

WESTWOOD PLANNING COMMISSION

Staff Report

Meeting Date: August 5, 2024

Staff Contact: Leslie Herring, City Administrator

Agenda Item: Conduct Annual Review of Five-Year Capital Improvement Plan

BACKGROUND: K.S.A. 12-748 calls for Planning Commission review of the City's Capital Improvement Program (CIP) to ensure conformity with the City's adopted comprehensive plan. It is a best practice for a Planning Commission to conduct this review annually. The Governing Body reviewed and accepted the City Administrator's recommended 2025 – 2029 CIP at its June 6th and July 11th regular City Council meeting, with such CIP to be incorporated into the City's FY 2025 Budget, to be published for public hearing on September 12, 2024.

STAFF COMMENTS: As communicated to the Governing Body at the June 6, 2024 budget work session, there are a number of uncertainties impacting the 2025 – 2029 CIP. [Those uncertainties are enumerated in the staff presentation available here](#). In light of these uncertainties, it is possible and probable that the CIP will evolve over the next couple years as these uncertainties are resolved.

STAFF RECOMMENDATION: The Planning Commission should review the CIP as presented on the following pages and notify City staff of any concerns that projects planned are out of conformance with the City Comprehensive Plan (2017 Westwood Master Plan).

Suggested Motion:

I move to approve the proposed 2025 – 2029 Capital Improvement Plan as presented.