

COUNCIL ACTION FORM

Meeting Date: November 14, 2024

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Consider Renewal of IT Services Agreement with Johnson County Government

Background/Description of Item

Since January 2016, the City of Westwood has contracted with Johnson County's Department of Technology and Innovation (DTI) for technology support services for the Police Department, alone. The Administration and Public Works Departments were added to the support services agreement in 2023, with implementation completed in 2024.

Budget Impact

The 2025 contract amount is \$30,198.92¹. This is 9.5% above the 2024 contract amount of \$27,371.71, which was 7.5% above the 2023 contract amount of \$25,335.44. This amount has been budgeted in the FY 2025 General Fund.

Staff Comments/Recommendation

Pursuant to the City's Financial and Purchasing Policy, since this agreement commits more than \$25,000, staff is bringing it before the Governing Body for review and approval.

Suggested Motion

I move to authorize the City Administrator to execute the Renewal of Information Technology Services Agreement between the Board of County Commissioners of Johnson County, Kansas and the City of Westwood for the 2025 calendar year.

¹ This amount is \$187.50 less than the total reflected on Exhibit A due to a calculation error on the cost of the software licenses (\$180 error on Checkpoint licenses and \$7.50 on Lansweeper licenses). Johnson County has been asked to provide a corrected Exhibit A.