CITY COUNCIL MEETING STAFF REPORT

MEETING DATE: January 27, 2026

SUBJECT: Consideration and Adoption of Resolution Authorizing Amendment to Contract with Interwest Consulting Group for Preparation of the Wheatland General Plan Update.

PREPARED BY: Bill Zenoni, City Manager

RECOMMENDATION:

Staff recommends that the Wheatland City Council consider adoption of a resolution authorizing a contract amendment to extend the contract term with Interwest Consulting Group for preparation of the Wheatland General Plan Update through December 31, 2026 and increasing the contract not to exceed amount by $33,500.

DISCUSSION:

On November 28, 2023, the City of Wheatland City Council adopted a resolution authorizing the execution of an agreement with Interwest Consulting Group (Interwest) to prepare the Wheatland General Plan Update at an estimated cost of $300,350. With unforeseen delays and the reorganization of the General Plan Update Ad-Hoc Committee, additional public meetings and bi-weekly management meetings with City staff and the consultant team have occurred that were not anticipated in the original agreement. Specifically, a change in City Councilmembers and the dissolution of the four-person General Plan Ad-Hoc Committee for the 10-person joint Planning Commission and City Council committee resulting in additional comments and staff responses.

As a result, additional funds are required for Interwest to complete the General Plan Update process. On December 16, 2025, the City of Wheatland received a request from Interwest Consulting Group to amend the existing agreement between the City and Interwest to extend the contract term through December 31, 2026, and to increase the total contract amount by an additional $33,500.

FISCAL IMPACT:

The Wheatland General Plan Update is funded by multiple sources including grant and developer contributions including the Federal American Rescue Plan Act of 2021 (ARPA), Bishop's Pumpkin Farm, and Johnson Rancho. The City has sufficient funds available from these funding sources for the requested contract amendment.

ATTACHMENTS:

1. Resolution
2. Contract Amendment Request