

Attachment 'A'

RESOLUTION NO. 26-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHEATLAND APPROVING
AMENDMENTS TO WHEATLAND PERSONNEL RULES, SECTION 10 - TRAVEL POLICY**

WHEREAS, the Wheatland City Council is authorized and directed under the provisions of Section 2.16.050 of the Wheatland Municipal Code to adopt personnel rules and regulations for the administration of the personnel system created in Chapter 2.16 of the Wheatland Municipal Code; and

WHEREAS, the personnel rules set forth in detail those procedures and policies which ensure similar treatment for those who compete for employment and promotion, and define many of the obligations, rights, privileges and prohibitions which are placed upon all employees in the competitive service of the City; and

WHEREAS, the City Council may, from time to time, amend these rules; and

WHEREAS, Section 10 of the Wheatland Personnel Rules provide guidance on policies and procedures related to employee travel when conducting official City business; and

WHEREAS, staff has developed amendments to Section 10 of the Wheatland Personnel Rules to provide additional guidance on allowable reimbursable expenses when employees are traveling on City business.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wheatland as follows:

1. The foregoing recitals are true and correct and are incorporated herein by this reference.
2. The amendments to Section 10 (Travel) of the Wheatland Personnel Rules as described in Exhibit A, attached to this resolution, are hereby approved.
3. The City Clerk is authorized and directed to attest to the adoption of this Resolution and to maintain it in the official records of the City.

The foregoing resolution was adopted by the City Council of the City of Wheatland at a regular meeting held on the 12th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Lisa McIntosh, Mayor

ATTEST:

Josie Camacho, City Clerk