

**City of Westwood, Kansas
City Council Work Session
4700 Rainbow Boulevard
April 11, 2024 – 6:00 PM**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Abby Schneeweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 6:00 p.m. on April 11, 2024. The meeting was held in a hybrid manner with attendees being able to join in person and virtually via Zoom.

Community Survey Preparation

City Code Recodification Review: Chapter 8, 10-16

In January 2023, the City engaged CivicPlus (which acquired Municode) to begin the 12 – 18-month process of recodifying the City Code, which has not been done since 2008. Recodification is the process by which all adopted ordinances (and modern, current State and Federal laws, where applicable) are integrated into a City's Codebook so that the Codebook reflects the current and comprehensive laws of the City.

In addition to recodification services, this scope of service includes the digitization and integration of the City Code into the City's website for transparency, convenience, and easy updating when new ordinances are approved.

City staff received the full Code with legal review notes and embarked on an internal review of the documents. Over the past month, the City Administrator, City Clerk, Building Official, Public Works Director, and Police Chief have met weekly to review and annotate the Code chapters in preparation for Governing Body review and final legal review with the City Attorney and CivicPlus legal counsel.

Ms. Herring provided a review of suggested changes by CivicPlus and staff. Council engaged in a guided discussion through the code chapters and provided thoughts and guidance on questions posed.

Adjournment to Regular Meeting

The Work session adjourned at 6:53 p.m. to prepare for the regular City Council meeting.

**City of Westwood, Kansas
City Council Meeting
April 11, 2024 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Andrew Buckman, Councilmember
Jeff Harris, Council President
Jason Hannaman, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Leslie Herring, City Administrator
Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney – via Zoom
Abby Schneweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on April 11, 2024. Ms. Schneweis called the roll. A quorum was present. The evening's meeting was held in a hybrid manner, with attendees joining both in person and via Zoom.

Approval of Agenda

Motion by Councilmember Harris to approve the April 11, 2024 City Council meeting agenda as submitted. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Public Comment

Stephen Platt, 4910 Glendale, Westwood Hills, said he believes there has been a lack of risk assessment by the City regarding the Karbank proposal.

David Gomoletz, 2427 W 48th Street, said he has observed a lack of potholes around the city this spring while driving his motorcycle, and said he appreciated the work that has been done.

Presentations and Proclamations

Update from Northeast Johnson County Chamber of Commerce

Deb Settle, Executive Director at the Northeast Johnson County Chamber, provided an overview of NEJC Chamber events and services.

Proclamation of Donate Life Month

Mayor Waters proclaimed April 2024 as Donate Life Month in Westwood.

Proclamation of Arbor Day

Mayor Waters proclaimed April 26, 2024 as Arbor Day in Westwood.

Consent Agenda

All items listed below are considered to be routine by the Governing Body and will be enacted in one motion. There will be no separate discussion of these items unless a member of the Governing Body so requests, in which event the item will be removed from the consent agenda and considered separately following approval of the consent agenda.

- A. Consider March 14, 2024, City Council Work Session & Meeting Minutes
- B. Consider Appropriations Ordinance 761

Motion by Councilmember Harris to approve the Consent Agenda as submitted. Second by Councilmember Wimer. Ms. Schneweis conducted a roll call vote. Motion carried by a 5-0 vote.

Mayor's Report

Mayor Waters did not make a report.

Councilmember Reports

Councilmember Wimer noted that 75th Anniversary merchandise are available online to purchase. Councilmember Wimer noted there will be a celebration on Saturday, June 8th, and encouraged the community to save the date. Councilmember Wimer said Karen Johnson is working on updating a history book to mark the occasion and thanked her for her work.

Staff Reports

Administrative Report

Ms. Herring provided an overview of the April 2024 Administrative Report included in the agenda packet and offered to answer questions.

Public Works Report

Mr. Sullivan provided an overview of the March and April 2024 Public Works Report included in the agenda packet and offered to answer questions.

Public Safety Report

Chief Mansell provided an overview of the March 2024 Public Safety Report included in the agenda packet and offered to answer questions.

Treasurer's Report

The March 2024 Treasurer's Report was included in the agenda packet, no questions or comments were made about the report.

City Attorney's Report

Mr. Denk did not have any items to report.

Old Business

No Old Business items were considered.

New Business

Consider Ordinance 1041 approving a Franchise Agreement with Kansas Gas Service

The City's 2008 franchise agreement with Kansas Gas (Ord. No. 893) expired in December 2023. Since Spring 2023, the City Attorney's Office has been working with Kansas Gas to review and renew the

franchise agreement; this occurred in concert with several other cities renewals with Kansas Gas resulting in a consistent approach to how Kansas Gas operates in area cities. Following those negotiations and legal review, the new franchise agreement is ready for City Council consideration.

This franchise agreement renewal maintains the 5% franchise fee agreed upon in 2015 (Ord. No. 965), which was an increase from the previous 2.5% franchise fee. Other provisions of the franchise agreement maintain the current relationship between the City and Kansas Gas as well.

Motion by Councilmember Buckman to adopt Ordinance 1041 granting to Kansas Gas Service a natural gas franchise to operate in the City of Westwood, Kansas. Second by Councilmember Steele. Ms. Schneweis performed a roll call vote. Motion carried 5-0.

Consider Resolution No. 127-2024 approving a 5-year Johnson County CARS program

The City of Westwood on an annual basis adopts by resolution a proposed five-year County Assistance Road System (CARS) Program Project Plan. The CARS Program is administered by Johnson County to allocate the distribution of motor fuel taxes within the County to be used on specific designated roads. The recommended roadways for the City of Westwood for calendar years 2025 to 2029 is as follows:

- 2025: Mission Road, W. 53rd Street to W. 47th Street

Motion by Councilmember Hannaman to adopt Resolution No. 127-2024 approving the 2025 to 2029 County Assistance Road System Program for road improvements with the City of Westwood. Second by Councilmember Steele. Motion carried by a 5-0 voice vote.

Announcements/Governing Body Comments

Councilmember Hannaman wished Councilmember Harris a happy birthday.

Executive Session

Consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney client relationship under K.S.A. 75-1319(b)2

Motion by Councilmember Hannaman to recess into Executive Session for 40 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney. The regular meeting will resume at 8:17 p.m. Second by Councilmember Buckman. Motion carried by a 5-0 voice vote.

At 8:17 p.m. Councilmembers Harris, Buckman, Hannaman and Mayor Waters returned to the dais.

Motion by Councilmember Hannaman to recess into Executive Session for an additional 30 minutes for consultation with the City Attorney on matters relating to real property located at and around 5000 Rainbow Blvd. which would be deemed privileged in the attorney-client relationship under K.S.A. 75-4319(b)2 present will be the members of the Governing Body, the City Administrator, and the City Attorney for, the regular meeting will resume at 8:47 p.m. Second by Councilmember Harris. Motion carried by a 4-0 voice vote.

At 8:47 p.m. the Governing Body returned to the dais. Mayor Waters announced no actions were taken during Executive Session.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote. The meeting adjourned at 8:47 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk