

WESTWOOD PLANNING COMMISSION

Staff Report

Meeting Date: November 4, 2024

Staff Contact: Leslie Herring, City Administrator

Annual Adoption of an Application and Review Schedule

BACKGROUND

Adopting an Application and Review Schedule provides transparency and certainty to applicants and creates enough time and space for administrative review and process of applications for building permits.

REQUESTED ACTION

The Planning Commission should review and consider adopting the proposed 2025 Application and Review Schedule prepared by staff.

Suggested Motion

I move to adopt the 2025 Application and Review Schedule as presented.