



CITY OF WHEATLAND

CITY COUNCIL MEETING STAFF REPORT

May 13, 2025

SUBJECT: Resolution of Intent to Levy Assessments for Fiscal Year 2025-26 for the Wheatland-Premier Grove Landscaping and Lighting Assessment District, Preliminarily Approving the Engineer's Report, and Providing for a Notice of Public Hearing

PREPARED BY: Susan Mahoney, Finance Director

Recommendation

Adopt a Resolution approving the preliminary Engineer's Report for the Levy of Annual Assessments for fiscal year ending June 2026 for the Wheatland-Premier Grove Landscaping and Lighting Assessment District (the "District") which includes the Wheatland Ranch subdivision, the Premier Grove subdivision, and the Park Place subdivision and setting the date for the public hearing for the Council's final action upon the Engineer's Report and the assessments therein.

Background/Discussion

Each year a budget is established to determine the cost of providing services and to determine the proportional amount to assess benefiting parcels within the District. This a three-step process. Step 1 was approved by Council at their February 25, 2025 meeting (Resolution 11-25). The consulting firm of SCI Consulting Group has prepared the fiscal year 2026 Engineer's Report for the District. The methodology of allocating the costs for work done in the District is the same as the previous year. The process allows for an annual CPI adjustment of up to 4.0%. For this year, a 2.37% increase is being proposed. The public hearing for the Council's determination on whether the public interest, convenience and necessity require the improvements and this Council's final action upon the Engineer's Report and the assessments therein has been set for Tuesday June 10, 2025, at 6:00 p.m. at 101 C Street, Wheatland CA. Adopting the attached Resolution completes Step 2 of the process.

Step 1 - Pass a resolution directing the preparation of the Annual Engineer's Report. The Engineer's Report establishes a budget for the services that will be funded by the fiscal year 2025-26 assessments and the method of assessment apportionment to lots and parcels.

Step 2 - Pass a resolution of intention to continue the assessments, preliminary approval of the Engineer's Report and provide notice of a Public Hearing.

Step 3 - Pass a resolution approving the Engineer's Report and ordering the levy of the assessment for fiscal year 2025-26.

Alternatives

None, approving of the Engineer's Report and public notice of the hearing date is required by law.

Fiscal Impact

The cost of preparing the Engineer's Report is paid for by the District. Properties directly benefitted by improvements and maintenance will be assessed proportionately. General benefits will be paid for from the City's General Fund. The fiscal year 2026 General Fund contribution is estimated to be \$40,000.

Attachments

1. Resolution
2. Draft Engineer's Report