



City Council Meeting Staff Report

Meeting Date: December 10, 2024

Subject: Consideration and Adoption of Resolution Authorizing Execution of Amendment No.1 to the Agreement with Donald Scott for Interim Public Works Director Services

Prepared By: Bill Zenoni, City Manager

Recommendation: Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing execution of Amendment No.1 to the employment agreement with Donald Scott to provide Interim Public Works Director services

Discussion: The City Council, on May 28, 2024, authorized execution of an agreement with Donald Scott to provide interim Public Works Director services due to the retirement of the previous Public Works Director. That agreement had a termination date of December 31, 2024. Staff is continuing to explore options for filling this position on a permanent basis.

Donald Scott served as the City's Public Works Director from June 2017 to June 2020 and has done an outstanding job in this position over the past several months. Mr. Scott is familiar with the operations of the Public Works Department, possesses the required qualifications for the position, including a Wastewater Operator certification that is issued by the California Water Resources Control Board and has agreed to continue to fill this position for the next several months on a part-time basis while a permanent replacement is selected.

The proposed amendment to the agreement with Donald Scott would extend the term of Mr. Scott's employment to June 30, 2025, although it is anticipated that a permanent selection will be made before that date. No other changes to the approved employment agreement are proposed.

Fiscal Impact: The Public Works Director is a budgeted position. Funding is available in the adopted Fiscal Year 2024-25 budget.

Attachments:

1. Resolution
2. Amendment #1 to Agreement
3. Employment Agreement