



July 18, 2023

Dear neighbor:

As a property owner within 200 feet of the property located at **1900 W. 47th Place** in Westwood, you are being notified of a request by property owner **Midwest Transplant Network Inc. to allow the installation of directional parking signs in the main parking lot at property at 1900 W. 47th Pl., Westwood, KS 66205**

This letter is to inform you that the Westwood Planning Commission will hold a public hearing for consideration of this request where the general public may provide comments on **Monday, August 7, 2023 at 7:00 PM** at Westwood City Hall, 4700 Rainbow Blvd., Westwood, KS 66205. The meeting will also be accessible virtually on Zoom. In addition to live oral comments, written comments may be submitted ahead of the public hearing to info@westwoodks.org and will be included in the public meeting record.

The meeting may be attended either in person at Westwood City Hall or virtually, by using the following instructions:

Online

<https://us02web.zoom.us/j/89009964959>

or

by Phone

(312) 626-6799

Webinar ID: 890 0996 4959

Additional information on this application is available at Westwood City Hall, 4700 Rainbow Boulevard or by contacting me, City Administrator Leslie Herring by using the contact information below.

Kind regards,

Leslie Herring

City Administrator, Westwood, KS

leslie.herring@westwoodks.org