

**City of Westwood, Kansas
Special City Council Meeting
4700 Rainbow Boulevard
March 25, 2026 – 7:00 p.m.**

Council Present: David E. Waters, Mayor
Jeff Harris, Council President
Steph Becker, Councilmember
Spencer Day, Councilmember
Laura Steele, Councilmember
Holly Wimer, Councilmember

Council Absent: None

Staff Present: Curtis Mansell, Police Chief
John Sullivan, Public Works Director
Ryan Denk, City Attorney
Abby Schneeweis, City Clerk

Call to Order

Mayor Waters called the meeting to order at 7:00 p.m. on March 25, 2026. Ms. Schneeweis called the roll. A quorum was present.

Approval of the Agenda

Motion by Councilmember Harris to approve the March 25, 2026, agenda as submitted. Second by Councilmember Wimer. Motion carried by a 5-0 voice vote.

Executive Session

To discuss personnel matters of nonelected personnel related to terms of employment of the City Administrator pursuant to K.S.A. 75-4319(b)(1)

Motion by Councilmember Harris that the Governing Body recess into Executive Session for 15 minutes to consult with the City Attorney on matters related to personnel matters of non-elected personnel to review the terms of the contract of the City Administrator pursuant to K.S.A. 75- 4319(b)(1). Present will be members of the Governing Body and the City Attorney. The regular meeting will resume at 7:16 p.m. Second by Councilmember Steele. Motion carried by a unanimous voice vote. The Governing Body immediately recessed into Executive Session.

At 7:16 p.m. the Governing Body returned to the dais. Mayor Waters said no action was taken in Executive Session.

Possible action following Executive Session to consider the appointment of a City Administrator pursuant to Westwood Municipal Code 1-302 by the Mayor with consent of the City Council and authorizing the Mayor to enter into an Employment Agreement with the City Administrator upon mutually agreeable terms

Motion by Councilmember Harris to appoint Katherine Carttar as City Administrator pursuant to Westwood Municipal Code 1-302 through the Mayor with consent of the City Council and authorize the Mayor to enter into an Employment Agreement with the City Administrator upon mutually agreeable terms. Second by Councilmember Day. Motion carried by a unanimous voice vote.

Mayor Waters said that Ms. Carttar will start her employment with the city on April 13, 2026.

Ms. Carttar thanked the Governing Body for the appointment and said she is looking forward to working with the Governing Body to help Westwood continue to be a strong place to live and do business.

Adjournment

Motion by Councilmember Harris to adjourn the meeting. Second by Councilmember Steele. Motion carried by a 5-0 voice vote. The meeting was adjourned at 7:20 p.m.

APPROVED: _____
David E. Waters, Mayor

ATTEST: _____
Abby Schneweis, City Clerk