

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500



September 1, 2026

Wheatland Police Department
Chief Michael Garlock
207 Main Street
Wheatland, CA 95692

Re: ABC-OTS Grant Program

Dear Chief Garlock:

Congratulations. Your agency has been selected to participate in the Department of Alcoholic Beverage Control's ABC-OTS Grant Program with an award amount of \$22,000. Funding for this project is provided by the Office of Traffic Safety through the National Highway Traffic Safety Administration.

We anticipate operations to begin upon completion of the one-day mandatory training class for your operations officer. Fiscal Officers will be contacted by our Fiscal Coordinator Kristine Okino for training on how to submit claims for reimbursement.

Pre-paid travel arrangements can be made on or after October 1, 2026, for your operations officer to attend the training. Pre-paid travel purchased prior to October 1st will not be reimbursed. Information regarding date, location and authorized per diem rates are enclosed.

To expedite the issuance of your contract, please review and complete the enclosed ABC-OTS Grant Program Information Sheet. In addition, a resolution from your agency's governing body must be submitted. Since these resolutions must be put on calendar, we ask that you do so as soon as possible. For your convenience, a sample resolution format is attached.

Please mail or email this information to our Grant Coordinator Jennifer Khan, at 3927 Lennane Drive, Suite 100, Sacramento, CA 95834 or at Jennifer.khan@abc.ca.gov.

If you have questions, please contact Grant Supervisor Daniel Sumida via email at daniel.sumida@abc.ca.gov.

We appreciate your prompt response and look forward to working with your agency.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Tupy".

Paul Tupy
Director

Enclosures