



City Administrator's Report

September 2026

To: Mayor and City Council
From: Katherine Carttar, City Administrator
Date: September 10, 2026
RE: Administration Department

Administrative Department Updates:

1. Joe D Dennis Park – Variety KC Grant Updates
 - a. Variety KC and City of Westwood – continued discussions on MOU specifics.
 - b. Councilmembers Holly Wimer and Spencer Day, staff members Katherine Carttar, John Sullivan, and Beth O'Bryan, and Westwood Foundation Chair Justin Bridges are working through fundraising plan
 - i. Timeline
 - ii. Logistics of payments
 - iii. Website and graphics
 - c. Working to determine a design and construction approval process
2. Hunt Midwest – Westwood Reserve Update
 - a. Rezoning application submitted – to be heard at the October 5 Planning Commission meeting
 - b. Preliminary Development Plan submitted – to be heard at the October 5 Planning Commission meeting
 - c. Working through Development Agreement
 - i. Park contribution
 - ii. Stone retaining wall and 50th St responsibilities and cooperation
 - iii. Public Benefit TIF Plan
3. WaterOne – Suspension of Rule XIX and Rescinding Termination of City's Right-of-Way Agreement
 - a. On August 11, 2026, the WaterOne Board approved delaying the effective date of WaterOne Rule & Regulation XIX, Standard Right-of-Way Practices.
 - b. The WaterOne Board also rescinded the prior September 1, 2026, termination of the existing Agreements for Managing the Use and Occupancy of Public Right-of-Way (ROW Agreements).
 - c. Goal remains to negotiate a Right-of-Way Agreement acceptable for all the Cities in WaterOne's service area

Building Permits – August 2026

The following is a snapshot of select building permits of note issued in August 2026:

Residential:

New Construction: 0

Additions: 1

- 4818 Adams St. (Accessory Dwelling Unit – Garage with living space above)

Alterations: 0

Demolition: 0

Commercial:

New Construction: 0

Additions: 0

Alterations: 0

Demolition: 0