



City Council Meeting Staff Report

Meeting Date: January 28, 2025

Subject: Consideration and Adoption of Resolution Authorizing the Execution Professional Services Agreement with Dokken Engineering for Engineering and Environmental Services for the Wheatland Road Complete Streets Project

Prepared By: Dane H. Schilling – City Engineer
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Recommendation: Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing the City Manager to execute a professional services agreement with Dokken Engineering for professional engineering and environmental services for the Wheatland Road Complete Streets Project (STPL-5048(008)).

Discussion: In 2019, the City received a Sacramento Area Council of Governments (SACOG) grant of federal-aid Regional Surface Transportation Program (RSTP) funds for the design and environmental work for the Wheatland Road Complete Streets Project ("Project"). The federal identification number for the Project is STPL-5048(008).

The Project will provide sidewalks and bike lanes to complete the pedestrian and bicycle corridor along both sides of Wheatland Road from State Route 65 to the intersection of Wheatland Road and Wheatland Park Drive at the southwest corner of Bear River Middle School (approximately $\frac{3}{4}$ mile), including related utility relocations, road widening, safety lighting and pavement rehabilitation. Additionally, if funding allows, the project may also provide pavement widening to add buffered bike lanes along Wheatland Road from Wheatland Park Drive to Oakley Lane (approximately $\frac{1}{2}$ mile).

The proposed professional engineering and environmental services involves engaging a qualified firm for the preparation of the Project Approval & Environmental Document (PA&ED), plans, specifications & estimates (PS&E), bidding & award, and services during construction. Services would also include assisting the City with grant documentation and requests for authorization for future phases. The City has followed state and federal guidelines for the selection process to ensure that the design and environmental efforts are eligible to be counted as matching funds for future grant funds.

The City released and publicly advertised a Request for Proposals (RFP) for the professional services for the Project on July 31, 2024. On August 22, 2024, one submittal was received. Staff has reviewed the complete proposal submitted by Dokken Engineering. Dokken has proposed \$273,792.53 for the base project and an additional \$29,981.41 for optional tasks for later phases including preconstruction survey, potholing and construction support.

**Summary – Wheatland Road Complete Streets
Design & Environmental Phases**

ESTIMATED EXPENDITURES

Design and Environmental Services	\$273,792.53
Optional Design and Environmental Services	\$ 29,981.41
City Grant Admin., Project Management & City Engineer	\$ 45,560.00
Total	\$349,333.94

FUNDING

RSTP Funds (Authorized)	\$250,000.00
Adopted Budget FY24-25	\$ 30,000.00
Gas Tax (Fund 102) FY25-26	\$ 69,333.94
Total	\$349,333.94

City Staff recommends awarding a professional services contract to Dokken Engineering for the work described in their proposal dated August 22, 2024 (Attachment 1). Alternatively, the City Council could direct staff to re-advertise the RFP

Fiscal Impact: This Project is included in the City's adopted FY24-25 Budget (page 66). Through SACOG, the City has received federal authorization of \$250,000 in RSTP funds for the proposed engineering and environmental services. There is no required local match for the use of these funds. Of these funds \$3,246.63 has been spent to date on grant administration and project management by the City, the remaining balance equals \$246,753.37.

Attachments:

1. Proposal for Professional services for Wheatland Road Complete Streets Project by Dokken Engineering, August 22, 2024
2. Resolution - Award of Contract Dokken Engineering