

COUNCIL ACTION FORM

Meeting Date: October 9, 2025

Staff Contact: Curt Mansell, Chief of Police; John Sullivan, Public Works Director

Agenda Item: Consider 2026 addendums to agreements between Westwood and the City of Mission Woods for public safety and public works services

Background/Description of Item

An annual review of the services provided to the City of Mission Woods is carried out to determine adjustments to the costs of the various services provided as well as any adjustments to the employees' wages and benefits. Items for consideration were salaries and benefits, equipment costs, technological needs and ongoing training to keep up with newer, more complex crimes.

Staff Comments/Recommendation

This year the following adjustments have been made:

Public Safety

- Across-the-board increase of 5% to capture the actual increases in the items mentioned above.

Public Works

- Across-the-board increase of 2% for the various services provided. Noted in the addendum is that services do not include employee time or costs.
- Labor rates have also changed to reflect pay adjustments and benefit costs.

Budget Impact

The adopted 2026 budget reflects the 5% increase in the contract rate for public safety services in the General Fund revenue forecast. The Public Works rate increases are not budgeted in the General Fund revenue forecasts since these services are performed on an on-call, task basis when requested by the City of Mission Woods.

Suggested Motion

I move to authorize the Mayor to execute the 2026 addendums to the existing service agreements between the City of Mission Woods and the City of Westwood for public safety and public works services.