based on the representations and warranties provided by Grantee  
15 in this Agreement, Agency has determined that supporting Grantee's Funded Project  
16 through this Agreement will help fulfill the Agency's mission and that entering into this  
17 Agreement is an authorized and lawful expenditure of Agency funds.

18 4.2. **Budget Contingency.** Agency may suspend its obligation to provide funding  
19 under this Agreement if the Agency's Board of Directors does not appropriate sufficient  
20 funds in the Agency's duly approved budget. This term is a condition precedent to the  
21 obligation of Agency to make any reimbursement payments to Grantee under this  
22 Agreement.

23 4.3. **Public Information.** Grantee will coordinate with Agency's public  
24 communications team concerning Grantee's public information strategy for the Funded  
25 Project. Agency may use Grantee's name, logo, information concerning the Funded  
26 Project, and other materials made available to Agency to provide the public with  
27 information concerning the Funded Project and Agency's participation in the Funded  
28 Project.

29 4.4. **Enclosures.** The following enclosures are attached to this Agreement and  
30 incorporated in full:

- 31 (1) exhibit A, Scope of Work/Grant Application

32 4.5. **Entire Agreement; Amendment.** The parties intend this writing to be the  
33 sole, final, complete, exclusive and integrated expression and statement of the terms of  
34 their contract concerning the Funded Project. This Agreement supersedes all prior oral or

1 written negotiations, representations, contracts or other documents that may be related to  
2 this Agreement, except those other documents (if any) that are expressly incorporated in  
3 this Agreement. This Agreement may be amended only by a subsequent written  
4 agreement approved and signed by both parties.

5 4.6. **Assignment.** This Agreement and all rights and obligations under it are  
6 personal to the parties. The Agreement may not be transferred, assigned, delegated or  
7 subcontracted in whole or in part, whether by assignment, subcontract, merger, operation  
8 of law or otherwise, by Grantee without the prior written consent of Agency. Any transfer,  
9 assignment, delegation, or subcontract in violation of this provision is null and void and  
10 grounds for the Agency to terminate the Agreement.

11 4.7. **No Third-Party Beneficiaries.** This Agreement is intended solely to benefit  
12 the parties and is not for the benefit of, and does not confer any rights on, any non-parties.

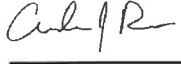
13 4.8. **Signatories.** Each party warrants that the person signing this Agreement is  
14 authorized to act on behalf of the party for whom that person signs. This Agreement may  
15 be executed in two or more counterparts, each of which shall be deemed an original, but  
16 all of which together shall constitute the same instrument. Counterparts may be delivered  
17 by facsimile, electronic mail (including PDF or any electronic signature complying with  
18 California's Uniform Electronic Transactions Act (Cal. Civ. Code, §1633.1, et seq.) or any  
19 other applicable law) or other transmission method. The parties agree that any electronic  
20 signatures appearing on the Agreement are the same as handwritten signatures for the  
21 purposes of validity, enforceability, and admissibility.

22 The parties are signing this Agreement effective on the date stated in the introductory  
23 clause.

24 YUBA COUNTY WATER AGENCY

25 By:   
26 \_\_\_\_\_  
27 Nicholas Whittlesey, Jr.  
28 General Manager

29 Approved as to Form:  
30

31 By:   
32 \_\_\_\_\_  
33 Andrew Ramos  
General Counsel

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2  
3  
4

CITY OF WHEATLAND

By: Bill Zenoni  
Bill Zenoni (Oct 13, 2025 12:59:12 PGT)  
\_\_\_\_\_  
Bill Zenoni  
City Manager

## Exhibit A

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Fallon Cox](#); [Grants@YubaWater.org](mailto:Grants@YubaWater.org); [Terri Daly](#)  
**Subject:** Online Form Submittal: General Grants  
**Date:** Friday, June 20, 2025 3:17:32 PM

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### General Grants

#### Important Information About General Grants and Loans

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##### Board of Director's Community Impact Grant and Loan Program Policy

On October 6, 2020, and upon revision on June 4, 2024, the Yuba Water Agency Board of Directors adopted a Community Impact Grant and Loan Program Policy to establish the principal policies and procedures to govern the application, review, and approval of grants and/or low-interest loans by Yuba Water Agency. Use the links below to learn more about the policy and process for grants and loans.

- [Community Impact Grant and Loan Program Policy](#)
- [Process for Grant and Loan Program](#)

#### General Grant Application Acceptance Windows and Integrated Regional Water Management Plan

Yuba Water supports coordinated development and use of the Integrated Regional Water Management Plan (IRWMP). Pursuant to policy section 9.0(A), external grant funding shall be leveraged for eligible projects or programs to the extent possible by way of the IRWMP process. To that end, an IRWMP Project Short Form may be required to qualify for a General Grant. IRWMP related grants associated with external grant applications may be submitted at any time. Other grant and loan requests that are not associated with an external grant application shall only be considered during the annual funding request window of **February 1 to March 31**. Use the link below to learn more about the Yuba IRWMP.

- [Yuba Integrated Regional Water Management Plan](#)

#### Grant reference guide

Prior to submitting a grant request, please use the information below to determine the type of grant that corresponds to your request.

**Grant type:** Technical assistance

**Required in Yuba IRWMP:** No, but is a deliverable

**Additional information:** Expert technical support to develop a project, for

submittal to the Yuba Integrated Regional Water Management Plan

**Grant type:** Planning

**Required in Yuba IRWMP:** Yes

**Additional information:** Design, engineering and/or permitting of an IRWMP project

**Grant type:** Application

**Required by IRWMP:** Yes

**Additional information:** Consulting support for external grant application process and submittal (capacity building grant)

**Grant type:** Cost share

**Required in Yuba IRWMP:** Yes

**Additional information:** Local cost share to support eligibility/competitiveness for external grant application

**Grant type:** Administration and Management

**Required in Yuba IRWMP:** Yes

**Additional information:** Consulting team to support the external grant admin and management (capacity building grant)

**Grant type:** Implementation

**Required in Yuba IRWMP:** Yes

**Additional information:** For projects, including scientific studies, with lack of external grant or other sources

**Grant type:** Small community

**Required in Yuba IRWMP:** No

**Additional information:** Small, one-off grants for projects also aligned with Yuba Water's mission and programs (don't warrant the IRWMP integration)

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General Grant Application

\*Indicates a required field.

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Organization Name	Stormwater Master Plan for the City of Wheatland
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Organization Type	A local government agency within Yuba County.
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First and Last Name of Contact Person	Dane Schilling
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Email Address	dschilling@dccm.com
Mailing Address	11641 Blocker Drive
City or Community Name	Suite 170
State	California
Zip Code	95603
Phone Number	5305373829
General Grant Funding Areas	Flood Risk Reduction, Water Supply and Water Management, Watershed Resilience
Grant Type	Planning grant
Integrated Regional Water Management Plan	Yes, this project has been accepted into the IRWMP. (Please attach Project Short Form below)
Confirmation of External Grant Funding	This application is not related to external funding. (Application will be reviewed during the acceptance window of Feb. 1 - March 31 annually).
Impact to Other Parties	No - the project has no impact on other parties.
Project Title	Stormwater Master Plan
CEQA (select one)	Exempt
Total amount of grant or loan funds requested	\$650,000
Summarize your grant request	The City of Wheatland is requesting grant funds to develop a Stormwater Master Plan for the City. The Master Plan will study the regional hydrology and urban infrastructure for conveying stormwater flows, identify and prioritizes short-term and long-term potential capital improvement projects for reducing impacts while the utilizing the resource. The project aims to reduce the volume of stormwater runoff and preserve natural waterways. The City's stormwater has the potential for conjunctive use by completing projects that promote groundwater recharge, providing wildlife habitat and recreation. The Master Plan will involve a comprehensive desktop study to identify issues and develop effective solutions for improving stormwater management.
Scope of Work	<a href="#">COW - Stormwater MP.docx</a>

(Required): To be considered for a Yuba Water grant, a detailed scope of work is required. Please complete the template provided below and upload to the application using the "browse" button.

Scoring Criteria: Yuba Water's Board of Directors establishes grant funding limits on an annual basis. To fairly evaluate and score each grant application, agency staff use the six (6) criteria listed below. Prior to completing each of the nine criteria questions, we encourage applicants to review the scoring criteria outline.

[Detailed scoring criteria](#)

\*Indicates a required field.

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Criteria 1: Consistency with Agency Grant Program Policy and subject area goals

Is this project consistent with goals, objectives and strategies stated in an Agency's Community Impact Grant and Loan program policy and at least one Program Subject Area (i.e., Flood Risk Reduction, Watershed Resilience, Water Supply and Management, Water Conservation or Water Education)?

Yes, this project is consistent with the Agency's goals, objectives, and strategies. This comprehensive Stormwater Master Plan project will address multiple aspects, including reducing flood risk for the current and future growth of the City, improving the supply and reliability of water by promoting groundwater recharge, and enhancing the quality of life for the City's residents. Additionally, the Stormwater Master Plan will align with the Sustainable Groundwater Management Act and the local Groundwater Sustainability Plan.

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Criteria 2: Project is feasible and budget is justified

Project scope, schedule and budget are justified in the application and reasonable to meet the goals of the project. Feasibility can be based on experience, best professional judgement, project

Yes, the project scope, schedule and budget are justified in the application. It is our professional opinion that the budget is reasonable. Our budget is based on other awarded projects of similar size and scope.

planning or actual quotes/bids. Budget should be task based and supported with labor detail and expense estimates as relevant.

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Criteria 3: Project need and community benefits are well established

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Will this project benefit the citizens and communities within Yuba County? Community benefits should be described (i.e., safety, protection, economic development, quality of life etc.).

Yuba County, and particularly the City of Wheatland, will benefit significantly from this project. The project will study regional and urban hydrology, enabling the City to construct and implement initiatives aimed at reducing localized flooding. Additionally, it will promote groundwater recharge of diverted and captured stormwater, thereby contributing to the sustainability of groundwater resources. These efforts will enhance safety, protection, and the overall quality of life for the community.

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Criteria 4: Project has co-benefits

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Co-benefits are benefits to other resources such as water quality, water quantity, habitat improvements or any other community benefits; Scientifically sound should be justified in the scope and proposed methods and demonstrating good stewardship of natural resources.

The project aims to improve the water quality of stormwater runoff by developing low-impact development (LID) standards. These standards will be adopted as engineering guidelines for future residential developments as the City continues to grow and will also be implemented within the existing City limits. The diverted and captured stormwater will be used to recharge groundwater aquifers, increasing water levels and stored water for future extraction. Managing the City's stormwater is a conjunctive use effort that not only reduces flooding and peak flood flows but also promotes native habitat at the detention basin where the water is recharged. This approach demonstrates good stewardship of natural resources and provides multiple co-benefits, including enhanced water quality, increased water quantity, and habitat improvements.

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Criteria 5: Project leverages external grant funding

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Will funding this project from Yuba Water help to leverage additional funding from an outside funding source? Identified external funding can be secured (already awarded from another grant) or

The project does not have external funding at this time.

unsecured, meaning these funds will be used to support the project getting external funding (state or federal).

Criteria 6: Describe any funding provided by the project sponsor/applicant for this project.

The project does not have any project sponsored funding.

Upload Supplemental Information (Optional)

[COW - Stormwater MP - Yuba IRWMP.pdf](#)

Upload Supplemental Information (Optional)

[COW - Stormwater MP - YWA.pdf](#)

Upload Supplemental Information (Optional)

*Field not completed.*

Upload Supplemental Information (Optional)

*Field not completed.*

Upload Supplemental Information (Optional)

*Field not completed.*

(Section Break)

### Next Steps

Agency staff will review all grant requests for compliance with our mission areas and in accordance with the Yuba Water Agency Act and the Community Impact Grant and Loan Program Policy. Agency staff will contact the requesting party via email regarding next steps in the process. Questions? Email [grants@yubawater.org](mailto:grants@yubawater.org) or call our main office at 530-741-5000 for assistance.

(Section Break)

Email not displaying correctly? [View it in your browser.](#)



## Community Impact Grant and Loan Program

### PROJECT SCOPE OF WORK TEMPLATE

*Instructions: Complete all fields below and upload as a supplemental document to the online application for a Yuba Water Agency grant and/or loan. [Click here to access the online application.](#)*

**Project Title:**

Stormwater Master Plan

**Applicant/Organization:**

City of Wheatland

**Project Schedule:**

Project Start Date*:	01/01/2026
Project End Date**:	12/31/2027

*\*if the project has started please enter a date when Yuba Water funding would be required*

*\*\*please enter the planned close out date for Yuba Water funding*

**Scope of Work:** (please include in the space below a work plan and scope for your project, including task detail as relevant. Please be concise, 2 page maximum)



## Community Impact Grant and Loan Program

### **Task 1 – Grant Administration**

The grant administration process involves managing and overseeing all aspects of grant funding, from application to final reporting.

### **Task 2 – City Engineer**

The City's Engineer will participate throughout the project with providing data, anecdotal and historical information, dissemination of information to the City Council, and review of deliverables.

### **Task 3 – Project Management**

The project administration process involves coordinating and managing all administrative aspects of a project to ensure its successful completion.

### **Task 4 – Outreach Consultant**

The public outreach process involves engaging with the community and stakeholders to promote awareness, understanding, and support for the project.

### **Task 5 – Professional Engineering Services – Stormwater Master Plan**

The scope of work for the Professional Engineering Services are listed below. While the City has developed these tasks for soliciting proposals from potential consultants, the City would like to include some flexibility in the scope of work if the consultant feels it is necessary to develop the Stormwater Master Plan. The Stormwater Master Plan is a planning level document. The Master Plan will be the basis for developing the Capital Improvement Program plan to implement the findings and recommendations of the Master Plan.

#### **Task 5.1) Kickoff Meeting and Work Plan**

A kickoff meeting with the Consultant's Team and City shall be scheduled two weeks after notice to proceed is issued. The purpose of the kickoff meeting is to introduce the team, discuss the work plan, review the scope of work, discuss and summarize the available data and data gaps, the schedule overall and per task, and the communication protocol.

#### **Task 5.2) Data Collection, Analysis, and Software Selection**

The Consultant shall collect and download any available data from credible resources, and submit a data request to the City for as-builts, data, reports, etc that may be needed for developing the Master Plan. The data shall be analyzed and summarized for hydrologic and hydraulic modeling.

The Consultant shall present, in the deliverable the, software(s) that will be used for modeling the watershed. The software(s) may include, as examples, but not limited to: EPA-SWMM, HEC-HMS, and/or HEC-RAS. The software shall be selected based on Consultant's professional opinion.

#### **Task 5.3) Hydrologic & Hydraulic Modeling & Analyses**

The Consultant shall develop a calibrated hydrologic-hydraulic model for a range of return periods and generate watershed runoff hydrographs by utilizing approved software by the City, such as.



## Community Impact Grant and Loan Program

???? The Consultant shall delineate urban and natural watersheds with their overall flow paths. The Consultant shall identify and review the existing and proposed land use patterns within the City limits, along with the surrounding tributary areas. The models shall incorporate groundwater recharge, climate change, and population and development patterns for the present day and future conditions.

### **Task 5.4) Regulatory Compliance – General State and Municipal Separate Storm Sewer Systems (MS4)**

Review and summary of the General State regulatory requirements for the City's stormwater management. Evaluate the requirements and milestones to achieve Municipal Separate Storm Sewer System (MS4) compliance. This task shall provide a general outline of the various legal and regulatory requirements of these permits.

### **Task 5.5) Low Impact Development Standard & Requirements**

The Consultant shall provide recommendations for Low Impact Development (LID) standards and requirements for the City to consider. These LID standards and requirements will be incorporated into the City's planning documents.

### **Task 5.6) Draft – Stormwater Master Plan**

The Consultant shall develop a draft stormwater master plan that incorporates all of the prior tasks, summarizes the findings and recommendations. The Consultant shall pre

Deliverable: Draft Report

### **Task 5.7) Final – Stormwater Master Plan**

The Consultant shall develop a draft stormwater master plan that advances the report and addresses the City's review comments on the draft master plan.

Deliverable: Final Report



## Community Impact Grant and Loan Program

**Project Budget:**

<b>Fiscal Year (July 1-June 30)</b>	<b>Task</b>	<b>Short Description</b>	<b>Budget</b>
	<b>1</b>	<b>Grant Administration</b>	15,000
	<b>2</b>	<b>City Engineer</b>	65,000
	<b>3</b>	<b>Project Management</b>	15,000
	<b>4</b>	<b>Public Outreach Consultant</b>	35,000
	<b>5</b>	<b>Master Plan Consultant</b>	\$360,000-\$520,000
		<b>Total</b>	Not-to-exceed \$650,000

## Yuba IRWMP – Project Short Form<sup>1</sup>

Please fill out the following information to the best of your ability/knowledge. Contact Keri Rinne with questions:  
[keri.rinne@gmail.com](mailto:keri.rinne@gmail.com)

### PROJECT SPONSOR INFORMATION

Lead Agency/Organization	City of Wheatland
Name of Primary Contact(s)	Dane Schilling, City Engineer
Mailing Address	111 C Street, Wheatland, CA, 95692
Email Address	dschilling@wheatland.ca.gov
Phone (###) ###-####	530-888-9929
Project Partners/Collaborators	RD 817, RD 2103, Yuba County, development community, private property owners along watercourses.
YWA Liaison	

### GENERAL PROJECT INFORMATION

<b>Project Title</b>	Stormwater Master Plan
<b>Project Total Budget</b> (Attach detailed budget, if available)	\$650,000
<b>Budget Breakdown</b>	Planning/Design Budget: \$450,000 - \$650,000 Implementation Budget:
<b>Project Funding Match, if any</b>	
<b>Total Project Funding Need</b>	
<b>Project Location</b> (Attach map if available)	City of Wheatland
<b>Watershed/subwatershed</b>	
<b>Groundwater Basin</b> (Select one)	<input type="checkbox"/> North Yuba Subbasin <input checked="" type="checkbox"/> South Yuba Subbasin <input type="checkbox"/> Not Applicable
<b>Supports Yuba Groundwater Sustainability Plan (GSP)?</b>	<small>This project aims to reduce the volume of the water runoff and prevent natural seepage. Stormwater has the potential for a more significant use by connecting projects that promote groundwater recharge, providing wildlife habitat and more.</small> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Measurable Objective(s) Benefit (Answer If 'Yes' above)</b> (check <i>all</i> that apply)	<input checked="" type="checkbox"/> Chronic lowering of groundwater levels <input checked="" type="checkbox"/> Reduction of groundwater storage <input type="checkbox"/> Degraded water quality <input type="checkbox"/> Land subsidence <input type="checkbox"/> Depletions of interconnected surface waters
<b>Project Priority</b> (Select one)	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
<b>Project Type</b> (check <i>all</i> that apply)	<input type="checkbox"/> Conceptual <input type="checkbox"/> Feasibility Study <input checked="" type="checkbox"/> Study/Assessment <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Engineering/Design <input checked="" type="checkbox"/> Permitting <input type="checkbox"/> CEQA/NEPA <input type="checkbox"/> Facility Construction

<sup>1</sup> Completed Project Short Forms should be sent via email to Keri Rinne at [keri.rinne@gmail.com](mailto:keri.rinne@gmail.com)

	<input type="checkbox"/> Restoration <input type="checkbox"/> Monitoring <input checked="" type="checkbox"/> Best Management Practices <input type="checkbox"/> Acquisition <input type="checkbox"/> Demonstration/Pilot Project
<b>Legal Authority</b>	City of Wheatland

**Please select the status of the CEQA/NEPA/Permitting for this project:**

<b>CEQA</b> (Select one)	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Not Started <input type="checkbox"/> Initial Study <input type="checkbox"/> EIR <input type="checkbox"/> Determination <input type="checkbox"/> Unknown if Required <small>This project will study/assess the stormwater runoff with the City. Future projects that may be identified/conceptualized from the study/assessment may require a CEQA.</small>
<b>NEPA</b> (Select one)	<input checked="" type="checkbox"/> Exempt if Required <input type="checkbox"/> Not Started <input type="checkbox"/> Environmental Assessment <input type="checkbox"/> EIS <input type="checkbox"/> Record of Decision <input type="checkbox"/> Unknown
<b>Permitting</b> (Select one)	<input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Not started <input type="checkbox"/> Identified <input type="checkbox"/> Consultations Complete <input type="checkbox"/> Application Submitted <input type="checkbox"/> Complete <input type="checkbox"/> Unknown if Required

**PROJECT DESCRIPTION**

Write a narrative briefly describing the project components and/or characteristics (Suggest ~ 300 words).

**PROJECT RATIONALE/ISSUES STATEMENT**

Briefly describe the need for the project and the desired outcomes/deliverables (Suggest ~ 200 words). Include an explanation of benefits and how they would be evaluated.

**ATTACHMENTS:**

- Task based budget
- Map of project location

**Project Map  
City of Wheatland, California  
Stormwater Master Plan**



**Proposed Budget Allocation  
Stormwater Master Plan  
City of Wheatland, CA**

<b>Tasks</b>	<b>Budget</b>
Grant Administration	\$15,000
City Engineer	\$65,000
Project Management	\$15,000
Outreach Consultant	\$35,000
Master Plan Consultant	\$520,000
<b>Total, Not to Exceed</b>	<b>\$650,000</b>



## Community Impact Grant and Loan Program

### PROJECT SCOPE OF WORK TEMPLATE

*Instructions: Complete all fields below and upload as a supplemental document to the online application for a Yuba Water Agency grant and/or loan. [Click here to access the online application.](#)*

**Project Title:**

Stormwater Master Plan

**Applicant/Organization:**

City of Wheatland

**Project Schedule:**

Project Start Date*:	01/01/2026
Project End Date**:	12/31/2027

*\*if the project has started please enter a date when Yuba Water funding would be required*

*\*\*please enter the planned close out date for Yuba Water funding*

**Scope of Work:** (please include in the space below a work plan and scope for your project, including task detail as relevant. Please be concise, 2 page maximum)



## Community Impact Grant and Loan Program

### **Task 1 – Grant Administration**

The grant administration process involves managing and overseeing all aspects of grant funding, from application to final reporting.

### **Task 2 – City Engineer**

The City's Engineer will participate throughout the project with providing data, anecdotal and historical information, dissemination of information to the City Council, and review of deliverables.

### **Task 3 – Project Management**

The project administration process involves coordinating and managing all administrative aspects of a project to ensure its successful completion.

### **Task 4 – Outreach Consultant**

The public outreach process involves engaging with the community and stakeholders to promote awareness, understanding, and support for the project.

### **Task 5 – Professional Engineering Services – Stormwater Master Plan**

The scope of work for the Professional Engineering Services are listed below. While the City has developed these tasks for soliciting proposals from potential consultants, the City would like to include some flexibility in the scope of work if the consultant feels it is necessary to develop the Stormwater Master Plan. The Stormwater Master Plan is a planning level document. The Master Plan will be the basis for developing the Capital Improvement Program plan to implement the findings and recommendations of the Master Plan.

#### **Task 5.1) Kickoff Meeting and Work Plan**

A kickoff meeting with the Consultant's Team and City shall be scheduled two weeks after notice to proceed is issued. The purpose of the kickoff meeting is to introduce the team, discuss the work plan, review the scope of work, discuss and summarize the available data and data gaps, the schedule overall and per task, and the communication protocol.

#### **Task 5.2) Data Collection, Analysis, and Software Selection**

The Consultant shall collect and download any available data from credible resources, and submit a data request to the City for as-builts, data, reports, etc that may be needed for developing the Master Plan. The data shall be analyzed and summarized for hydrologic and hydraulic modeling.

The Consultant shall present, in the deliverable the, software(s) that will be used for modeling the watershed. The software(s) may include, as examples, but not limited to: EPA-SWMM, HEC-HMS, and/or HEC-RAS. The software shall be selected based on Consultant's professional opinion.

#### **Task 5.3) Hydrologic & Hydraulic Modeling & Analyses**

The Consultant shall develop a calibrated hydrologic-hydraulic model for a range of return periods and generate watershed runoff hydrographs by utilizing approved software by the City, such as.



## Community Impact Grant and Loan Program

???? The Consultant shall delineate urban and natural watersheds with their overall flow paths. The Consultant shall identify and review the existing and proposed land use patterns within the City limits, along with the surrounding tributary areas. The models shall incorporate groundwater recharge, climate change, and population and development patterns for the present day and future conditions.

### **Task 5.4) Regulatory Compliance – General State and Municipal Separate Storm Sewer Systems (MS4)**

Review and summary of the General State regulatory requirements for the City's stormwater management. Evaluate the requirements and milestones to achieve Municipal Separate Storm Sewer System (MS4) compliance. This task shall provide a general outline of the various legal and regulatory requirements of these permits.

### **Task 5.5) Low Impact Development Standard & Requirements**

The Consultant shall provide recommendations for Low Impact Development (LID) standards and requirements for the City to consider. These LID standards and requirements will be incorporated into the City's planning documents.

### **Task 5.6) Draft – Stormwater Master Plan**

The Consultant shall develop a draft stormwater master plan that incorporates all of the prior tasks, summarizes the findings and recommendations. The Consultant shall pre

Deliverable: Draft Report

### **Task 5.7) Final – Stormwater Master Plan**

The Consultant shall develop a draft stormwater master plan that advances the report and addresses the City's review comments on the draft master plan.

Deliverable: Final Report



## Community Impact Grant and Loan Program

### Project Budget:

<b>Fiscal Year (July 1-June 30)</b>	<b>Task</b>	<b>Short Description</b>	<b>Budget</b>
	<b>1</b>	<b>Grant Administration</b>	15,000
	<b>2</b>	<b>City Engineer</b>	65,000
	<b>3</b>	<b>Project Management</b>	15,000
	<b>4</b>	<b>Public Outreach Consultant</b>	35,000
	<b>5</b>	<b>Master Plan Consultant</b>	\$360,000-\$520,000
		<b>Total</b>	Not-to-exceed \$650,000